

1 RADIO COMMUNICATIONS SYSTEMS COMMITTEE

2
3 Sheriff's Department
4 West Bend, WI

August 31, 2006
9:00 a.m.

5
6 Present for Radio Communications Systems Committee: County Supervisors John Stern, Don Berchem, Brian
7 Bausch, Daniel Goetz, Rick Gundrum

8
9 Absent: Herb Tennies

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11 Present for Radio Communications Systems Advisory Committee: Pete Lieven, Pete Hoell, Jim Vest

12
13 Also present: Doug Johnson, Brian Rahn, Dale Schmidt, Mike Hetzel, Jill Raffay, Bill Kurer, Kevin Barry of Black
14 Forest Technologies, Inc., Bob Cluka of General Communications, Jim Anderson of M/A-COM, Jeff Dougherty of
15 Biocatt Inc., Dominick Arcuri of RCC Consultants, Jim Doyle of Edwards & Kelcey

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17 Chairperson Stern called the meeting to order and read the Affidavit of Posting.

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19 **MINUTES OF JULY 13, 2006**

20 Mr. Bausch motioned to approve the meeting minutes of July 13, 2006 and Mr. Gundrum seconded the motion.
21 Motion carried.

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23 **FACILITATION OF PRE-PROPOSAL MEETING**

- 24 • Mr. Kurer welcomed everyone to the Mandatory Phase II Radio Project meeting. Those present introduced
25 themselves. Mr. Kurer gave a background of the project encouraging an open dialogue. The Pre-Proposal
26 Agenda prepared by Mr. Kurer was reviewed.
- 27 • Sheriff Rahn discussed the Phase I study and the direction the county will take as a result of that study, which
28 is to move forward with a VHF Trunk System.
- 29 • Mr. Kurer discussed the Scope of Services of the RFP which include pre-RFP work, development of Phase II
30 RFP and Phase III which is project management oversight for the project itself. Mr. Kurer stated that for the
31 pre-RFP work he wanted everyone to be aware that this may involve personal contact and onsite meetings by
32 the consultant with other agencies in Washington County as well as other County Offices. Those contacts
33 are listed on the handout Mr. Kurer provided.
- 34 • Mr. Kurer pointed out that finalizing user requirements will also include radio and 9-1-1 traffic studies.
- 35 • Questions were asked by the consultants and responses given by Mr. Kurer and committee members.

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37 **NEXT MEETING DATE**

38 The next meeting will be September 21, 2006 at 9:00 a.m. in the Sheriff's Department Training Room.
39 The committee and those who volunteered from the advisory committee will get copies of the proposals delivered to
40 their homes via Deputy Sheriff delivery. Mr. Kurer will supply an evaluation sheet with the proposals. Proposals
41 should remain confidential.

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43 **ADJOURNMENT**

44 Motion by Mr. Goetz and second by Mr. Gundrum to adjourn. Motion carried. Meeting adjourned at 9:39 a.m.

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46 Brian K. Rahn, Sheriff