

1 **RADIO COMMUNICATIONS SYSTEMS COMMITTEE**

2
3 Sheriff's Office
4 West Bend, Wisconsin

August 4, 2011
1:00 p.m.

5
6 Present: John Stern, Brian Bausch, Dennis Myers, Daniel Goetz

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8 Also present: Sheriff Schmidt, Asst. Chief Paul Fahey, John Schrader, Mike Hetzel, County Finance
9 Auditor, Administrative Coordinator, County Attorney and County Purchasing Agent, Dennis Buchholtz
10 and David Gelyana

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12 Excused: Rick Gundrum, Chief Dean Schmidt, Herbert Tennes

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14 Chairman Stern called the meeting to order at 1:00 p.m. and read the affidavit of posting

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16 **MINUTES**

17 Minutes for June 16, 2011 – Moved by Supervisor Goetz and second by Supervisor Bausch to approve the
18 minutes of June 16, 2011. Motion carried.

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20 **UPDATE ON PROJECT – HARRIS CORPORATION AND RCC**

21 David Gelyana indicated Harris was aware of some major issues involving the mobile radios and the cross
22 talk group. The issues on the mobiles concerns the CC scan, over-the-air programming, updating of
23 templates for channels 1 and 10. The issued for the talk group is the cross talk. The vendors have observed
24 the same scenarios and are looking for a solution.

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26 A clarification was requested regarding trunk to conventional switching. John Schrader indicated the
27 portable radios have a soft key short cut button to do the switch automatically. The conventional mode
28 goes radio to radio without using a tower.

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30 Dennis Buchholtz explained there was one ambulance remaining to be updated. There was a delay because
31 the ambulance was not available as it was in for engine work. There are 5 more control stations to be
32 completed. These should be completed by the end of August. Phase I is completely done. Phase II
33 reprogramming will be completed when a solution is found to the talk group issues and a template can be
34 set up and put on every radio.

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36 **BUDGET STATUS**

37 The Sheriff handed out a spreadsheet with updated numbers he obtained from Paul Labonte. Mr. Labonte
38 noted there were only some minor changes such as interest received, the showing of invoices being paid,
39 approval of the Germantown speakers, relegation of monies for purchasing inventory and the transfer of
40 funds. There were no questions on the new budget schedule sheet.

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42 **SINGLE POINT OR FAILURE REPORT REVIEW**

43 The Sheriff distributed copies of the Single Point of Failure Report at the last meeting. Committee
44 members had requested time to review all of the material until the next meeting, that being the current
45 meeting. It was reported that there were incidents at two tower sites where people were climbing the fence
46 (with barbed wire) and stealing the copper wire. This has been happening throughout the state. There
47 were no further questions or discussion on the report. It was accepted as was presented at the last meeting.

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1 **REVIEW AND APPROVAL**

- 2 • Monitoring Equipment – As stated in the last meeting, the Sheriff is requesting monitoring equipment
3 be purchased to allow the Radio Administrator the ability to monitor the radio system and troubleshoot.
4 The quote obtained is \$16,331.
- 5 • Generator – Jefferson Tower Site – This was the site where the generator was not replaced and is now
6 having difficulties. This site hosts the System Control Point. A power disruption or major equipment
7 failure would cause a failure in the system. It was suggested to consider a new generator as the existing
8 one is over 20 years old. The Sheriff reviewed briefly the backup systems in place, information about
9 paging and the PSAP's in general at the last meeting. A quote from February was for \$12,393 for
10 installation costs and \$14,371 for the unit for a total of \$26,764.
- 11 • Removal of Tower Legacy Equipment – It was expressed by the Chair that this has been an on-going
12 consideration and responsibility of the committee for several years. The cost to do this will be \$15,000.
13 Moved by Supervisor Myers to purchase monitoring equipment, a new generator and installation at the
14 Jefferson Tower site and removal of Tower Legacy Equipment for a total not to exceed \$59,095 for all
15 three items. Second by Supervisor Goetz. Motion carried.

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17 **VILLAGE OF JACKSON DPW RADIOS** – This item was taken care of prior to the meeting and no
18 further action is necessary.

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20 **REPORT – VILLAGE OF JACKSON COVERAGE CONCERNS**

21 Chief Dolnick inquired as to whom the letter and report was sent regarding the radio problems in Jackson.
22 The Sheriff and Chairperson Stern indicated it was the county fire and police departments, committee
23 members, county board supervisors who reside in the Village of Jackson, the Village President and the
24 Village Administrator. Chief Dolnick acknowledged all areas that were reported have been investigated,
25 however he believes there are some outstanding dead spots. He further acknowledged that he understands
26 the radio problems in Jackson are being experienced by other municipalities to some degree. He asked if
27 he could play a tape and the committee agreed. He played the tape from the call in June where the officer
28 was struggling with an aggressive woman. He commented that the officer stayed calm throughout the
29 incident, you could hear the radio sounds going on and off, which he indicated were attempts to use the call
30 button. He wanted to show everyone that this officer was not in any way panicking, it showed he was
31 pushing the correct button because of the static radio sounds and the radio was not working for him at that
32 time. Chairperson Stern thanked Chief Dolnick and stated all reported incidents are being investigated
33 and he encouraged everyone to continue to file trouble reports to John Schrader or the Sheriff so they could
34 be investigated. David Gelyana indicated when scanning and going on a talk group, there may be a delay
35 of a message but it should eventually come through. Supervisor Goetz indicated he was approached at the
36 County Fair by some Fire Department personnel indicating they were having problems with their radios.
37 Neither John Schrader nor the Sheriff has received any trouble reports from any fire departments.

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39 **NEXT AGENDA**

40 Review of head phone options for the Sheriff's Department, review of operating issues and solutions.

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42 **NEXT MEETING DATE**

43 The next meeting date will be with Harris Corp. and RCC representatives on September 15, 2011 at 1:00
44 p.m.

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46 **ADJOURNMENT**

47 Moved by Supervisor Bausch, second by Supervisor Goetz to adjourn at 1:35 p.m. Motion carried.