

1 **RADIO COMMUNICATIONS SYSTEMS COMMITTEE**

2
3 Sheriff's Office
4 West Bend, Wisconsin

June 16, 2011
1:00 p.m.

5
6 Present: John Stern, Herbert Tennes, Brian Bausch, Dennis Myers, Daniel Goetz

7
8 Also present: Sheriff Schmidt, Asst. Chief Paul Fahey, John Schrader, County Finance Auditor,
9 Administrative Coordinator, and County Purchasing Agent

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11 Excused: Rick Gundrum, Chief Dean Schmidt

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13 Chairman Stern called the meeting to order at 1:00 p.m. and read the affidavit of posting

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15 **MINUTES**

16 Minutes for June 9, 2011 – Moved by Supervisor Bausch and second by Supervisor Myers to approve the
17 minutes of June 9, 2011. Motion carried.

18
19 **BUDGET STATUS**

20 The Sheriff handed out a spreadsheet with updated numbers. This new version reflects correct
21 mathematical formulas and clarification on amounts removed from the bottom line. It was indicated that on
22 line #6 for the RCC Change Order #1, although the total is correct we may realize a \$24,000 savings.

23
24 Paul Labonte, County Finance Auditor handed out his version of the Radio Project expenditures from an
25 accounting view. He noted that items in parenthesis were cash inflow and not negative numbers. Monies
26 already spent appear as positive numbers on the table. He shows the bottom line to be less than that of the
27 Sheriff's Report only because there were grants, interests and additional monies moved out of the Radio
28 Project on paper only. There was some discussion to better understand the two reports. It was asked and
29 Administrative Coordinator Johnson indicated the projects in limbo awaiting release of funds from the
30 Radio Project are the North parking lot of the Sheriff's building (\$220,000) and a storage area and pad
31 (\$40,000) in the Sheriff's parking lot area.

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33 **GERMANTOWN POLICE DEPARTMENT REQUEST**

34 The village of Germantown requested additional monies from the Radio Committee as the new radio
35 system is not working with their existing dispatch counsels in 9-1-1 playback. This was something that
36 could not be foreseen and is only being experience by Germantown because of their existing phone system.
37 A quote was given to Committee Members to review. The Germantown Police Chief indicated they will
38 pay the \$820 for the maintenance portion of the phone system quote. This brings the total bill to \$6373.88.
39 After some discussion, it was moved by Supervisor Myers and second by Supervisor Goetz to pay up to
40 \$6373.88 for the updating of the Germantown phone system as it pertains to the 9-1-1 call playbacks
41 through the counsel. All were in favor. The motion carried.

42
43 **SINGLE POINT OR FAILURE REPORT REVIEW**

44 The Sheriff stated this portion of the meeting would not be in closed session but the sensitivity of the
45 discussion is important for the security of the system. He handed out a lengthy narrative explaining the
46 current system components of the P25 Simulcast System for the County. There was one site where the
47 generator was not replaced and is now having difficulties. This site hosts the System Control Point. A
48 power disruption or major equipment failure would cause a failure in the system. It was suggested to
49 consider a new generator as the existing one is over 20 years old. The Sheriff reviewed briefly the backup
50 systems in place, information about paging and the PSAP's in general.
51

1 Recommendations were made which included the purchase of a new generator, monitoring equipment that
2 allows for early detection of problems internal and external to the system and critical spare parts. Each
3 need was described in detail at the meeting and is listed in the Sheriff's handout. Chairman Stern suggested
4 these items be taken up at the next meeting to give everyone time to read through the Sheriff's report and
5 suggestions. The County Attorney explained that purchasing spare parts is part of our maintenance
6 agreement and the purchase of parts now will assure they work with our current system. It was questioned
7 as to where these parts would be stored. John Schrader explained they would be stored at the sites and in
8 the Sheriff's Department. It was moved by Supervisor Myers and second by Supervisor Goetz to purchase
9 the spare parts on the list for \$146,418.85. The vote was 4 in favor and 1 opposed. The motion carried.

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11 **SPARE PARTS LIST/MONITORING EQUIPMENT/GENERATOR REVIEW AND APPROVAL**

12 It was suggested the review of the monitoring equipment and generator be reviewed at the next meeting to
13 allow time to review the Sheriff's report.

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15 **DISCUSSION ON RELEASING PROJECT FUNDS**

16 Before this discussion began, Chief Fahey asked if there would be additional changes to the system to help
17 the system work better in the Chief's area due to noted problems. He expressed concern that changes to the
18 system may cost money and he wanted to be cautious that the monies were not released and then would
19 need to be requested if situations still exist in the Newburg Area. Chief Dolnick also stated there were still
20 blind spots in Jackson and the repeater that was removed from the old system would cost \$250,000 in the
21 new system. It was explained these were being investigated. It was stressed that documentation is
22 necessary for each incident and then notifying John Schrader or the Sheriff so a test may be completed is
23 necessary. It was pointed out that only the \$357,114.60 is holding in limbo for the Fair Park and it would
24 be good to get this portion released. After some discussion, a motion was made by Supervisor Goetz and
25 second by Supervisor Myers to release the holding of \$357,114.60 back to the County. All were in favor.
26 Motion carried.

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28 **NEXT AGENDA**

29 Review of Single Point of Failure Report, Review and consideration was a new generator and monitoring
30 equipment; also and update from Harris Corp on the DPW installations.

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32 **NEXT MEETING DATE**

33 The next meeting date will be with Harris Corp. and RCC representatives on August 4, 2011 at 1:00 p.m.

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35 **ADJOURNMENT**

36 Moved by Supervisor Goetz, second by County Board Supervisor Tennes to adjourn at 2:23 p.m. Motion
37 carried.

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39
40 Dale K. Schmidt
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