

1 **RADIO COMMUNICATIONS SYSTEMS COMMITTEE**

2
3 Sheriff's Office
4 West Bend, Wisconsin

June 9, 2011
1:00 p.m.

5
6 Present: Herbert Tennes, John Stern, Brian Bausch, Dennis Myers, Rick Gundrum

7
8 Also present: Sheriff Schmidt, Asst. Chief Paul Fahey, John Schrader, Dennis Buchholz-Project Manager,
9 County Finance Auditor, Administrative Coordinator, and County Purchasing Agent

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11 Present by Phone: Brian Blacketer, Harris Corp.

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13 Excused: Daniel Goetz, Chief Dean Schmidt

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15 Chairman Stern called the meeting to order at 1:02 p.m. and read the affidavit of posting

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17 **MINUTES**

18 Minutes for April 28, 2011 – Moved by Supervisor Gundrum and second by Supervisor Myers to approve
19 the minutes of April 28, 2011. Motion carried.

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21 **UPDATE ON PROJECT-HARRIS CORP. AND RCC CONSULTANTS**

22 Dennis Buchholtz distributed a hand out to update current timeline and completed projects. All public
23 safety installs are completed, except for the recently approved six additional radios for Lifestar Ambulance
24 and a few stragglers. They are now on the schedule. They are into Phase 2 of the project and are working
25 on DPW installations. They are averaging 5 technicians now as the installations are on single units and
26 much faster. 69 of the 71 DPW installations have been completed to date.

27
28 This time, as requested Dennis did a spreadsheet showing the survey results by municipality. There were a
29 couple of low scores from Jackson and Trenton due to a defective Coax cable and a cut cable during
30 removal of old system. Both of these issues have been addressed and the cable has been ordered and will be
31 installed as soon as it arrives. Supervisor Gonnering stated any problems or issues were handled quickly
32 and effectively once they were explained to Harris Corp. reps and they were thoroughly satisfied with the
33 work that was done and the handling of all issues.

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35 It is the responsibility of the individual municipalities to coordinate with General Communications direct
36 when vehicles are available. Gen. Comm. will be in contact for completion of several interface units per
37 their installation visits. Channels 2,4,5,6,7,8,9 are currently on the system. Channel 3 will be added via the
38 cutover plan. Channel 5 is currently designated as the control channel. Channels 1 and 10 need to go
39 online. They will be doing unit reprogramming on approximately 300 mobile radios for firmware updates
40 and altering profiles. Over the air is working on portables. Issues on M7100 are being worked on.

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42 Per John Schrader there are no updates from RCC. Concerns in Jackson were addressed by John and RCC
43 when they came to the police department to review reported problems. They could not replicate any of the
44 issues. Jackson PD was asked to keep monitoring things and if issues arise again they will contact John
45 Schrader.

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47 **REMAINING PROJECT ITEMS**

48 The Sheriff stated he was working on the requested report on redundancies and failure points. He has a
49 draft on his desk, but he is waiting to get answers for questions that arose while doing the report. He will
50 have this information by the next meeting.

51

1 Old equipment removal is needed at the tower sites. Some of the old equipment had been removed by
2 Harris when they did the installs. The Sheriff is waiting to get a firm quote on costs.

3
4 The Sheriff stated John Schrader is working with Harris Corp. to comprise a list of spare parts for the
5 system to purchase prior to their need. At present supplies may take up to 1 month to be replaced. The list
6 is being revised to be for critical and high failure rate supplies. These costs could be approximately
7 \$150,000. Dennis Buchholtz said that is low when considering a project of this magnitude would usually
8 have \$400-\$500,000 in spare parts on hand. There was some discussion on this and any decisions or
9 comments will be held until the next meeting when the list will be complete. It was requested that costs of
10 the parts also be listed. A discussion ensued as to whether these parts could be returned if they found they
11 were not being used. In most cases, they could not be returned. However, Brian Blacketor did indicate that
12 while the parts ordered today would most always work with our units, newer parts ordered several years
13 down the line may not. It was his feelings that ordering spare parts at this time is a good investment.

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15 It has been requested by the Germantown Police Department to upgrade their existing phone system to
16 accommodate a lost ability to play back and hear through the radio counsel 9-1-1 calls. This is something
17 that is needed by all dispatch centers; however the new system does not allow this to happen with
18 Germantown's current phone system. This is not a problem with the City of Hartford nor the City of West
19 Bend as their phone systems play back through the phone system. The cost of this would be approximately
20 \$7,200.

21 **BUDGET STATUS**

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23 Herb Tennes requested that \$500,000 be moved at this time out of the Radio Communications Committee
24 budget and back into county funds. He stated the county is going through their budget process and this
25 money could be used for other projects. Paul Labonte, County Finance Auditor explained that the bottom
26 line on the Sheriff's spreadsheet is only an estimate. As money has gone out, is going to go out and other
27 credits and grants have come in, it is not quite true of the actual cash flow. Administrative Coordinator
28 Doug Johnson interjected that other projects were put on hold due to the purchase of Fair Park buildings
29 and the \$500,000 would be moved out from this committee's budget and used to cover those projects that
30 have been on hold.

31
32 After much discussion it was agreed no action would be taken at this time. It was requested that no
33 decision be made until the committee can review the spare parts list and amounts. The Finance Auditor
34 will reconcile the current budget spreadsheet by next meeting. It was agreed to do this within 2 weeks.

35 **AGENDA NEXT MEETING**

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37 For the next agenda, The Germantown Police Department request for \$7,200 for phone system upgrades for
38 Dispatch center; Release of \$500,000 from the budget; Review of spare parts list with costs and the Report
39 of single point of failure.

40 **NEXT MEETING DATE**

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42 Due to calendar conflicts, it was agreed to meet again in one week, on June 16, 2011 at 1:00 p.m. All
43 parties who previously agreed to completing requirements in 2 weeks agreed they would have them done
44 for the June 16th meeting.

45 **ADJOURNMENT**

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47 Moved by Supervisor Myers, second by Supervisor Gundrum to adjourn at 2:05 p.m. Motion carried.

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50 Dale K. Schmidt
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