

1 **RADIO COMMUNICATIONS SYSTEMS COMMITTEE**

2
3 Sheriff's Office
4 West Bend, Wisconsin

April 28, 2011
1:00 p.m.

5
6 Present: Herbert Tennes, John Stern, Brian Bausch, Dennis Myers, Rick Gundrum

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8 Also present: Sheriff Schmidt, Chief Dean Schmidt, Asst. Chief Paul Fahey, Mike Hetzel, John Schrader,
9 Dennis Buchholz-Project Manager, Rob Schmid, County Finance Auditor

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11 Present by Phone: Brian Blacketor, Harris Corp.

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13 Excused: Daniel Goetz, Chief Dean Schmidt

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15 Chairman Stern called the meeting to order at 1:02 p.m. and read the affidavit of posting

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17 **MINUTES**

18 Minutes for December 16, 2010 – Moved by Supervisor Myers and second by Supervisor Gundrum to
19 approve the minutes of December 16, 2010. Motion carried.

20 Minutes for, January 27, 2011– Moved by Supervisor Bausch and second by Supervisor Myers to approve
21 the minutes of January 27, 2011. Motion carried.

22 Minutes for March 10, 2011 – A discussion concerning the paragraph at top of page 2 ensued and it was
23 agreed this paragraph was correct as typed. Moved by Supervisor Gundrum and second by Supervisor
24 Bausch to approve the minutes of March 10, 2011. Motion carried.

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26 **UPDATE ON PROJECT-HARRIS CORP. AND RCC CONSULTANTS**

27 Dennis Buchholtz distributed a hand out to update current timeline and completed projects. He indicated
28 that 25 out of 27 Departments were completed. They are currently working on the West Bend Fire
29 Department. When this is completed, this will free up Channel 6. The next Fire Department to be updated
30 will be Germantown. There have been over 3,000 man hours to date with 11.5 hours per Fire Department
31 vehicle. The DPW vehicles in phase II should go more quickly.

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33 Per the surveys returned, they are averaging 4.3 out of 5 possible points. There was a complaint from the
34 Town of Trenton which has been addressed and worked out. The schedule has been updated with
35 installations that were completed in red font. At this point everything is on schedule with Phase II being
36 the next step, which is the DPW's.

37
38 Questions regarding why some respondents on the surveys rated low at "somewhat satisfied" with the
39 Team Rep. were explained by Dennis Buchholtz. He stated when a job is finished early in the day, instead
40 of sending the crew home; they go on to the next location. Sometimes this is earlier than the department is
41 expecting them and this has been discussed before. They would like to give everyone 7 days notice, which
42 they do, but if they finish early on the 6th day, they move to the next location to keep on schedule.
43 Everyone agreed this is the best way to proceed. Brian acknowledged that for some Fire Departments this
44 might be more of a point than for 24/7 law enforcement departments.

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46 **PURCHASE OF RADIO HEADS – CONSIDERATION FOR APPROVAL**

47 The Sheriff explained the need to purchase more radio heads. During installations they found we didn't
48 order enough heads for those vehicles with dual heads. The original radio count was correct, but the exact
49 number of dual head versus single head components was low. We were short 10 heads and cables. To
50 keep going on the project, the Sheriff gave his approval to purchase these 10 heads. A discussion ensued to
51 clarify that nothing was lost, stolen or changed from single to dual-head component. This was just an

1 inventory error from the original listings in 2005-2006. The cost for these 10 heads (which includes heads,
2 cables, microphones, speakers and brackets) is \$5,997.50. It was asked if the Fire Departments might have
3 picked up a dual-head instead of a single, but as it turned out no fire department picked up equipment. All
4 equipment was delivered by GenComm the night before or day of installation. None of these dual head
5 components can be inserted into another regular radio without programming. So they are essentially
6 useless unless specifically programmed to our radio set up. These heads were in the original contract, but
7 were not ordered when the original order went through. This was just a mistake in count. It was clarified
8 that the Lifestar Ambulances do not use a dual-head component in any of their rigs.

9
10 It was moved by Supervisor Myers to spend up to \$5,997.50 for 10 dual-head components. Second by
11 Supervisor Gundrum. Motion carried.

12 **BUDGET STATUS**

13 It appears the Co Hwy and HPD desk sets are not reflected in this budget total. These will be checked and
14 new sheets distributed at the next meeting. The Sheriff also explained items under "extra items" include
15 the radio headsets for the SWAT team (approved a while ago but just now being reflected in this
16 spreadsheet). The Sheriff covered additional items that were approved in prior meetings that are now
17 showing on the spreadsheet. Jon Schrader added that line #43 is the cost of converting the Motorola ones
18 to upgrade them to our system. The actual purchase of the radios is found on line #18. The Sheriff further
19 clarified that charges on line 43 for Lifestar is to program portables that were being used from the Sheriff's
20 Department and the Village of Slinger. They needed to be converted to trunking compatibility.

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22
23 Under the remaining two right columns it shows the remaining budget. The balance is currently showing
24 \$2,119,980.27. A question was asked regarding the 12/20/10 letter. It was explained this was charged
25 under a UASI grant.

26 **AGENDA NEXT MEETING**

27 It was requested that two items be put on the agenda for next meeting: 1) Give back a portion of the
28 remaining budget; 2) Review list of single point of failure options.

29 **NEXT MEETING DATE**

30 Next meeting date is JUNE 9, 2011 at 1:00pm.

31 **ADJOURNMENT**

32 Moved by Supervisor Tennes, second by Supervisor Bausch to adjourn at 1:47 p.m. Motion carried.

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38 Dale K. Schmidt
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