

1 **RADIO COMMUNICATIONS SYSTEMS COMMITTEE**

2  
3 Sheriff's Office  
4 West Bend, Wisconsin

March 10, 2011  
1:00 p.m.

5  
6 Present: Herbert Tennes, John Stern, Brian Bausch, Dennis Myers, Daniel Goetz, Rick Gundrum

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8 Also present: Sheriff Schmidt, Chief Dean Schmidt, Asst. Chief Paul Fahey, Mike Hetzel, John Schrader,  
9 Dennis Buchholz-Harris Corp. , Rob Schmid, County Finance Auditor

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11 Present by Phone: Brian Blacketor, Harris Corp.

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13 Chairman Stern called the meeting to order at 1:00 p.m. and read the affidavit of posting

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15 **MINUTES**

16 To be put on the April Agenda

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18 **UPDATE ON PROJECT-HARRIS CORP. AND RCC CONSULTANTS**

19 Dennis Buchholtz reviewed the progress to date for the installation of mobile and portable radios. To date  
20 the project terminal distribution thus far is 630 portables, 205 mobiles and 15 spare mobiles for a total of  
21 850 units. Total man-hours on the project to date are 1,870. The average unit install increased from 6  
22 hours for squad cars to 15.38 hours due to the fire department vehicle intricate configuration, which was  
23 anticipated. Channels 2, 4, 5, 7, and 9 are currently on the system. One channel was added via the cutover  
24 plan. Channel 5 is currently designated as the control channel. Installation surveys were provided,  
25 however some surveys were not labeled as to which location they pertained to. Mr. Buchholtz will provide  
26 information on these at the next meeting.

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28 There were two incidents of minor installation damage and parts on order for Slinger Fire apparatus. A  
29 Trenton vehicle 1.5 amp charger was damaged and replaced by Harris Corp. for a cost of \$36.00. Vehicle  
30 #14 from the Sheriff's Office had a defective antenna after 2 months of service (connector shorted at radio).  
31 This was repaired by county with spare antenna. Slinger Fire Department needed an extra long cable and  
32 this has been ordered. There were two out-of-box portable failures for Slinger FD IS p5150 and Hartford  
33 FD P5150. These are currently being replaced. P5150 multi-chargers have been replaced and delivered.  
34 All incidents have been rectified with the designated department contacts.

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36 **TRAINING TRAVEL COSTS – CONSIDERATION FOR APPROVAL**

37 The Sheriff explained the need to give Mike Hetzel and John Schrader additional training on the radio  
38 system to aid in upkeep and functioning. The classes are provided by Harris Corp., who provides the class  
39 and also provides for lodging. The Sheriff asked the Committee if they would consider paying for the air  
40 fare for 4 training sessions for both Mike and John. The most recent quote on air fare, which changes daily,  
41 was \$3250 for 4 sessions, for 2 people. The first class begins in May and is beginning to book up. These  
42 classes are only offered once during the year and if you don't register for them, they may fill up and delay  
43 training until 2012. There was some discussion and it was determined that a call be placed to the County  
44 Attorney for verification if air fare for training could come out of the Committee funds. This call was made  
45 and Kim Nass verified this would be an allowable charge. It was further asked if the classes were held on a  
46 Monday, which is a more expensive day to fly. As the class is for the entire week, this may be the case.  
47 The Sheriff will get this information and see if classes might be available to begin on another week day. A  
48 motion was made by Supervisor Myers and second by Supervisor Bausch to allow monies not to exceed  
49 \$4,000 for air fare for two people to attend 4 training sessions for the Radio system. The vote was  
50 unanimous for the motion. The motion carried.

1 **REVISED PLAN FOR LIFE STAR AMBULANCE – CONSIDERATION FOR APPROVAL**

2 The Sheriff distributed a hand-out for a revised plan for radios for Life Star Ambulance. This new plan  
3 would save the County \$1707.09. Originally the Radio Communications Systems Committee approved 3  
4 mobile radios and 6 portable radios for the Village of Slinger for their EMS services. At that time and  
5 currently Life Star Ambulance is the Village’s EMS service. Life Star Ambulance initially requested 12  
6 portable and 6 mobile units, but agreed after discussions with the Village of Slinger that they could safely  
7 operate with 6 portables and 6 mobile units.

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9 The Sheriff’s Office obtained XTS 1500 radios through a Homeland Security Grant approximately 5 years  
10 ago. The Sheriff’s office would provide 4 and Slinger PD would provide 2. The cost is to upgrade the  
11 radios to have trunked capability. They are already P25 compliant. The Village of Slinger officials have  
12 agreed to administer all of the radios provided. This will be reflected in their M.O.U. with the county. This  
13 plan provides the required radios for EMS services and reduces the County’s cost by \$1707.09 from what  
14 has already been approved. After much discussion on the certainty that should the Village of Slinger  
15 change EMS providers the portables and mobiles will be returned by Life Star Ambulance and installed in  
16 the new EMS provider with the cost paid by the Village of Slinger. A motion was made by Supervisor  
17 Gundrum and second by Supervisor Goetz to approve the new plan. Supervisor Tennes asked for an  
18 amendment to the plan to include “if any other companies come in and request the County pay for new or  
19 additional radios, the County will not pay for any more radios.” A motion to add the amendment stated by  
20 Supervisor Tennes was made by Supervisor Goetz and second by Supervisor Gundrum. The vote was  
21 unanimous to include the amendment as stated by Supervisor Tennes. A vote was then taken on the  
22 original motion to include the amendment. The motion carried. The vote was unanimous to accept the  
23 plan with the amendment. The motion carried.

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25 **NEXT MEETING DATE**

26 Next meeting date is APRIL 28, 2011 at 1:00pm.

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28 **ADJOURNMENT**

29 Moved by Supervisor Goetz, second by Supervisor Gundrum to adjourn at 2:00 p.m. Motion carried.  
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35 Dale K. Schmidt  
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