

1 **RADIO COMMUNICATIONS SYSTEMS COMMITTEE**

2  
3 Sheriff's Department  
4 West Bend, Wisconsin

January 22, 2010  
1:00 p.m.

5  
6 Present: Rick Gundrum, Donald Berchem, Herbert Tennes, John Stern

7  
8 Also present: Sheriff Schmidt, Chief Dean Schmidt, Asst. Chief Paul Fahey, Bill Kurer, Kim Nass, Mike  
9 Hetzel, John Schrader, Doug Johnson, Paul Labonte, David Gelyana-RCC, Dominic Arcuri-RCC by phone,  
10 Bob Klucka-GenCom, Jim Anderson-Harris Corp., Joe Caruso-Harris Corp.

11  
12 Excused: Brian Bausch, Daniel Goetz

13  
14 Chairman Stern called the meeting to order at 9am and read the affidavit of posting

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16 **MINUTES**

17 Moved by Supervisor Gundrum, second by Supervisor Berchem to approve the minutes of November 13,  
18 2009.

19  
20 **UPDATE OF COUNTYWIDE RADIO SYSTEMS PROJECT**

21 Joe Caruso provided an update of the project. He described the terminology and procedures for system  
22 acceptance, ATP, reliability test, cutover.

23  
24 Caruso continued with update of must cover buildings. 33 buildings failed, they are being evaluated.  
25 Notified building owners of retest. Received some permission and plans.

26  
27 Cutover planning has been reviewed by county and is part of the schedule attached to the presentation.  
28 There is some interference from conventional frequencies. This is being evaluated. Harris project schedule  
29 dated 1-13-2010 was handed out to the Committee. Final PSAP installation is complete, except for some  
30 optimization. Schedule was explained by Caruso, including that the schedule has slipped six weeks. Final  
31 acceptance is listed as May 3<sup>rd</sup>. A Harris sub-schedule dated 1-20-2010 was also handed out, showing  
32 tentative cutover dates for all fire and law enforcement agencies. Chairman Stern asked about the Lifestar  
33 Ambulance interference. Caruso stated it was not a Harris or county problem, but Lifestar needed to  
34 correct their signal. Chairman Stern asked what that meant to the overall project. Caruso stated no and  
35 John Schrader answered that it can be filtered out. Schrader said the county needed to install the filtering.  
36 Chairman Stern and Supervisor Gundrum asked why it was the county's problem. David Gelyana provided  
37 the explanation including that Lifestar is operating legally and the county system needs to be filtered for it.

38  
39 Sheriff Schmidt asked for an estimated time to complete testing in buildings. Caruso stated it would take  
40 until around May 20<sup>th</sup> as an estimated time due to some of the large buildings. Sheriff Schmidt stated that  
41 on Jan 11<sup>th</sup>, Harris officials talked about splitting off the must cover buildings once the test data was  
42 obtained so the system could move forward. If the testing is not done until May 20<sup>th</sup>, then the schedule  
43 provided today is not feasible if there has to be a wait until May 20<sup>th</sup>. Caruso stated that cutting over could  
44 move forward without the must cover buildings.

45  
46 Chairman Stern asked for Committee input on the proposal to separate the must cover buildings as a  
47 parallel project from the main project. Attorney Nass stated the parallel approach is feasible but written  
48 documents are necessary. Dom Arcuri agreed as long as there was an identified approach to the solutions.

49  
50 Supervisor Gundrum asked what approach various departments should take on replacing current  
51 equipment. Caruso stated that there would be equipment available for them. John Schrader corrected him

1 that departments should continue to buy replacement equipment as needed, and not risk their public safety  
2 communications.

3  
4 Sheriff Schmidt asked for clarification if the cutover plan was done. Caruso stated it is written in stone but  
5 obviously it will change. Sheriff Schmidt asked about the training schedule. Dispatcher training is  
6 scheduled in February and March and some users will not come on line until later in the year. Caruso  
7 stated it was a place holder. Schmidt stated that people need advance notice and Caruso stated there would  
8 be 30 to 45 days notice.

9  
10 **STATUS OF BUDGET**

11 The committee received up to date budget sheet with only miscellaneous purchases made. Motion was  
12 made by Gundrum.

13  
14 **CHANGE ORDER - TIER 1 RADIOS**

15 Change Order for Tier 1 radios was received this morning. It is correct with the swapping out of radio  
16 models. It does not include language that states the change order applies to future purchases. Jim  
17 Anderson and Joe Caruso will take as an action item. Further discussion was held on Over the Air  
18 Programming.

19  
20 Motion by Gundrum, second by Berchem to allow Sheriff and County Attorney to review this change order  
21 when language is added by Harris and approve it. Motion passed.

22  
23 **SPREADSHEET OF REVISED INVENTORY**

24 Sheriff Schmidt presented a spreadsheet showing the revised inventory of DPW radios in the county. One  
25 correction was made adding \$47,000 to total of \$966,206.25 for a grand total of \$1,013,206.25. This is a  
26 reduction of \$84,025 from the 2007 inventory. Discussion was held on whether or not the county should  
27 purchase radios for the DPW's. No action taken as two members were not present.

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29 **CLOSED SESSION**

30 Moved by Gundrum, second by Berchem to go into closed session. Approved by unanimous roll call vote  
31 at 10:12 am.

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33 **OPEN SESSION**

34 Moved by Berchem, second by Gundrum to return to open session. Approved by unanimous roll call vote  
35 at 11:16 am.

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37 No further action on closed session item.

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39 **NEXT MEETING DATE**

40 Next meeting date is February 8<sup>th</sup> at 1:00pm.

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42 **ADJOURNMENT**

43 Moved by Supervisor Tennes, second by Supervisor Berchem to adjourn at 11:17am. Motion carried.  
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46

47 Dale K. Schmidt  
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