

1 **PUBLIC SAFETY COMMITTEE**

2
3 Sheriff's Department
4 West Bend, WI

April 3, 2006
8:30 a.m.

5
6 Present: James B. Schwartz, Donald J. Berchem, and Peter L. Gonnering.

7
8 Excused: John B. Kohl, and James B. Esselmann.

9
10 Also present: Sheriff Brian Rahn, Administrator Doug Johnson, County Clerk Brenda Jaszewski, Captain
11 Dale Schmidt (arrived at 8:53 a.m.) and Linda Boesen, Deputy County Clerk.

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13 Vice-Chairperson Schwartz called the meeting to order and read the Affidavit of Posting.

14
15 **MINUTES**

16 Moved by Mr. Gonnering, seconded by Mr. Berchem to approve the Public Safety minutes of March 6,
17 2006, as presented. Motion carried.

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19 **MORGUE SERVICES UPDATE**

20 Appearance: Medical Examiner Kelly McAndrews.

21
22 The Phillip Funeral Homes, Inc. submitted another morgue contract amendment in March, which will not
23 be signed by the County. Ms. McAndrews referred the amendment to Kim Nass, who notified the morgue
24 that we will not accept the amendment, and if they are not satisfied with the contract as it is, they need to
25 look at the termination clause. Ms. McAndrews does have a contingency plan with Myrhum Patten
26 Funeral Home, should Phillip's terminate the contract.

27
28 **REVIEW AND STATUS OF POSSIBLE NEW FEES REQUESTED BY FINANCE**
29 **COMMITTEE**

30 Appearance: Register in Probate/Clerk of Juvenile Court Kay Morlen.

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32 Ms. Morlen informed the Committee that state statutes do not allow for any additional fees to be charged
33 by the Register in Probate, and Ms. Morlen will inform the Finance Committee.

34
35 **AB-1038 AND ITS POSSIBLE IMPACT ON FEES COLLECTED**

36 Appearance: Register in Probate/Clerk of Juvenile Court Kay Morlen.

37
38 The Governor has signed AB-1038 and it is now Act 216. The state Registers in Probate oppose this new
39 legislation, which changes the amount under which a family member can receive funds from a financial
40 institution. This will reduce the Register in Probate revenues for Summary Procedures.

41
42 **UPDATE ON DEPARTMENT IMAGING VS. MICROFILMING OF OLD PROBATE**
43 **RECORDS**

44 Appearance: Register in Probate/Clerk of Juvenile Court Kay Morlen.

45
46 Ms. Morlen stated she removed \$3,000 from the 2006 budget because the State had approved an imaging
47 system for the office. Because the Clerk of Courts has an imaging machine and the State will provide only
48 one per county, the Register in Probate office is not eligible to receive this equipment.

49
50 **JAIL ASSESSMENT FUNDS FOR ELECTRICAL UPGRADES AND VIDEO CONFERENCING**

51 Moved by Mr. Gonnering, seconded by Mr. Berchem to authorize the use jail of assessment funds to
52 replace circuit boards, switches and relays for the jail, in an amount not to exceed \$5,000. Motion carried.

53
54 Moved by Mr. Berchem, seconded by Mr. Gonnering to approve \$93,973, for Video Conferencing
55 equipment, to be located in the jail and the four new courtrooms in the Justice Center, and forward to the
56 Finance Committee. Motion carried.

57
58 **JAIL POPULATION REPORTS**

59 Sheriff Rahn stated today there are 214 adults, of which 29 are female, and 22 on electronic monitoring
60 with three of these female. Today there are 13 juveniles, of which three are females. Three of the
61 juveniles are from Ozaukee County, two from Jefferson, one from Dodge, and seven from Washington
62 County.

63
64 **PROPOSED RESOLUTION TO SET A SERVICE FEE FOR THE USE OF A CREDIT/DEBIT**
65 **CARD**

66 Appearance: Clerk of Courts Kristine Deiss.

67

1 Ms. Deiss presented a draft resolution, that would allow the Clerk of Circuit Court to collect a 3% service
2 fee for payments to the Clerk of Courts using a credit card or debit card. This fee will cover the costs
3 associated with providing this service.
4

5 Moved by Mr. Gonnering, seconded by Mr. Berchem to approve the resolution authorizing the Clerk of
6 Courts charge a 3% fee for payments made by credit or debit cards, and forward to the Finance
7 Committee. Motion carried.
8

9 **DEPARTMENT HIRING/STAFFING UPDATE – SHERIFF**

10 Mr. William Arnold was offered the position at the jail. The jail is at full staff. There are two jailer
11 positions that need to be filled. Interviews will take place within the next two weeks. Promotions were
12 made in the Patrol Division, leaving three vacancies. The Civil Service Commission will be reviewing
13 names for these positions next week. Sheriff Rahn and Captain Schmidt met with the Town of Richfield
14 to discuss the possibility of the Sheriff's Department providing contract police services if Richfield
15 becomes a Village.
16

17 **WIRELESS E-911 UPDATE**

18 Installation has been moved up from April 24 to April 20. During this two-week process dispatchers will
19 be trained. An onsite coordinator from SBC was brought in to look over the dispatch area. GIS is working
20 on the mapping data, and the actual cut over to the new system is scheduled for May 4, 2006.
21

22 **FATALITY REPORT**

23 None to report. There has been one fatality in Washington County for 2006.
24

25 **NEXT MEETING DATE**

26 The Public Safety Committee will meet on Monday, May 1, 2006, at 8:30 a.m. in the Sheriff's
27 Department Conference Room.
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29 **ADJOURNMENT**

30 Moved by Mr. Gonnering, seconded by Mr. Berchem to adjourn at 9:28 a.m. Motion carried.
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Brenda Jaszewski, County Clerk