

1 **PUBLIC SAFETY COMMITTEE**

2
3 Sheriff's Department
4 West Bend, WI

December 3, 2007
8:30 a.m.

5
6 Present: Daniel Goetz, Joseph Gonnering, Philip Laubenheimer, Gerald Schulz, and James Schwartz.

7
8 Also present: Sheriff Dale Schmidt, Administrative Coordinator Doug Johnson, Emergency Management
9 Coordinator Rob Schmid, Medical Examiner Kelly McAndrews, Facilities Manager David Loomans,
10 County Clerk Brenda Jaszewski, and County Board Administrative Assistant Linda Doro.

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12 Chairperson Schwartz called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Moved by Mr. Laubenheimer, seconded by Mr. Goetz to approve the November 5, and November 13,
16 2007, minutes as presented. Motion carried.

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18 **SHERIFF/RADIO REMODELING PROJECT**

19 *Appearance: Kevin King and Tom Verhaalen, VJS Construction*

20 Mr. King discussed the next steps for the Sheriff/Radio remodeling project and reported VJS Construction
21 is in the process of scheduling a kickoff meeting between the County, Venture Architects and VJS.

22
23 **REVIEW AND STATUS OF OUTLAY PURCHASE/BIDDING FOR REGISTER IN**
24 **PROBATE/CLERK OF JUVENILE COURTS OFFICE**

25 *Appearance: Kay Morlen, Register in Probate, Susan Haag, Finance Director and Bill Kurer,*
26 *Purchasing Agent*

27 Ms. Morlen requested authorization to purchase the same brand (Kimball) of office furniture in the Clerk
28 of Courts for the Register in Probate office. Ms. Haag and Mr. Kurer stated that the Kimball brand of
29 furniture is available through three suppliers in Milwaukee, and the Purchasing Department could do
30 some sort of a competitive bid on that brand but it would not allow for local competition. Mr. Kurer
31 reported a local supplier has presented a comparable furniture brand plan but Ms. Morlen feels it not of
32 the same quality as the Kimball brand. Moved by Mr. Goetz to authorize the Purchasing Department to
33 solicit bids for Kimball furniture, or comparable, for the Register of Probate office. Motion died for lack
34 of a second. Moved by Mr. Schulz, seconded by Mr. Goetz to proceed with the normal bidding process
35 for the Register in Probate furniture project. Motion carried.

36
37 **REPORT ON CRICKET COMMUNICATIONS AND T-MOBILE FREQUENCY CO-**
38 **LOCATIONS**

39 Sheriff Schmidt reported Cricket Communications and T-Mobile, through FCC regulations, bought into
40 frequency spectrums that the Sheriff's Department uses on the current radio system as a microwave link
41 between towers. Cell phone providers can legally purchase the rights to these frequencies and FCC
42 regulations will require the County move from those frequencies. Cricket Communications and T-Mobile
43 are required to pay for all expenses to change the County to a different format or different frequency.

44
45 **JAIL POPULATION REPORT**

46 Sheriff Schmidt reported for the month of November, the average daily adult inmate population was 202,
47 the Female daily average was 21, and the juvenile daily average was 7.58. Today there are 205 adults, of
48 these, 11 are females. There are 12 adults are on electronic monitoring, and there are 13 juveniles.

49
50 **SHERIFF'S DEPARTMENT STAFFING REPORT**

51 Sheriff Schmidt presented a staffing report for Corrections, Patrol and Dispatch.

1 **FATALITY REPORT**

2 Sheriff Schmidt reported there were no fatalities since the November Public Safety Committee meeting.

3

4 **COURT SECURITY**

5 Sheriff Schmidt reported for the month of November, there were 6,271 visitors to the Justice Center.

6

7 **NEXT MEETING DATE**

8 The Public Safety Committee will meet on Monday, January 7, 2008, at 8:30 a.m.

9

10 **AUTOPSY ACCOUNT UPDATE**

11 *Appearance: Medical Examiner Kelly McAndrews*

12 Ms. McAndrews reported she has reached the 55 autopsy limit set by the Public Safety Committee.

13 Moved by Mr. Gonnering, seconded by Mr. Laubenheimer to authorize the Medical Examiner to conduct
14 autopsies as needed for the remainder of 2007, and report back to the Committee. Motion carried.

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16 **CLOSED SESSION**

17 Moved by Mr. Laubenheimer, seconded by Mr. Goetz to convene into closed session at 9:38 a.m.

18 pursuant to Wisconsin Statutes Section 19.85 (1) (c) for purposes of conducting performance evaluation
19 of the Medical Examiner. Motion carried unanimously by roll call vote.

20

21 **OPEN SESSION**

22 Moved by Mr. Goetz, seconded by Mr. Gonnering to return to open session at 10:12 a.m. Motion carried
23 unanimously by roll call vote.

24

25 **ADJOURNMENT**

26 Moved by Mr. Goetz, seconded by Mr. Laubenheimer to adjourn at 10:13 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk