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**WASHINGTON COUNTY  
PUBLIC SAFETY COMMITTEE**

Sheriff's Department  
West Bend, WI

October 4, 2010  
10:13 a.m.

Present: Joseph Gonnering, Philip Laubenheimer, Dennis Myers, and Gerald Schulz.

Excused: Brian Bausch.

Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Administrative Lieutenant Martin Schulteis, County Engineer Scott Schmidt, Emergency Management Coordinator Rob Schmid, Purchasing Agent Bill Kurer, and Chief Deputy County Clerk Mary G. Lemke.

Chairperson Gonnering called the meeting to order at 10:13 a.m. and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. Myers, seconded by Mr. Laubenheimer to approve the August 16 and August 30, 2010, minutes as presented. Motion carried.

**UPDATE ON RANGE PROJECT**

*Appearance: County Engineer/Surveyor Scott Schmidt*

Mr. Scott Schmidt reported to the committee that the area has been top soiled, hydro seeded, and there were trees planted on the berm. Mr. Schmidt also stated that the contractor did come back and make all the necessary repairs per the contract and that the PCPC committee did approve fencing for the sight. The completion date is scheduled for December 17, 2010.

**COURT SECURITY STAFFING FOR 2011**

Sheriff Schmidt reported when working on the budget, \$28,000 was included into the salary account for covering use of special deputies for transports and for use in the courthouse security area. Sheriff Schmidt stated that this was an attempt in using lower cost people in certain areas and at this time, the specific locations have not been decided. Sheriff Schmidt feels it is appropriate to take one of the four full-time deputy positions from the courthouse and move that individual into the detective bureau for a two year assignment, and filling that position in the courthouse with rotating special deputies.

Sheriff Schmidt informed the committee that this would not be a reduction in security; it would be the same number of people, but using a different position in one of those spots. Sheriff Schmidt stated that there was a security facilities meeting held last Wednesday and the Judges expressed concerns with part time persons being used in the court security.

Sheriff Schmidt met with Judge Gonring on September 29<sup>th</sup> and discussed the judges concerns. Sheriff Schmidt distributed Judge Gonring's letter, and stated that the money is budgeted for this change in 2011, and there are no permanent position changes.

**REMODEL/ADDITION PROJECT REPORT AND ACTION ON FINAL OWNER PURCHASES**

Sheriff Schmidt reported that the final payment for the remodel/addition project was lowered and the final payment to VJS was \$32,842. When the final bills were received, there were inaccuracies and there were quite a few adjustments.

Sheriff Schmidt reported that there is approximately \$100,000 remaining in the construction project account and he would like to bring two additional items to this committee. The first would be the plaque

1 that will be placed on the wall of the new remodel/addition project. Sheriff Schmidt received an estimate  
2 from Sign Works in Hartford and with shipping, it will be approximately \$800. The second item would be  
3 tables for the Sheriff's Department training room. The quote was for 25 tables, and 10 of those would  
4 have the wire management included. The total cost is, \$9,685.20, but a portion is eligible for an  
5 Emergency Management grant, making the total cost to the county at \$5,000.

6  
7 Moved by Mr. Myers, seconded by Mr. Schulz, to accept the purchase of one plaque for \$800, and 25  
8 tables for the training room in the amount of \$9,685.20 not to exceed \$10,000 with a 50% grant match.  
9 Motion carried.

#### 10 **REPORT ON TRAFFIC AND CRIMINAL SOFTWARE (TraCS) PROJECT**

11 Sheriff Schmidt reported that the Traffic and Criminal software that goes into the mobile computers is  
12 now up and running and being used in limited capacity right now.

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14 Deputy Schulteis reported that there was a resolution approved in the amount of \$20,960 for the National  
15 Model Traffic and Criminal Software (TraCS) for traffic law enforcement data collection to purchase  
16 hardware for the squads. There are 40 printers and head rest mounts that are in all the squads and they  
17 are all working. The only item remaining is training for the deputies, with three sessions being held in  
18 October. Their goal right now is to be fully operational by January 1, 2011.

#### 19 **REPORT ON DICTATION SYSTEM**

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21 Deputy Schulteis reported the new dictation system will have the deputies dictating at PC's, doing reports  
22 on their laptops in their squads, or here in the building. If a deputy is in their squad, they can pull up to  
23 the parking lot and the wireless hotspot will download their information and put it into the server for their  
24 front office people to transcribe. This system was paid partially by a stimulus grant. Right now, they are  
25 in the process of training the deputies on this system.

#### 26 **REPORT ON MUTUAL AID BOX ALARM SYSTEM (MABAS) PROGRAM**

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28 Sheriff Schmidt reported that this is a process of taking the burden of choosing Fire Departments or  
29 Equipment off of the Fire Incident Commander and having it all pre-planned on paper for the dispatcher.  
30 If there were a house fire in a certain area, the initial Fire Department would be dispatched and if they  
31 would require more resources than what their department has, they would then call dispatch with a certain  
32 card for that call and the dispatcher would know which other departments and what equipment is  
33 available to send. Sheriff Schmidt stated that this is generally an improvement in the Fire Service area in  
34 this county.

#### 35 **OPEN HOUSE**

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37 Sheriff Schmidt informed the committee that the open house for the new remodeling project will be held  
38 on Sunday, November 14, 2010, from 12 p.m. – 3 p.m. Mr. Gonnering suggested that the Public Safety  
39 Committee attend the open house.

#### 40 **JAIL POPULATION**

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42 Sheriff Schmidt reported for the month of September, the average daily adult inmate population was  
43 228.20, the Huber daily average was 126, the electronic monitoring daily average was 7.57, and the  
44 juvenile daily average was 7.57, with 5.57 of those being borders.

#### 45 **STAFFING**

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47 Sheriff Schmidt reported the department is currently at full staff.  
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1 **COMMUNICATIONS**

2 Sheriff Schmidt reported for the month of August, Dispatch received 1,836 wireless 911 calls, 254  
3 landline 911 calls, and 4,056 administrative calls.

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5 **FATALITY**

6 Sheriff Schmidt reported there were five fatalities in August and September.

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8 **COURTHOUSE SECURITY**

9 Sheriff Schmidt reported there were no Court Security numbers for September.

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11 **PATROL WORKLOAD**

12 Sheriff Schmidt reported that for August, transports alone included 558 man hours, \$18,000 for wages,  
13 and the mileage was 9,348. The total spent for August was \$20,898.

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15 **NEXT MEETING DATE**

16 The Public Safety Committee will tentatively meet on Monday, November 1, 2010, at 8:30 a.m.

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18 **ADJOURNMENT**

19 Moved by Mr. Myers, seconded by Mr. Schulz to adjourn the meeting at 11:36 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk