

1 **PUBLIC SAFETY COMMITTEE**

2  
3 Sheriff's Department  
4 West Bend, WI

August 28, 2006  
9:00 a.m.

5  
6 Present: James B. Schwartz, Daniel R. Goetz, Joseph C. Gonnering, Philip Laubenheimer, and Gerald J.  
7 Schulz.

8  
9 Also present: Sheriff Brian Rahn, Administrative Coordinator Doug Johnson, and Linda Boesen, Deputy  
10 County Clerk.

11  
12 Mr. Schwartz called the meeting to order and read the Affidavit of Posting.

13  
14 **WCA 2006 CONVENTION RESOLUTIONS**

15  
16 Moved by Mr. Goetz, seconded by Mr. Gonnering to support WCA Resolution 22, relating to the Repeal  
17 of 973.06(1)(f) and 973.09(1x)(a) and 973.09(1)(b) and 753.40 and 755.20 of the Wisconsin Statutes.  
18 Motion carried.

19  
20 Moved by Mr. Goetz, seconded by Mr. Laubenheimer to support WCA Resolution 23 relating to Urging  
21 Changes in State Law Concerning the Criminal Justice System. Motion carried.

22  
23 **SHERIFF DEPARTMENT 2007 BUDGET REVIEW**

24 Sheriff Brian Rahn, Corrections Administrator Shirley Miller, Captain Dale Schmidt, and Accounting  
25 Technician Jennifer Rindt presented the 2007 Sheriff's Department budget.

26  
27 The 2007 Sheriff's Department base level budget is \$12,740,372, and the requested level budget is  
28 \$13,309,344. There was no out-of-state travel requested for 2007.

29  
30 **2007 New Position Requests**

31 The Sheriff presented the following additional position requests: two (2) Communications Officers  
32 effective March 1, 2007 at a cost of \$98,000, and one (1) Program Assistant at a cost of \$35,224 effective  
33 March 1, 2007.

34  
35 **2007 Outlay**

36 The Committee approved the following 2007 Outlay:

- 37  
38 1. Office Furniture upgrade and replacement – 3 @ \$3,000 each, for a total of \$9,000.  
39 2. Redman WDS Suit - 2 @ \$1,150 each, for a total of \$2,300  
40 3. High Gear Student Suit - 8 @ \$1,000 for a total of \$8,000  
41 4. JPEG DVR w/Cameras – 1 at a cost of \$2,500  
42 5. Camera-Crash Reconstruction Unit – 1 at a cost of \$3,000  
43 6. Ballistic Vest SWAT – 1 at a cost of \$1,500  
44 7. Marksman Rifles-SWAT – 4 @ 2,000 each, for a total cost of \$8,000  
45 8. 40MM Launcher-SWAT – 1 at a cost of \$2,850  
46 9. Tasers – 6 @ \$975 each, for a total cost of \$5,850  
47 10. Patrol Rifles – 3 @ \$1,500 each, for a total cost of \$4,500  
48 11. Equipment Truck-SWAT – 1 at a cost of \$90,000  
49 12. Diagnostics Scanner – 1 at a cost of \$2,000  
50 13. Tire Changer - 1 at a cost of \$8,000  
51 14. Marked Squads – 5 @ \$18,500 each, for a total cost of \$92,500  
52 15. Unmarked Squad – 1 at a cost of \$18,500

1 16. Marked SUV – 1 at a cost of \$33,300

2 17. Video Recording System – 1 at a cost of \$800

3

4 Moved by Mr. Goetz, seconded by Mr. Gonnering to tentatively approve the 2007 Administrative portion  
5 of the Sheriff's Department budget in the amount of \$1,291,687, including Outlay item #1. Motion  
6 carried.

7

8 Moved by Mr. Gonnering, seconded by Mr. Schulz to tentatively approve the 2007 Training portion of  
9 the Sheriff's Department budget in the amount of \$589,433, including Outlay items # 2 and 3. Motion  
10 carried.

11

12 Moved by Mr. Schulz, seconded by Mr. Goetz to tentatively approve the 2007 Serving Papers portion of  
13 the Sheriff's Department budget in the amount of \$10,740 credit. Motion carried.

14

15 Moved by Mr. Goetz, seconded by Mr. Laubenheimer to tentatively approve the 2007 Education &  
16 Community Relations portion of the Sheriff's Department budget in the amount of \$101,208. Motion  
17 carried.

18

19 Moved by Mr. Gonnering, seconded by Mr. Laubenheimer to tentatively approve the 2007 Criminal  
20 Investigation portion of the Sheriff's Department budget in the amount of \$579,750, including Outlay  
21 item #4. Motion carried.

22

23 Moved by Mr. Laubenheimer, seconded by Mr. Goetz to tentatively approve the 2007 Patrol portion of  
24 the Sheriff's Department budget in the amount of \$4,208,798, including Outlay items #5, 6, 7, 8, 9 and  
25 10. Motion carried.

26

27 Moved by Mr. Gonnering, seconded by Mr. Goetz to tentatively approve the 2007 Child Support portion  
28 of the Sheriff's Department budget in the amount of \$1,000 credit. Motion carried.

29

30 Mr. Schwartz recessed at 10:55 a.m. and reconvened at 11:20 a.m.

31

32 Moved by Mr. Goetz, seconded by Mr. Laubenheimer to tentatively approve the 2007 Vehicle  
33 Maintenance portion of the Sheriff's Department budget in the amount of \$610,801, including Outlay  
34 items # 11, 12, 13, 14, 15, and 16. Motion carried.

35

36 Mr. Schwartz recessed at 11:25 a.m. and reconvened at 11:45 a.m.

37

38 Moved by Mr. Goetz, seconded by Mr. Gonnering to tentatively approve the 2007 Corrections portion of  
39 the Sheriff's Department budget in the amount of \$3,995,151, including Outlay item #17. Motion carried.

40

41 Moved by Mr. Laubenheimer, seconded by Mr. Schulz to tentatively approve the 2007 Jail Kitchen  
42 portion of the Sheriff's Department budget in the amount of \$498,823. Motion carried.

43

44 Moved by Mr. Gonnering, seconded by Mr. Goetz to tentatively approve the 2007 Youth Aid Services  
45 portion of the Sheriff's Department budget in the amount of \$58,394. Motion carried.

46

47 Moved by Mr. Goetz, seconded by Mr. Schulz to tentatively approve the 2007 Communications portion  
48 of the Sheriff's Department budget in the amount of \$1,027,431. Motion carried.

49

50 Moved by Mr. Schulz, seconded by Mr. Gonnering to tentatively approve the 2007 Special Forces Unit  
51 portion of the Sheriff's Department budget in the amount of \$359,598. Motion carried.

52

1 Moved by Mr. Goetz, seconded by Mr. Gonnering to tentatively approve the 2007 Courthouse Security  
2 portion of the Sheriff's Department budget, at \$.00, due to revenues offsetting expenses. Motion carried.

3  
4 **2007 User Fees**

5 Sheriff Rahn is requesting an increase in 2007 User fees for Civil Process, from \$15 per first attempt plus  
6 mileage, to \$20 per first attempt plus mileage, and from \$10 per additional attempt, plus mileage, to \$15  
7 per additional attempt, plus mileage. All other User fees will remain the same as 2006.

8  
9 Moved by Mr. Gonnering, seconded by Mr. Laubenheimer to tentatively approve the 2007 user fees.  
10 Motion carried.

11  
12 **DISTRICT ATTORNEY 2007 BUDGET REVIEW**

13 District Attorney Todd Martens presented the 2007 District Attorney budget.

14  
15 The 2007 District Attorney base level budget is \$445,552, and the requested level budget is \$465,054.  
16 The Outlay item is for 4 transcribers @ \$499 each, for a total cost of \$1,996. There are no Out-of-state  
17 travel requests, Additional Position requests, or User fee changes for 2007.

18  
19 Moved by Mr. Laubenheimer, seconded by Mr. Goetz to tentatively approve the 2007 District Attorney  
20 budget in the amount of \$465,054, including the outlay item. Motion carried.

21  
22 **CLERK OF COURTS 2007 BUDGET REVIEW**

23 Clerk of Circuit Court Kristine Deiss presented the 2007 Clerk of Courts budget.

24  
25 The 2007 Clerk of Courts base level budget is \$1,430,533 and the requested level budget is \$1,588,225.  
26 There are no additional position requests for 2007.

27  
28 **2007 User Fees**

29 Ms. Deiss is requesting the following User Fee changes: Small Claims Booklet from \$5.00 to \$11.00 each  
30 and Appeals Booklet from \$5.00 to \$9.50 each.

31  
32 **2007 Out-of-state Travel**

33 Ms. Deiss is requesting the following Out-of-state travel for 2007: One person to attend the National  
34 Association for Court Management/Institute for Court Management Conference at a location yet to be  
35 determined, at a cost of \$2,390, and two people to attend the Association of Family & Conciliation Courts  
36 conference at a location yet to be determined, at a cost of \$4,360.

37  
38 Moved by Mr. Gonnering, seconded by Mr. Goetz to tentatively approve the 2007 Clerk of Courts budget  
39 in the amount of \$1,588,225. Motion carried.

40  
41 Moved by Mr. Goetz, seconded by Mr. Gonnering to tentatively approve the 2007 User Fees as presented.  
42 Motion carried.

43  
44 Moved by Mr. Gonnering, seconded by Mr. Laubenheimer to tentatively approve the 2007 out-of-state  
45 travel. Motion carried.

46  
47 **MORGUE UPDATE**

48 Medical Examiner Kelly McAndrews updated the Committee on the status of the morgue, and stated she  
49 will check the state requirements for the cooler at the Samaritan.

50  
51 **MEDICAL EXAMINER 2007 BUDGET REVIEW**

52 Medical Examiner Kelly McAndrews presented the 2007 Medical Examiner budget.

1  
2 The 2007 Medical Examiner's base level budget is \$168,896 and the requested level is \$245,319. Ms.  
3 McAndrews indicated there are no Outlay items, or Additional Position requests for 2007.  
4

5 **2007 User Fees**

6 Ms. McAndrews requested the following user fees for 2007:

7

8 Death Certificate Signing	\$65.00
9 Cremation Permits	\$135.00
10 Disinterment Permits	\$60.00
11 Body Storage Per Day	actual cost

12

13 **2007 Out-of-State Travel**

14 Ms. McAndrews is requesting three people attend the Medicolegal Death Investigator Training in St.  
15 Louis, Missouri at a total cost of \$6,818.  
16

17 Moved by Mr. Gonnering, seconded by Mr. Goetz to tentatively approve the 2007 Medical Examiner  
18 budget in the amount of \$245,319, including the out-of-state travel and a request that Ms. McAndrews try  
19 to reduce Conference Fees down to \$10,000. Motion carried.  
20

21 Moved by Mr. Laubenheimer, seconded by Mr. Gonnering to approve the 2007 Medical Examiner User  
22 Fee changes. Motion carried.  
23

24 **ADJOURNMENT**

25 Moved by Mr. Goetz, seconded by Mr. Laubenheimer to adjourn at 1:30 a.m. Motion carried.  
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29

Brenda Jaszewski, County Clerk