

1 **PUBLIC SAFETY COMMITTEE**

2
3 Sheriff's Department
4 West Bend, WI

August 23, 2007
8:30 a.m.

5
6 Present: Daniel Goetz, Joseph Gonnering, Gerald Schulz, and James Schwartz. Excused: Philip
7 Laubenheimer.

8
9 Also present: Sheriff Dale Schmidt, County Clerk Brenda Jaszewski, and County Board Administrative
10 Assistant Linda Doro.

11
12 Chairman Schwartz called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Moved by Mr. Goetz, seconded by Mr. Gonnering to approve the August 6, 2007, minutes as presented.
16 Motion carried.

17
18 **AUTOPSY STATUS/ACCOUNT**

19 Ms. McAndrews presented an autopsy report for 2007 and requested the Committee approve
20 overspending the autopsy account. Moved by Mr. Gonnering, seconded by Mr. Schulz to approve
21 overspending the 2007 autopsy account up to 60 autopsies. Motion carried.

22
23 **SHERIFF DEPARTMENT 2008 BUDGET REVIEW**

24 Sheriff Dale Schmidt, Corrections Administrator Shirley Miller, Captain Steve Gonwa, and Accounting
25 Technician Jennifer Rindt presented the 2008 Sheriff's Department budget.

26
27 The 2008 Sheriff's Department base level budget is \$13,397,908, and the requested level budget is
28 \$14,169,317. There is no out-of-state travel for 2008.

29
30 **2008 New Position Requests**

- 31 1. One (1) full-time Deputy Sheriff Patrol Officer
32 2. Two (2) full-time Deputy Sheriff Patrol Officers - Town of Richfield contract
33 3. One (1) Radio System Administrator - starting July 1, 2008

34
35 **2008 Outlay**

- 36 1. FX M4/M16 Conversion kit - one (1) at a cost of \$690
37 2. Digital camera with accessories - one (1) at a cost of \$2,500
38 3. CVSA II laptop and software - one (1) at a cost of \$2,995
39 4. Squad rifle with mounts and accessories - four (4) at \$1,500 each, for a total of \$6,000
40 5. Ballistic vests - SWAT - three (3) at \$1,800 each, for a total of \$5,400
41 6. 40 mm less lethal multi-launcher - SWAT - one (1) at a cost of \$3,000
42 7. Night vision scope - SWAT - one (1) at a cost of \$1,500
43 8. Tire changer - one (1) at a cost of \$7,000
44 9. Marked squad cars - 12 at \$18,900 each, for a total of \$226,800
45 10. Marked squad cars & related equipment - two (2) at \$30,775 each for a total of \$61,550 - (Town of
46 Richfield contract)
47 11. Utility Trailer - one (1) at a cost of \$4,000
48 12. Okidata 5650 laser facsimile - one (1) at a cost of \$1,298
49

1 **2008 User Fees**

2 The 2008 Sheriff User Fee Schedule was reviewed by the Committee at their August 6, 2008, meeting
3 and included in the 2008 budget.
4

5 Moved by Mr. Goetz, seconded by Mr. Schulz to approve the 2008 Sheriff Department budget with a net
6 levy in the amount of \$13,928,419, including the new position requests and outlay, and forward to
7 Administration. Motion carried.
8

9 **DISTRICT ATTORNEY 2008 BUDGET REVIEW**

10 District Attorney Todd Martens presented the 2008 District Attorney budget.
11

12 The 2008 District Attorney's base level budget is \$464,054, and the requested level budget is \$477,419.
13 There are no new position requests, out-of-state travel, or user fee changes for 2008.
14

15 **2008 Outlay**

16 Fax machine - one (1) at a cost of \$750.
17

18 Moved by Mr. Goetz, seconded by Mr. Schulz to approve the 2008 District Attorney budget with a net
19 levy in the amount of \$477,419 including outlay, and forward to Administration. Motion carried.
20

21 **MEDICAL EXAMINER 2008 BUDGET REVIEW**

22 Medical Examiner Kelly McAndrews presented the 2008 Medical Examiner budget.
23

24 The 2008 Medical Examiner base level budget is \$221,145, and the requested level budget is \$259,562.
25 There are no new position requests, or outlay requests for 2008.
26

27 **2008 Out-of-State Travel**

28 Ms. McAndrews is requesting the following Out-of-State travel for 2008: one (1) person to attend the
29 County Coroner - Skeletal Recovery Workshop in Los Angeles, California, at a cost of \$2,138, and one
30 (1) person to attend the Mass Fatality Incidents for Medico Legal Professionals in Ashburn, Virginia, at a
31 cost of \$2,304.
32

33 **2008 User Fees**

34 Ms. McAndrews presented the 2008 Medical Examiner User Fee schedule.
35

36 Moved by Mr. Gonnering, seconded by Mr. Schulz to approve the 2008 Medical Examiner budget with a
37 next levy in the amount of \$259,562 including out-of-state travel and user fees, and forward to
38 Administration. Motion carried.
39

40 **REGISTER IN PROBATE 2008 BUDGET REVIEW**

41 Register in Probate/Clerk of Juvenile Court Kay Morlen and Accounting Assistant Patricia Schaller
42 presented the 2008 Register in Probate budget.
43

44 The 2008 Register in Probate base level budget is \$471,689, and the requested level budget is \$491,426.
45 There are no new positions requests or outlay requests for 2008.
46

47 **2008 Out-of-State Travel**

48 Ms. Morlen is requesting the following out-of-state travel for 2008: one (1) person to attend either a
49 National Center for State Courts or National Association for Court Management Conference at a location
50 yet to be determined, at a cost of \$1,758.

1 **2008 User Fees**

2 Ms. Morlen presented the 2008 Register in Probate User Fee schedule.

3
4 Moved by Mr. Schulz, seconded by Mr. Goetz to approve the 2008 Register in Probate budget with a net
5 levy in the amount of \$491,426, including out-of-state travel and user fees, and forward to
6 Administration. Motion carried.

7
8 The meeting recessed at 11:50 a.m. and reconvened at 1:00 p.m.

9
10 **EMERGENCY MANAGEMENT 2008 BUDGET REVIEW**

11 Emergency Management Coordinator Rob Schmid presented the 2008 Emergency Management budget.

12
13 The 2008 Emergency Management base level budget is \$48,340, and the requested level budget is
14 \$58,371. There are no new position requests, out-of-state-travel or user fee changes for 2008.

15
16 **2008 Outlay**

17 Hazmat Computer Equipment - two (2) at \$1,750 each, for a total of \$3,500

18
19 Moved by Mr. Goetz, seconded by Mr. Gonnering to approve the 2008 Emergency Management budget
20 with a next levy in the amount of \$58,371, including outlay and forward to Administration. Motion
21 carried.

22
23 **CLERK OF COURTS 2008 BUDGET REVIEW**

24 Clerk of Circuit Court Kristine Deiss presented the 2008 Clerk of Courts budget.

25
26 The 2008 Clerk of Courts base level budget is \$1,489,093, and the requested level budget is \$1,536,526.
27 There are no new position requests or outlay requests for 2008.

28
29 **2008 Out-of-State Travel**

30 Ms. Deiss is requesting the following out-of-state travel for 2008: one person to attend the National
31 Association for Court Management/Institute for Court Management at a location yet to be determined, at
32 a cost of \$2,390, and two people to attend the Association of Family and Conciliation Courts Conference
33 at a location yet to be determined, at a cost of \$4,360.

34
35 **2008 User Fees**

36 Ms. Deiss presented the 2008 Clerk of Courts User Fee Schedule.

37
38 Moved by Mr. Gonnering, seconded by Mr. Schulz to approve the 2008 Clerk of Courts budget with a
39 next levy in the amount of \$1,536,526, including out-of-state travel and user fees, and forward to
40 Administration. Motion carried.

41
42 **NEXT MEETING DATE**

43 The Public Safety Committee will meet on Monday, October 1, 2007.

44
45 **ADJOURNMENT**

46 Moved by Mr. Gonnering, seconded by Mr. Goetz to adjourn at 1:41 p.m. Motion carried.

47
48
49 Brenda J. Jaszewski, County Clerk