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**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

Sheriff's Department
West Bend, WI

August 22, 2011
8:30 a.m.

Present: Brian Bausch, Joseph Gonnering, Dennis Myers, Philip Laubenheimer, and Gerald Schulz.

Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Corrections Administrator Shirley Miller, Chairperson Herbert Tennes, Emergency Management Coordinator Rob Schmid, Accounting Supervisor Jennifer Rindt, and Administrative Assistant Linda Doro.

Chairperson Gonnering called the meeting to order and read the Affidavit of Posting.

MINUTES

A correction was noted on Page 1, Line 53: ~~next~~ net. Moved by Mr. Schulz, seconded by Mr. Laubenheimer to approve the minutes of August 1, 2011, as amended. Motion carried with Mr. Myers voting no.

EMERGENCY MANAGEMENT 2012 BUDGET REVIEW

Appearance: Emergency Management Coordinator Rob Schmid and Deputy Finance Director Paul Labonte

Mr. Schmid presented the 2012 Emergency Management budget. The 2012 Emergency Management base level budget is \$58,275, and the requested level budget is \$58,275. There are no new position requests, outlay, out-of-state-travel or user fee changes for 2012.

Moved by Mr. Laubenheimer, seconded by Mr. Bausch to approve the 2012 Emergency Management budget with a net levy in the amount of \$58,275, and forward to Administration. Motion carried.

DISTRICT ATTORNEY 2012 BUDGET REVIEW

Appearance: District Attorney Mark Bensen and Office Supervisor Jane Koepke

Mr. Bensen presented the 2012 District Attorney budget. The 2012 District Attorney base level budget is \$493,988, and the requested level budget is \$498,996. There are no new position requests, outlay, out-of-state travel, or user fee changes for 2012.

Moved by Mr. Bausch, seconded by Mr. Myers to approve the 2012 District Attorney budget with a net levy in the amount of \$498,996, and forward to Administration. Motion carried.

OUT-OF-STATE TRAVEL-TRAINING REQUEST - MEDICAL EXAMINER

Appearance: Medical Examiner Kelly McAndrews

Ms. McAndrews presented out-of-state travel requests to attend the Introduction to Forensic Firearm and Tool Mark Identification for the Non-Examiner conference held in Pittsburgh, PA on September 12-14, 2011, the Introduction to Footwear Impression Evidence for the Non-Examiner conference, held in Pittsburgh, PA on September 15-16, 2011, and the Homicide and Suicide Investigative Techniques conference held in Washington, DC on September 19-23, 2011. There will be no direct costs to Washington County for the Medical Examiner to attend these conferences. Moved by Mr. Myers, seconded by Mr. Gonnering to approve the out-of-state travel for the Medical Examiner to attend the three conferences as presented, at no direct cost to Washington County, and forward to the Finance Committee. Motion defeated with Mr. Bausch, Mr. Laubenheimer, and Mr. Schulz voting no.

Moved by Mr. Myers, seconded by Mr. Laubenheimer to approve the out-of-state travel for the Medical Examiner to attend the Homicide and Suicide Investigative Techniques conference in Washington, DC on

1 September 19-23, 2011 at no direct cost to Washington County, and forward to the Finance Committee.
 2 Motion carried.

4 **MEDICAL EXAMINER 2012 BUDGET REVIEW**

5 *Appearance: Medical Examiner Kelly McAndrews*

6 Ms. McAndrews presented the 2012 Medical Examiner budget. The 2012 Medical Examiner base level
 7 budget is \$256,484, and the requested level budget is \$278,018. There are no new position requests, out-
 8 of-state travel or outlay for 2011.

10 **2012 User Fees**

11 The 2012 Medical Examiner User Fee schedule was presented.

13 **Decision Items**

14 Autopsies & externals	Change in contract structure anticipated, flat fee.	\$16,629
15 LTE Employee	Anticipate full-time employee invoking FMLA	
16	Employee increase 600 hours to 800 hours	3,905
17 Training	Wisconsin Bar (30 CLE estimate every 2 years)	<u>1,000</u>
18 Total		\$21,534

19
 20 Moved by Mr. Myers, seconded by Mr. Laubenheimer to deny the requested Medical Examiner user fee
 21 increases of \$8,640 for 2012. Motion carried. This will increase the 2012 Medical Examiner requested
 22 level budget from \$278,018 to \$286,658.

23
 24 Moved by Mr. Myers, seconded by Mr. Bausch to eliminate the Wisconsin Bar training, at a cost of
 25 \$1,000 proposed in the Medical Examiner's requested level 2012 budget. Motion carried. This will
 26 decrease the 2012 Medical Examiner requested level budget from \$286,658 to \$285,658.

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 28 Moved by Mr. Myers, seconded by Mr. Schulz to approve the 2012 Medical Examiner budget with a net
 29 levy in the amount of \$285,658, and forward to Administration. Motion carried.

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 31 The meeting recessed at 10:33 a.m. and reconvened at 10:38 a.m.

33 **SHERIFF'S DEPARTMENT 2012 BUDGET REVIEW**

34 *Appearance: Sheriff Dale Schmidt, Captain Steve Gonwa, Corrections Administrator Shirley Miller, and*
 35 *Accounting Supervisor Jennifer Rindt*

36 Sheriff Schmidt presented the 2012 Sheriff's Department budget. The 2012 Sheriff's Department base
 37 level budget is \$14,850,484, and the requested level budget is \$15,505,368. There are no new position
 38 requests or out-of-state travel for 2012.

40 **2012 User Fees**

41 The 2012 Sheriff's Department User Fee schedule was presented.

43 **2012 Outlay**

44 1. Digital Camera & Accessories - One (1)	\$ 2,500
45 2. Ballistic Vests - Six (6) @ \$2,100 each	12,600
46 3. Tasers - Two (2) @ \$1,100 each	2,200
47 4. Accident Recon/Crime Scene software - One (1)	3,020
48 5. Squad Cars - Nine (9) @ \$20,337 each	<u>183,033</u>
49 Total	\$203,353

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1	Decision Items	
2	1. Radio Maintenance Agreement	368,389
3	2. Outlay	203,353
4	3. Locks - Reduce SGTs contract	6,000
5	4. Increase to Civil process fees and foreclosures	28,750
6	5. Lower Jail medical account and transfer up to \$48,392	
7	in Jail Assessments funds	<u>48,392</u>
8	Total	\$654,884

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10 The meeting recessed at 12:03 p.m. and reconvened at 12:09 p.m.

11
12 Moved by Mr. Bausch, seconded by Mr. Schulz to approve the 2012 Sheriff's Department budget with a
13 net levy in the amount of \$15,505,368, including outlay and user fees for 2012, and forward to
14 Administration. Motion carried.

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16 **NEXT MEETING DATE**

17 The Public Safety Committee will tentatively meet on Monday, September 12, 2011, for its regular
18 meeting at 8:30 a.m.

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20 **ADJOURNMENT**

21 Moved by Mr. Schulz, seconded by Mr. Laubenheimer to adjourn the meeting at 12:40 p.m. Motion
22 carried.

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Brenda J. Jaszewski, County Clerk