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**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

Sheriff's Department
West Bend, WI

August 16, 2010
8:30 a.m.

Present: Brian Bausch, Joseph Gonnering, Dennis Myers, Philip Laubenheimer, and Gerald Schulz.

Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Chairperson Herbert Tennes, County Clerk Brenda Jaszewski, and County Clerk Administrative Assistant Linda Doro.

Chairperson Gonnering called the meeting to order and read the Affidavit of Posting.

MINUTES

Moved by Mr. Myers, seconded by Mr. Schulz to approve the minutes of August 2, 2010, as presented.
Motion carried.

DISTRICT ATTORNEY 2011 BUDGET REVIEW

Appearance: Deputy District Attorney Mark Bensen and Office Supervisor Jane Koepke

Mr. Bensen presented the 2011 District Attorney budget. The 2011 District Attorney base level budget is \$491,673, and the requested level budget is \$ 512,079. There are no new position requests, outlay, out-of-state travel, or user fee changes for 2011.

Moved by Mr. Myers, seconded by Mr. Bausch to approve the 2011 District Attorney budget with a net levy in the amount of \$512,079, and forward to Administration. Motion carried.

EMERGENCY MANAGEMENT 2010 BUDGET REVIEW

Appearance: Emergency Management Coordinator Rob Schmid

Mr. Schmid presented the 2011 Emergency Management budget. The 2011 Emergency Management base level budget is \$59,773, and the requested level budget is \$59,768. There are no new position requests, outlay, out-of-state-travel or user fee changes for 2011.

Moved by Mr. Myers, seconded by Mr. Schulz to approve the 2011 Emergency Management budget with a next levy in the amount of \$59,768, and forward to Administration. Motion carried.

MEDICAL EXAMINER 2011 BUDGET REVIEW

Appearance: Medical Examiner Kelly McAndrews

Ms. McAndrews presented the 2011 Medical Examiner budget. The 2011 Medical Examiner base level budget is \$264,235, and the requested level budget is \$270,741. There are no new position requests, out-of-state travel or outlay for 2011.

2011 User Fees

The 2011 Medical Examiner User Fee schedule was presented. Moved by Mr. Myers, seconded by Mr. Laubenheimer to increase the Cremation permit fee from \$175 to \$195, effective January 1, 2011.
Motion carried.

Moved by Mr. Laubenheimer, seconded by Mr. Myers to approve the 2011 Medical Examiner budget with a net levy in the amount of \$263,061, including user fees for 2011, and forward to Administration.
Motion carried.

The meeting recessed at 9:37 a.m. and reconvened at 9:41 a.m.

SHERIFF - 2010 OUTLAY REQUEST - DISPATCH CHAIRS

Appearance: Appearance: Sheriff Dale Schmidt and Captain Steve Gonwa

Moved by Mr. Bausch, seconded by Mr. Myers to approve the Sheriff's Department outlay request in an amount not to exceed \$3,500 to purchase four chairs for the Dispatch Center, and forward to the Finance Committee. Motion carried.

SHERIFF'S DEPARTMENT 2011 BUDGET REVIEW

Appearance: Sheriff Dale Schmidt, Captain Steve Gonwa, and Accounting Supervisor Jennifer Rindt

Sheriff Schmidt presented the 2011 Sheriff's Department budget. The 2011 Sheriff's Department base level budget is \$15,319,699, and the requested level budget is \$15,278,686. There is no out-of-state travel for 2011.

Sheriff Schmidt presented two amendments to the 2011 requested level budget:

Corrections Division

1. Account # 321002 - SCAAP Revenue Line Item: Add \$8,000
2. Account # 431010 - Other Operating Supplies Line Item: Decrease by \$12,000 and request Committee approval to use \$12,000 in Jail Assessment Funds to purchase new and repair existing camera equipment in the Jail.

These two amendments would reduce the 2011 requested level budget by \$20,000.

2011 Additional Position Request

1. Corrections Sergeant, Pay Grade E-5: one (1) at a cost of \$64,520, effective April 1, 2011

2011 Outlay

1. Digital Camera and Accessories - one (1) at a cost of \$2,500
2. VARDA Alarm System - one (1) at a cost of \$2,000
3. Ballistic Vests (Swat) - two (2) for a total cost of \$3,950
4. Tasers - eight (8) for a total cost of \$8,000
5. Tactical Headsets - 15 for a total cost of \$11,055
6. Bluetooth Enhanced Landline - one (1) at a cost of \$1,750
7. Sniper Scopes - two (2) for a total cost of \$3,080
8. Dive Team Dry Suit - one (1) at a cost of \$2,300
9. Tactical Robot (Swat) - one (1) at a cost of \$20,000
10. Squad Cars - 10 for a total cost of \$198,250

2011 User Fees

The 2011 Sheriff's Department User Fee Schedule was presented.

Moved by Mr. Laubenheimer, seconded by Mr. Myers to authorize the use of up to \$12,000 of Jail Assessment funds to purchase new and repair existing cameras in the jail in 2011 and remove \$12,000 from the requested 2011 budget. Motion carried.

Moved by Mr. Bausch, seconded by Mr. Myers to approve the 2011 Additional Position Request for a Corrections Sergeant, Pay Grad E-5 at a cost of \$64,520, effective April 1, 2011. Motion carried.

Moved by Mr. Bausch, seconded by Mr. Laubenheimer to approve the 2011 Sheriff's Department budget with a net levy in the amount of \$15,258,686, including a new position request, outlay and user fees for 2011, and forward to Administration. Motion carried with Mr. Myers voting no.

1 The meeting recessed at 12:03 p.m. and reconvened at 12:09 p.m.

2
3 **CLERK OF COURTS 2011 BUDGET REVIEW**

4 *Appearance: Clerk of Circuit Court Kristine Deiss and Circuit Court Commissioner Dolores Bomrad*
5 Ms. Deiss presented two 2011 Clerk of Courts budgets. The 2011 Clerk of Courts base level budget is
6 \$1,910,211 and the first requested level budget is \$1,917,988. This requested level budget does not
7 include funding for court reporter services for the court commissioners at a cost of \$51,220. The second
8 2011 Clerk of Courts requested level budget is \$1,946,608. This requested level budget includes funding
9 for court reporter services for the court commissioners at a cost of \$51,220. There are no new position
10 requests or user fee changes for 2011.

11
12 Ms. Bomrad discussed her request for court reporter services and presented a letter of support from
13 Circuit Court Judge Andrew Gonring.

14
15 Ms. Deiss reported the County can expect an approximate cost savings of \$30,000 to \$40,000 annually if
16 the Clerk of Courts does not contract for court reporter services for the court commissioners. She is
17 proposing the use a digital audio recording (DAR) system for the court commissioners in lieu of the court
18 reporter. The quoted cost of purchasing two machines, one for each commissioner's courtroom, including
19 three years of maintenance is \$11,779. There is funding available in the Clerk of Courts' budget to pay
20 for the equipment and maintenance this year. After discussion, the Committee approved the use of the
21 digital audio recording system for the court commissioners in lieu of a court reporter, effective
22 approximately October 1, 2010.

23
24 **2011 Outlay**

- 25 1. Foot rest bars in the jury boxes - four (4) at a total cost of \$3,162
26 2. Enhancement to Evidence Presentation System - four (4) at a total cost of \$2,420

27
28 Moved by Mr. Laubenheimer, seconded by Mr. Bausch to remove the 2011 Outlay requests in the amount
29 of \$5,582. Motion carried.

30
31 Moved by Mr. Schulz, seconded by Mr. Bausch to approve the 2011 Clerk of Courts budget with a net
32 levy in the amount of \$1,912,388, and forward to Administration. Motion carried.

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34 **NEXT MEETING DATE(S)**

35 The Public Safety Committee will tentatively meet on Monday, August 30, 2010, for its regular meeting
36 at 8:30 a.m.

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38 **ADJOURNMENT**

39 Moved by Mr. Laubenheimer, seconded by Mr. Schulz to adjourn the meeting at 1:45 p.m. Motion
40 carried.

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44 Brenda J. Jaszewski, County Clerk