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**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

Sheriff's Department
West Bend, Wisconsin

August 1, 2011
8:30 a.m.

Present: Joseph Gonnering, Philip Laubenheimer, Dennis Myers and Gerald Schulz. Excused: Brian Bausch.

Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Corrections Administrator Shirley Miller, Chairperson Herbert Tennes, Clerk of Courts Theresa Russell, Emergency Management Coordinator Rob Schmid, Family Court Commissioner Dolores Bomrad, and Administrative Assistant Linda Doro.

Chairman Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

MINUTES

Moved by Mr. Laubenheimer, seconded by Mr. Schulz to approve the minutes of July 11, 2011, as presented. Motion carried.

UPDATE ON FEMA-1966-WI-DR PRESIDENTIAL DISASTER DECLARATION

Appearance: Emergency Management Coordinator Rob Schmid

Mr. Schmid presented a report on the FEMA-1966-WI-DR -Presidential Disaster Declaration reimbursement to Washington County agencies for the severe winter storm that occurred between January 31, 2011 and February 3, 2011. Forty-four Washington County agencies applied, of those, two withdrew their applications and two were considered ineligible. Thirty-one agencies have been paid, and nine are in the final stages of approval and payment.

2011 OUTLAY REQUEST - CLERK OF COURTS

Appearance: Clerk of Courts Theresa Russell

Ms. Russell presented a request to transfer \$3,960 from the Clerk of Courts Courthouse Security account to the Clerk of Courts Outlay account to purchase four Juror Foot Rails. Moved by Mr. Myers, seconded by Mr. Laubenheimer to approve the transfer request of not to exceed \$4,000 from the Clerk of Courts Courthouse Security account to the Clerk of Courts Outlay account to purchase four Juror Foot Rails as presented. Motion carried.

Ms. Russell presented a request to transfer \$3,530 from the Clerk of Courts Courthouse Security account to the Clerk of Courts Outlay account to purchase two Jury Deliberation Tables. Moved by Mr. Laubenheimer, seconded by Mr. Schulz to approve the transfer request of not to exceed \$3,600 from the Clerk of Courts Courthouse Security account to the Clerk of Courts Outlay account to purchase two Jury Deliberation Tables as presented. Motion carried.

OUT-OF-STATE TRAVEL-TRAINING REQUEST - CLERK OF COURTS

Appearance: Clerk of Courts Theresa Russell

Moved by Mr. Myers, seconded by Mr. Laubenheimer to approve the out-of-state travel for the Clerk of Courts to attend the NACM/ICM Conference in Williamsburg, Virginia for three days in November 2011 at a cost not to exceed \$2,000. Motion carried.

CLERK OF COURTS 2012 BUDGET REVIEW

Appearance: Clerk of Courts Theresa Russell

Ms. Russell presented the 2012 Clerk of Courts budget. The 2012 Clerk of Courts base level budget is \$1,862,456, and the requested level budget is \$1,862,456. There are no new position requests, outlay, out-of-state-travel or user fee changes for 2012. Moved by Mr. Schulz, seconded by Mr. Myers to approve the 2012 Clerk of Courts budget with a ~~next~~ **net (corrected on 8/22/11)** levy in the amount of \$1,862,456, and forward to Administration. Motion carried.

1 VIDEO CONFERENCING UPDATE

2 *Appearance: Clerk of Courts Theresa Russell*

3 Ms. Russell distributed a hand out for 2011 Video Conference Hearings. Total savings to date is
4 \$58,734.34.

6 APPROVAL TO PURCHASE AN ID PRINTER AND REPLACEMENT RADAR

7 Moved by Mr. Myers, seconded by Mr. Schulz to approve the transfer request of \$1,566 from the Sheriff's
8 Patrol Supply account to the Sheriff's Outlay account to purchase a radar unit, and \$2,257 from the
9 Sheriff's Dare Donations account to the Sheriff's Outlay account to purchase an ID printer as presented.
10 Motion carried.

12 2012 BUDGET INFORMATION - SHERIFF

13 Sheriff Schmidt presented a progress report on the preparation of the Sheriff's Department 2012 budget.
14 Sheriff Schmidt reported the 2011 budget was \$15, 231,266, and the 2012 base budget target given is
15 \$14,850,484, which is a 2.5% decrease. The Sheriff's department proposed 2012 budget will not realize
16 savings expected from the WRS employee contributions because half of the Sheriff's staff do not
17 contribute to the WRS. Also, there is a 2% cost of living increase proposed, an increase in health
18 insurance premiums of \$46,000, reduced jail revenues, and the addition of the radio maintenance contract
19 at a cost of approximately \$360,000. Sheriff Schmidt reported the Sheriff's Department may realize a
20 savings of approximately \$200,000 in the 2012 budget with the Food Service contract.

22 SHERIFF'S REPORTS**23 Staffing**

24 Sheriff Schmidt reported currently there are two vacancies in Corrections and the Civil Service
25 Commission will be interviewing candidates for these two positions on August 9 and 10, 2011. Two
26 deputies are still off for non-worked related injuries.

28 Jail Population

29 No report.

31 Communications

32 No report.

34 Fatalities

35 No report.

37 Courthouse Security

38 No report.

40 NEXT MEETING DATE

41 The Public Safety Committee will tentatively meet on Monday, August 22, 2011, at 8:30 a.m., and if
42 necessary, Tuesday, August 23, 2011, at 8:30 a.m.

44 ADJOURNMENT

45 Moved by Mr. Laubenheimer, seconded by Mr. Schulz to adjourn the meeting at 10:25 a.m. Motion
46 carried.