

1 **PUBLIC SAFETY COMMITTEE**

2  
3 Courthouse  
4 West Bend, WI

July 11, 2005  
8:30 a.m.

5  
6 Present: John B. Kohl, Donald J. Berchem, James B. Esselmann, Peter L. Gonnering, and  
7 James B. Schwartz.

8  
9 Also present: Sheriff Brian Rahn, Emergency Management Coordinator Rob Schmid, and  
10 Linda M. Boesen, Deputy Clerk.

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12 Chairperson Kohl called the meeting to order and read the Affidavit of Posting.

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14 **MINUTES**

15 Moved by Mr. Gonnering, seconded by Mr. Esselmann to approve the Public Safety  
16 minutes of June 6, and June 10, 2005, as presented. Motion carried.

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18 **JAIL CONCERNS**

19 Appearance: Bruce Gilbert, Ralph Hintze, and Jim Herther

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21 Mr. Herther distributed the book “New Testament” to the Committee. Mr. Hintze  
22 explained the purpose of the Gideon organization, and stated the Gideons want to hand  
23 out New Testaments and Bibles to the prisoners. Sheriff Rahn will discuss this with the  
24 Jail Supervisor to schedule a time for this to take place. Moved by Mr. Gonnering,  
25 seconded by Mr. Berchem to refer the matter to Sheriff Rahn. Motion carried.

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27 **INTRODUCTION OF KELLY MCANDREWS – MEDICAL EXAMINER**

28 Appearance: Kelly McAndrews

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30 Chairperson Kohl introduced and welcomed Kelly McAndrews as the new Medical  
31 Examiner. A part-time assistant will be starting September 1, 2005. Ms. McAndrews is  
32 drafting a job description for the new person. Ms. McAndrews noted that some  
33 improvement is needed with the use of the pager and the on-call staff, and she will be  
34 restructuring the on-call staff and drafting a contract for them.

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36 **GRANT APPLICATION, WISCONSIN DOT PHOTOGRAMMETRY**

37 Appearance: Sheriff Brian Rahn

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39 Sheriff Rahn is requesting authorization to apply for a Photogrammetry Grant from the  
40 Wisconsin DOT in the amount of \$3,000 to provide training and the purchase of software  
41 for Photogrammetry during crash investigations. Photogrammetry will help to reduce the  
42 cost and time in the investigation and measuring of crash scenes.

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2 Moved by Mr. Esselmann, seconded by Mr. Gonnering to approve the draft resolution  
3 allowing the Sheriff's Department apply to for a Photogrammetry grant in the amount of  
4 \$3,000 to be used for software and training of the Photogrammetry, and forward to the  
5 County Board. Motion carried.

#### 6 7 **JAIL ASSESSMENT FUND/FILING SYSTEM**

8 Sheriff Rahn stated that with the present filing system, the Sheriff's Department will be  
9 out of filing space by August, 2005. Presently, three rooms are being used for filing.  
10 There is a new filing system available that can fit everything into one room. Using this  
11 new system, there would be room for files for the next 10 years. Six vendors bid on the  
12 new system, with bids ranging from \$21,000 to \$50,000. The two lowest bidders are of  
13 interest.

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15 Moved by Mr. Schwartz, seconded by Mr. Esselmann to authorize the use of not more  
16 than \$25,000 of Jail Assessment Funds, for the filing system. Motion carried.

#### 17 18 **E911 UPDATE**

19 Sheriff Rahn updated the Committee on the Wireless E911 system, stating that Captain  
20 Schmidt and County Attorney Nass are finalizing the contract with SBC.

#### 21 22 **HIRING/STAFFING UPDATE**

23 Sheriff Rahn stated that we are at full staff. The two new deputies on the road are in their  
24 sixth week of training and doing well. The cook in the jail will be retiring in January  
25 2006.

#### 26 27 **JAIL REPORTS**

28 Sheriff Rahn distributed the June juvenile detention out of county billing report for a  
29 grand total of \$12,765. Sheriff Rahn distributed the June adult and juvenile population  
30 reports. Today's jail report is 219 adults, 112 are on the secure side, and 19 are on electric  
31 monitors. There are 3 in the juvenile holding.

#### 32 33 **SHERIFF'S CONCERNS**

34 Sheriff Rahn informed the Committee the jail overtime budget for the year is \$156,000.  
35 To date, overtime used is \$148,000.

36  
37 The Public Safety Committee will meet for budget reviews on Monday, August 22, 2005,  
38 at 8:00 a.m. at the Sheriff's Department, and if needed, Tuesday, August 23, 2005.

#### 39 40 **NEXT MEETING DATE**

41 The Public Safety Committee will meet Monday, August 8, 2005, at 8:30 a.m. in Room  
42 1041 of the Courthouse.

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**RESOLUTIONS & RECOMMENDATIONS FROM OTHER COMMITTEES**

There were no resolutions or recommendations from other committees.

**ADJOURNMENT**

Moved by Mr. Gonnering, seconded by Mr. Schwartz to adjourn at 9:27 a.m. Motion carried.

Linda M. Boesen, Deputy Clerk