

1 **PUBLIC SAFETY COMMITTEE**

2
3 Sheriff’s Department
4 West Bend, WI

June 2, 2008
8:30 a.m.

5
6 Present: Brian Bausch, Daniel Goetz, Joseph Gonnering, Michael Miller, and Gerald Schulz.

7
8 Also present: Sheriff Dale Schmidt, Assistant Finance Director Paul Labonte, Captain Steve Gonwa,
9 Facility Manager David Loomans, Purchasing Agent Bill Kurer, County Clerk Brenda Jaszewski, and
10 Administrative Assistant Linda Doro.

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12 Chairperson Gonnering called the meeting to order and read the Affidavit of Posting.

13
14 **UPDATE ON ADDITION/REMODEL PROJECT**

15 *Appearance: Curt Wiebelhaus and Tom Verhaalen, VJS Construction Services*

16
17 Mr. Wiebelhaus presented the weekly schedule and projected cost and invoice comparison to-date report.
18 Mr. Verhaalen presented the construction progress report. Mr. Wiebelhaus reported a post tension cable
19 was hit during construction. Jos. Schmitt & Sons Construction and their subcontractor, who did the x-ray,
20 are examining the issue and should have a solution on how to fix the cable by Tuesday.

21
22 **MINUTES**

23 Moved by Mr. Miller, seconded by Mr. Goetz to approve the May 5, 2008, minutes as presented. Motion
24 carried.

25
26 **DISTRICT ATTORNEY OVERVIEW**

27 District Attorney Todd Martens presented the roles and responsibilities of the District Attorney office.

28
29 **CLERK OF COURTS OVERVIEW**

30 Clerk of Courts Kristine Deiss presented the roles and responsibilities of the Clerk of Courts department.

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32 **REGISTER IN PROBATE-CLERK OF JUVENILE COURTS OVERVIEW**

33 Register in Probate-Clerk of Juvenile Courts Kay Morlen presented the roles and responsibilities of the
34 Register in Probate-Clerk of Juvenile Courts department.

35
36 **CIVIL SERVICE ORDINANCE REVISIONS**

37 Sheriff Schmidt requested this issue be postponed until the next meeting.

38
39 **CAPITAL IMPROVEMENT PROGRAM PLAN - REVIEW AND DISCUSSION OF ITEMS**

40 Sheriff Schmidt presented the capital improvement requests in the 2009 to 2014 Capital Improvement
41 Program Plan.

42
43 Moved by Mr. Miller, seconded by Mr. Schulz to approve an Indoor/Outdoor Evidence Storage Facility
44 for \$350,000 in 2010, to cover the cost of the building only and not for architectural fees, and forward to
45 Executive Committee. Motion carried.

46
47 Moved by Mr. Miller seconded by Mr. Bausch to approve the Jail Addition – East design plans for
48 \$300,000 in 2014, and forward to Executive Committee. Motion carried.

49
50 Moved by Mr. Bausch, seconded by Mr. Goetz to approve the Outdoor Shooting Range Improvement
51 project for \$100,000 in 2008 and \$100,000 in 2010, and forward to Executive Committee. Motion
52 carried.

53
54 **APPROVAL TO ACCEPT BIDS FOR OUTDOOR SHOOTING RANGE ARCHITECT**

55 Moved by Mr. Goetz, seconded by Mr. Bausch to authorize the Sheriff to solicit bids for the services of a
56 Shooting Range Architect. Motion carried.

1 **JAIL POPULATION REPORT**

2 Sheriff Schmidt reported for May, the average daily adult inmate population was 208, the electronic
3 monitoring daily average was 9, and the juvenile daily average was 7.

4
5 **STAFFING REPORT**

6 Sheriff Schmidt presented a staffing report for Corrections, Patrol and Dispatch.

7
8 **COMMUNICATIONS REPORT**

9 Sheriff Schmidt reported for the month of May, Dispatch received 1,530 wireless 911 calls and 309
10 landline 911 calls.

11
12 **FATALITY REPORT**

13 Sheriff Schmidt reported there were no fatalities in May.

14
15 **COURT SECURITY REPORT**

16 Sheriff Schmidt reported there were 6,644 visitors to the Justice Center in May.

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18 **NEXT MEETING DATE**

19 The Public Safety Committee will meet on Monday, July 7, 2008, at 8:30 a.m.

20
21 **TOUR OF SHERIFF'S DEPARTMENT BUILDING**

22 The Public Safety Committee toured the Sheriff's Building.

23
24 **ADJOURNMENT**

25 Moved by Mr. Bausch, seconded by Mr. Goetz to adjourn at 11:10 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk