

1 **PUBLIC SAFETY COMMITTEE**

2
3 Courthouse
4 West Bend, WI

June 6, 2005
8:30 a.m.

5
6 Present: John B. Kohl, Donald J. Berchem, James B. Esselmann, Peter L. Gonnering, and James
7 B. Schwartz.

8
9 Also present: Sheriff Brian Rahn, Captain Dale Schmidt, County Clerk Brenda J. Jaszewski,
10 Administrative Coordinator Doug Johnson, and Linda M. Boesen, secretary.

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12 Chairperson Kohl called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Moved by Mr. Gonnering, seconded by Mr. Esselmann to approve the Public Safety minutes of
16 May 2, 2005, as presented. Motion carried.

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18 **MEDICAL EXAMINER UPDATE**

19 Appearance: Medical Examiner Pam Monroe

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21 Ms. Monroe distributed a Guideline for Release of Information and Procedures for Collection,
22 Inventory and Destruction of Medications and reviewed the information.

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24 Moved by Mr. Gonnering, seconded by Mr. Berchem to approve the Guidelines for Release of
25 Information and the Procedures for Collection, Inventory and Destruction of Medications, as
26 presented. Motion carried.

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28 **REVIEW STAFFING PLAN FOR MEDICAL EXAMINER OFFICE**

29 Mr. Johnson explained that Medical Examiner Pamela Monroe has resigned effective June 30,
30 2005. Due to the position requiring 24-hour availability, Mr. Johnson is recommending adding
31 one part-time position to the Medical Examiner's office beginning September 1, 2005. The
32 additional cost for 2005 is approximately \$16,000 and the Finance Committee has approved the
33 additional expenses being paid at the end of the year through a general fund transfer.

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35 Moved by Mr. Berchem, seconded by Mr. Esselmann to approve the addition of one part-time
36 position in the Medical Examiner's office effective September 1, 2005, at a pay grade of E2, and
37 forward to the Administrative Services Committee. Motion carried.

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39 **PROPOSED LEGISLATION REGARDING COLLECTION EFFORTS**

40 Appearance: Clerk of Circuit Court Kristine Deiss

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42 Ms. Deiss informed the Committee about Assembly bill 211, which was drafted by the
43 Wisconsin Counties Association in conjunction with the Legislative Committee of the Wisconsin
44 Clerks of Circuit Court Association. If passed, this legislation will allow the clerk of Circuit
45 Court to accept credit cards and debit cards for any required payment to the clerk and for the
46 payment of bail and to charge a fee for that service. The Clerk of Circuit Court may also charge a
47 fee for establishing and monitoring a payment plan ordered by the court.

48
49 Under the bill, the Department of Transportation must disclose any information that it obtains
50 from driver's license and vehicle title applications to Department of Revenue for the purposes of
51 administering state taxes and collecting debt, including social security numbers and signatures.

52
53 **ON-LINE JUROR QUESTIONNAIRES**

54 Ms. Deiss distributed copies of the new online Juror Qualification Questionnaires. If the
55 prospective juror completes the form online, the information will download directly into the
56 database, saving the time it currently takes to have staff enter the information.

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58 **E-911 UPDATE**

59 Sheriff Rahn and Captain Schmidt updated the Committee on the Wireless E-911 system.

1 Captain Schmidt had a meeting with SBC and County Attorney Naas to review the contract.

2
3 **DEPARTMENT STAFFING UPDATE**

4 Sheriff Rahn stated two new deputies were hired June 1. Currently, they are in field training.
5 There will be one more deputy position filled this year. Corrections is at full staff.

6
7 **JAIL REPORTS**

8 Today's jail report is 200 adults, 20 are on electronic monitors. There are nine juveniles, three
9 are from Washington County, five from Dane County and one from Jefferson County.

10
11 **TASER TRAINING UPDATE**

12 Sheriff Rahn reported there have been five taser training sessions. Tasers are in place for
13 deputies on the road, and one is in the jail.

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15 **ACCOUNT TRANSFER**

16 Sheriff Rahn presented a 2005 transfer request:

17
18 Request to transfer \$3,325 into Patrol Outlay from Patrol Operating Supplies.

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20 Moved by Mr. Schwartz, seconded by Mr. Gonnering to approve the transfer request. Motion
21 carried.

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23 **CAPITAL IMPROVEMENT REQUESTS**

24 Sheriff Rahn has submitted three Capital Improvement requests to Doug Johnson for the years
25 2006 to 2011. The first item submitted, is for improvements to the outdoor range. The second
26 item is to build or acquire a building for secure indoor storage of evidence and impound. The
27 third item is for renovation to the front office/lobby area and include an Emergency Operations
28 Center, also to be used as a training or conference room that will be available to general public.
29 The Committee is requesting Sheriff Rahn submit these requests in writing to be discussed at a
30 future meeting.

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32 **NEXT MEETING DATES**

33 The Public Safety Committee will meet Friday, June 10, 2005, at 8:30 a.m., and Monday, July
34 11, 2005, at 8:30 a.m.

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36 **RESOLUTIONS & RECOMMENDATIONS FROM OTHER COMMITTEES**

37 There were no resolutions or recommendations from other committees.

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39 **ADJOURNMENT**

40 Moved by Mr. Berchem, seconded by Mr. Schwartz to adjourn at 9:50 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk