

1 **PUBLIC SAFETY COMMITTEE**

2
3 Sheriff's Department
4 West Bend, WI

June 26, 2006
8:30 a.m.

5
6 Present: James B. Schwartz, Daniel R. Goetz, Philip Laubenheimer, and Gerald J. Schulz.

7
8 Absent: Joseph C. Gonnering.

9
10 Also present: Emergency Management Coordinator Rob Schmid, Captain Dale Schmidt, Administrative
11 Coordinator Doug Johnson and Linda Boesen, Deputy County Clerk.

12
13 Mr. Schwartz called the meeting to order and read the Affidavit of Posting.

14
15 **MINUTES**

16 Moved by Mr. Laubenheimer, seconded by Mr. Goetz to approve the Public Safety minutes of May 22,
17 2006, as presented. Motion carried.

18
19 **JAIL POPULATION REPORTS**

20 Captain Schmidt stated today there are 209 adults, 21 are females, and 18 are on electronic monitoring
21 and four of these are female. Today there are 9 juveniles, 3 are female 1 is from Ozaukee County, 3 from
22 Dodge, and 5 from Washington County. For the month of May, the average was 239, with 20 on
23 electronic monitoring. Female daily average was 30. Average Juveniles was 9.5, 4.1 were out of county.
24 There were 40 juvenile referrals, 132 billable days for May, for a total of \$15,180 revenue from Ozaukee,
25 Dodge and Jefferson counties.

26
27 **DEPARTMENT HIRING/STAFFING UPDATE – SHERIFF**

28 The Jail has one vacancy for Corrections Officer. An interview has not yet been set. There also is a ¾
29 time Cook vacancy. Human Resources is compiling a list of potential candidates. Patrol has three Deputy
30 Sheriff vacancies. The Deputy Sheriff's test was given on June 10, 2006. One person is on military
31 activation, and some are on family leave, which is making them short staffed.

32
33 **INTRODUCTION OF MEDICAL EXAMINER**

34 Appearance: Medical Examiner Kelly McAndrews

35
36 Ms. McAndrews gave a PowerPoint presentation and overview of the Medical Examiner's department.

37
38 **BUDGET HOLD/RELEASE REGARDING REMOVAL SERVICES**

39 Ms. McAndrews stated that a budget hold has been placed on Removal Services. A total of \$6,800 was
40 budgeted for 2006 and costs have already exceeded this amount. This account is charged for
41 transportation when we need to decide where to transport.

42
43 Moved by Mr. Goetz, seconded by Mr. Schultz to authorize the Medical Examiner to overspend in the
44 Removal Services Account for 2006. Motion carried.

45
46 **MORGUE/TRANSPORTATION OPTIONS FOR 2007**

47 Ms. McAndrews presented the following options for the morgue/transportation services for 2007.

48
49 **Plan 1 – Bid Plan**

50 Washington County would offer a bid process to all funeral homes in the area, resulting in one funeral
51 home for all services for a set period of time.

1 Plan 2 – District Plan

2 Washington County would be broken down into geographical areas and funeral homes would be assigned
3 a specific area. Areas in which there is more than one funeral home would rotate monthly. This could
4 potentially include Menomonee Falls funeral homes.

5
6 Plan 3 – Comprehensive Plan

7 This plan is similar to the District Plan except one funeral home, along with a backup funeral home,
8 would be on call for a designated month. A rotating schedule would be established.

9
10 Plan 4 – County Cooler and Livery Service

11 Ms. McAndrews presented two options for the Livery(transportation) Service and cooler: Contract out the
12 livery service, or use the Medical Examiner's own fleet. The recommended option would be to contract
13 this service because the Medical Examiner's office doesn't have the staff for transportation services.
14 There is a cooler located in Samaritan that could be repaired and used by the Medical Examiner. The
15 repairs would cost approximately \$4,200, \$3,000 to repair the cooler and \$1,200 for the freezer, however
16 the freezer may not be needed. Other charges to consider are: new flooring, plumbing for a sink and
17 eyewash station, body shelving unit, carts, stretcher/transfer board, and body bags. The total estimated
18 costs to get the cooler up and running is approximately \$10,000. Autopsies would continue to be done in
19 Waukesha because an autopsy needs to be performed by a licensed pathologist.

20
21 The Committee suggested that Ms. McAndrews look into the use of the cooler at the Samaritan and
22 suggested to have a contract to allow funeral homes, and possibly Lifestar, to sign up with an agreed
23 dollar amount, set by Washington County, for the transportation services.

24
25 **CHIEF DEPUTY MEDICAL EXAMINER HIRING**

26 The Chief Deputy Medical Examiner has resigned and his last day was Monday June 19, 2006. The
27 Medical Examiner's Office has been extremely busy and all staff have put in numerous extra hours. Ms.
28 McAndrews is requesting that the Chief Deputy Medical Examiner position become a full-time position
29 and explained the benefits of having this position full-time.

30
31 Moved by Mr. Goetz, seconded by Mr. Laubenheimer to authorize increasing the part-time Chief Deputy
32 Medical Examiner's position to a full-time position and forward this recommendation to the Finance
33 Committee and County Board. Motion carried.

34
35 **PLANS FOR PROTECTION OF JUSTICE CENTER/SECURITY UPDATE**

36 Appearance: Construction Manager Curt Weibelhaus and County Board Supervisor Dan Stoffel

37
38 Mr. Weibelhaus presented two options for protection of the east side of the Justice Center.

39
40 Option 1 would have 19 planters, spaced five feet apart. These would extent from the end of the retaining
41 wall to the Sheriff's Department, across the entrance and a retaining wall (limestone) put along the front.
42 On the south, there would be a retaining wall and bollards (steel posts filled with concrete) 4 1/2 feet apart
43 with a plastic sleeve around.

44
45 The total cost for this option is \$42,000, with the planters and bollards at \$10,000, and the wall at
46 \$32,000.

47
48 Option 2 is less costly, but more maintenance is needed. This option would have planters along the entire
49 front of the buildings and the steps, with no retaining wall. The cost for option 2 is \$26,100.

50
51 Mr. Schmid stated there is \$20,000 left from the Homeland Security Grant and the deadline to use funds
52 from this grant is July 31, 2006. This money can be used for security purposes but not landscaping.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

Moved by Mr. Laubenheimer, seconded by Mr. Goetz to approve the construction of bollards in front of the Justice Center to the far south and planters in front of the Sheriff's Department using Homeland Security grant funds. Motion carried.

Moved by Mr. Schulz, seconded by Mr. Laubenheimer to recommend the Courthouse Addition Building Committee decide on the possible construction of a retaining wall, which would not be eligible for Homeland Security grant funds, or use remaining Homeland Security grant funds for planters for the remaining areas in front of the Justice Center. Motion carried.

Chairperson Schwartz called a recess at 10:33 a.m. and reconvened at 10:38 a.m.

FATALITY REPORT

There have been three fatalities in Washington County for 2006. This time in 2005 there were four. On June 7, 2006, a 38-year-old female died from injuries she received in an accident that occurred on June 3 as a passenger on a motorcycle. The driver of the motorcycle was charged with homicide by intoxicated use of a motor vehicle.

NEXT MEETING DATE

The Public Safety Committee will meet on Monday, August 7, 2006, at 8:30 a.m. in the Sheriff's Department Conference Room.

ADJOURNMENT

Moved by Mr. Goetz, seconded by Mr. Schulz to adjourn at 10:44 a.m. Motion carried.

Brenda Jaszewski, County Clerk