

1 **PUBLIC SAFETY COMMITTEE**

2 Sheriff's Department
3 West Bend, WI

June 7, 2010
8:30 a.m.

4
5 Present: Brian Bausch, Joseph Gonnering, Philip Laubenheimer, Dennis Myers, and Gerald Schulz.

6
7 Also present: Sheriff Dale Schmidt, Chairperson Herbert Tennes, County Engineer Scott Schmidt,
8 Emergency Management Coordinator Rob Schmid, Purchasing Agent Bill Kurer, and Administrative
9 Assistant Linda Doro.

10
11 Chairperson Gonnering called the meeting to order and read the Affidavit of Posting.

12
13 **MINUTES**

14 Moved by Mr. Laubenheimer, seconded by Mr. Myers to approve the minutes of May 3, 2010. Motion
15 carried.

16
17 **REMODEL/ADDITION UPDATE**

18 *Appearance: Curt Wiebelhaus, VJSCS, Tom Poweleit, Venture Architects, and Bob Lex, Harwood*
19 *Engineering*

20 Mr. Wiebelhaus presented the construction progress report, weekly schedule, projected costs and invoice
21 comparison to-date report, and current change orders. Construction of the old dispatch area started today and
22 is expecting to be completed in three weeks. Presently, there is \$78,018 in contingency available for the
23 project.

24
25 Change Order Regarding HVAC

26 Mr. Wiebelhaus presented a change order in the amount of \$6,117 for HVAC changes to correct negative
27 pressure in the new dispatch area. Mr. Lex presented the analysis and a resolution to resolve the negative
28 pressure. To alleviate the problem, it is necessary to install a means to transfer relief air into the space above
29 the main corridor system and relieve the air through the existing gravity relief system. Mr. Poweleit stated if
30 this change order request does not correct the problem, Venture will assume full responsibility for resolving
31 the problem.

32
33 Moved by Mr. Myers, seconded by Mr. Schulz to approve change order #66 - HVAC changes to correct
34 negative pressure issue per CB 19 for an amount not to exceed \$6,117. Motion carried.

35
36 **RANGE PROJECT UPDATE-DISCUSSION & POSSIBLE ACTION ON IMPROVING**
37 **BERMS/SOUND BARRIERS**

38 *Appearance: County Engineer/Surveyor Scott Schmidt, and Mr. Steve Gonring*

39 County Engineer Schmidt reported the project was completed on May, 13, 2010, and there is a one-year
40 warranty on workmanship out on the site. County Engineer Schmidt, Sheriff Schmidt, and the Committee
41 discussed improving the berms and installing sound barriers in the range due to concerns raised by Mr.
42 Gonring, a neighbor southwest of Heritage Trails County Park. Chairperson Tennes suggested working with
43 the Parks Department to plant Evergreen trees to reduce the sound. Sheriff Schmidt discussed restricting use
44 of the shooting range in the evening hours. Sheriff Schmidt will report back the cost of the berms and trees
45 at the next Committee meeting.

46
47 **HOMELAND SECURITY LAW ENFORCEMENT/EOC COMMAND RADIO GRANT**

48 *Appearance: Emergency Management Coordinator Rob Schmid*

49 Mr. Schmid reported the Emergency Management Division applied for a minor grant, through the Office of
50 Justice Assistance, in the amount of \$4,500 to purchase a base radio for the Emergency Operation Center.

51
52 **MINOR GRANT FOR RADIO - NOTIFICATION TO COMMITTEE**

1 Sheriff Schmidt reported the Sheriff's Department also applied for a minor grant, through the Office of
2 Justice Assistance, in the amount of \$4,500 to purchase a base radio for the Command Post Vehicle.

3
4 **MEDICAL EXAMINER OVERVIEW**

5 No report.

6
7 **COMMAND POST VEHICLE - APPROVAL FOR BIDDING**

8 *Appearance: Lt. Rob Stuesser and Purchasing Agent Bill Kurer*

9 Mr. Kurer reported the Purchasing Department is preparing a bid packet for the command post vehicle and
10 seven companies have been identified to bid on the vehicle. The Committee discussed storage for the
11 Command Post Vehicle. Moved by Mr. Bausch, seconded by Mr. Schulz to authorize the Sheriff and
12 Purchasing Departments to proceed with the Request for Proposals for the Command Post Vehicle. Motion
13 carried.

14
15 **CAPITAL PLAN 2011-2016 - DISCUSSION AND APPROVAL**

16 Sheriff Schmidt presented three options for the 2011-2016 Capital Improvement Program Plan. Mr.
17 Gonnering discussed moving \$50,000 from 2013 to 2012 for design work on storage for the Command Post
18 Vehicle. Moved by Mr. Laubenheimer, seconded by Mr. Myers to approve the 2011-2016 Capital
19 Improvement Program Plan Option 1 with \$50,000 moved from 2013 to 2012 for design work on storage for
20 the Command Post Vehicle, and forward to the Executive Committee. Motion carried.

21
22 **ORDINANCE AMENDMENT REGARDING SMOKING BAN**

23 Sheriff Schmidt presented an ordinance amendment to adopt Wisconsin State Statute 101.123(2) - Prohibition
24 Against Smoking. Moved by Mr. Bausch, seconded by Mr. Myers to approve the ordinance amendment as
25 presented, and forward to the County Board. Motion carried.

26
27 **STAFFING REPORT**

28 Sheriff Schmidt reported the department is currently at full staff, with a few staff members on medical leave.

29
30 **JAIL POPULATION REPORT**

31 Sheriff Schmidt reported for the month of May, the average daily adult inmate population was 212.19, the
32 Huber daily average was 114, the electronic monitoring daily average was 5.87, and the juvenile daily
33 average was 13.23, with 10.68 of those being borders.

34
35 **COURTHOUSE SECURITY**

36 Sheriff Schmidt reported for the month of May, there were approximately 4,672 visitors to the Justice Center.

37
38 **FATALITY REPORT**

39 Sheriff Schmidt reported there were no fatalities in the month of May.

40
41 **COMMUNICATIONS**

42 Sheriff Schmidt reported for the month of May, Dispatch received 1,684 wireless 911 calls, 262 landline 911
43 calls, and 4,160 administrative calls.

44
45 **NEXT MEETING DATE(S)**

46 The Public Safety Committee will tentatively meet on June 28, 2010, at 8:30 a.m.

47
48 **ADJOURNMENT**

49 Moved by Mr. Laubenheimer, seconded by Mr. Schulz to adjourn the meeting at 11:32 a.m. Motion carried.