

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55

**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

Sheriff's Department
West Bend, Wisconsin

June 6, 2011
8:30 a.m.

Present: Brian Bausch, Joseph Gonnering, Philip Laubenheimer, Dennis Myers and Gerald Schulz.

Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Corrections Administrator Shirley Miller, Chairperson Herbert Tennes, Clerk of Circuit Courts Office Supervisor Caroline Schraufnagel, Emergency Management Coordinator Rob Schmid, Circuit Court Judge James Poulos, Facilities Manager Dave Loomans, Assistant Facilities Manager Deb Martz, Purchasing Agent Bill Kurer, and Administrative Assistant Linda Doro.

Chairman Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

MINUTES

Moved by Mr. Bausch, seconded by Mr. Laubenheimer to approve the minutes of May 2, 2011. Motion carried.

APPEARANCE BY CIRCUIT COURT JUDGE JAMES POUROS

Circuit Court Judge James Poulos discussed his schedule, the types of cases he is overseeing, and the use of video conferencing.

CLERK OF COURTS

Appearance: Clerk of Courts Office Supervisor Caroline Schraufnagel

Video Conferencing Update

Ms. Schraufnagel distributed a hand out for 2011 Video Conference Hearings. Total savings to date is \$40,999.55.

Self-Help Center

Ms. Schraufnagel reported on Governor Walker's proposed state budget recommendation to authorize a county board to direct its Clerk of Courts to operate a self-help center to provide individuals with information on the court system, including guidance on court proceedings and where to find legal assistance and forms. Governor Walker recommends authorizing a county to impose a fee for services provided by a self-help center. The State Bar supports the establishment of self-help centers in each county courthouse, but believes such centers should be funded by the state. Ms. Schraufnagel informed the Public Safety Committee that the Clerk of Courts has been providing many of the functions of the self-help center that the Governor is recommending.

**UPDATE ON THE STATUS OF THE MILWAUKEE URBAN AREA SECURITY INITIATIVE (UASI)
HOMELAND SECURITY GRANT PROGRAM**

Appearance: Emergency Management Coordinator Rob Schmid

Mr. Schmid reported on the reduction of \$780 million in Homeland Security Grant funding for 2011. The Department of Homeland Security ended all funding to more than half of the 64 metropolitan areas now receiving UASI grants, reduced allocations to 20 others, but left the current funding levels intact for 11 tier one urban areas deemed to face the highest terrorism threats. Washington County will not be eligible for UASI funding in 2011. Mr. Schmid is proposing to write a letter to the legislators asking them to restore the UASI funding to its current level.

CRAC UNIT UPDATE AND DISCUSSION

Appearance: Assistant Facilities Manager Deb Martz

Ms. Martz reported County Attorney Nass did write a letter last week to all parties involved expecting them to provide options for the CRAC unit. On Friday, June 3, 2011, she met with Harwood Engineering, Venture Architects, Ahern, and VJS to discuss options for the CRAC unit. The recommended option is to modify the existing CRAC unit by replacing the existing two motors with two variable speed motors and the controls inside and out to make it two separate circuits for 100% redundancy. The cost for this modification is \$1,000. Ms. Martz requested this option at no cost to the County and a two-year warranty that covers two full seasons to 2013. Moved by Mr. Myers, seconded by Mr. Laubenheimer to approve the option to modify the existing CRAC unit by replacing the existing motors with two variable speed motors, the controls inside and out to make it two separate circuits for 100%

1 redundancy at no cost to the County with a two year and two-full season warranty to 2013, and with the modification
2 completed by June 30, 2011. Motion carried.

4 **2012-2017 CAPITOL IMPROVEMENT PLAN DISCUSSION AND UPDATE**

5 Sheriff Schmidt reported he will appear at the June 28, 2011, Executive Committee to discuss the evidence storage
6 building project. He also reported on County Engineer/Surveyor Scott Schmidt's presentation to the Administrative
7 Services Committee on May 26, 2011, regarding the Sheriff's Capital Improvement Plan (CIP) funds in the 2010
8 budget for a proposed impound lot, storage building, and parking lot on the north side of the Sheriff's Department,
9 which would require removal of material from the hill located where these projects are proposed. Sheriff Schmidt
10 reported these projects were not completed and he is now planning on moving forward with the storage building and
11 impound lot for 2012. There is approximately 35,000 to 40,000 yards of material that will need to be removed from
12 the hill in order to accomplish the project and it is estimated it will cost \$50,000 to \$100,000. In order to reduce or
13 eliminate this cost, inquiries have been made to see if anyone would be interested in using this material and it may be
14 possible it could be used for the State's Highway 144 project. The County Engineer recommended issuing a Request
15 for Proposal, or let for bid, for the sale and removal of the material. Because of the work involved, he anticipates
16 minimal revenue, but it would eliminate the cost of us removing the material next year. The Administrative Services
17 Committee did approve authorizing the County to let for bid, or prepare a Request for Proposal, for the sale and
18 removal of the identified material from the hill north of the jail.

20 **2012 BUDGET ITEMS DISCUSSION**

21 **TAD Grant Status**

22 Sheriff Schmidt reported the Treatment Alternatives and Diversion (TAD) program that has been fully funded by the
23 State the past five years will be reduced by 10% and will require a 25% match from the County in 2012. To keep
24 the program running next year, an additional \$28,000 will need to be budgeted in 2012. Calculations will need to be
25 done to determine the cost benefit of running the program versus putting the people in jail. Sheriff Schmidt
26 suggested bringing in Genesis, who oversees the TAD program, to the next Public Safety Committee meeting to
27 discuss the merits of program.

29 **Radio System Maintenance Agreement**

30 Sheriff Schmidt reported the one year warranty on the radio system infrastructure will expire December 31, 2011,
31 and the Sheriff's Department will need to budget \$358,000 for the radio system maintenance agreement in 2012.

33 **Prisoner Transportation**

34 Sheriff Schmidt reported it is the Sheriff's responsibility to pick up civilians on warrants in other counties and states,
35 and deliver prison inmates to courts. Presently, there is a Sergeant's position, funded through court security
36 reimbursement, and two deputy positions, along with special deputies that handle prisoner transports. Sheriff
37 Schmidt discussed outsourcing prisoner transportation as an efficient way of doing transports for a better value.

39 **SHERIFF'S REPORTS**

40 **Staffing**

41 Sheriff Schmidt reported there is a vacancy in Corrections due to a resignation. An offer has been given to a
42 candidate for a vacant deputy position. There are two deputies on long-term medical leave.

44 **Jail Population**

45 Sheriff Schmidt reported for the month of May, the average daily adult inmate population was 227, the Huber daily
46 average was 121, the electronic monitoring daily average was 7, and the juvenile daily average was 9.2, with 8 of
47 those being borders.

49 **Communications**

50 For the month of May, Dispatch received 1,520 wireless 911 calls, 253 landline 911 calls, and 3,425 administrative
51 calls.

53 **Fatalities**

54 There were two fatalities in May, which brings the total for the year to five.

1 **Courthouse Security**
2 For the month of May, there were 4,797 visitors to the Justice Center.

3
4 **Budget**
5 The State of Wisconsin will reimburse Washington County \$77,139.67 for assisting with Capitol security.

6
7 **NEXT MEETING DATE**
8 The Public Safety Committee will tentatively meet on Monday, July 11, 2011, at 8:30 a.m.

9
10 **COMMAND POST VEHICLE INSPECTION - SQUAD CAR PARKING AREA**
11 The Public Safety Committee members were presented a tour of the Command Post Vehicle and squad car parking
12 area.

13
14 **ADJOURNMENT**
15 Chairperson Gonnering adjourned the meeting at 11:22 a.m.

16
17
18
19
20
Brenda J. Jaszewski, County Clerk