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**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

County Clerk of Courts Office
West Bend, Wisconsin

May 2, 2011
8:30 a.m.

Present: Brian Bausch, Joseph Gonnering, Philip Laubenheimer, Dennis Myers and Gerald Schulz.

Also present: Sheriff Dale Schmidt, Captain Shirley Miller, Chairperson Herbert Tennes, Clerk of Circuit Court Theresa Russell, Emergency Management Coordinator Rob Schmid, Medical Examiner Kelly McAndrews, County Purchasing Agent Bill Kurer, District Attorney Mark Bensen, Circuit Court Judge Todd Martens and Administrative Secretary for Sheriff's Office Helen Neal.

Chairman Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

MINUTES

Moved by Mr. Laubenheimer, seconded by Mr. Bausch to approve the minutes of April 4, 2011. Motion carried.

APPEARANCE BY CIRCUIT COURT JUDGE TODD MARTENS

Circuit Court Judge Todd Martens greeted everyone present and explained he was enjoying his new position as Judge, although he does miss working with law enforcement. He wanted to come back and say hello and let everyone know he appreciates the work being done.

VIDEO CONFERENCING UPDATE

Ms. Russell distributed a hand out for 2011 Video Conference Hearings. Total savings was \$34,504.65 which represents how this saves the county money. Committee members appreciated the handout and Ms. Russell stated she would have these numbers available at every meeting and will check for patterns.

MEDICAL EXAMINER UPDATE

Ms. McAndrews presented quarterly statistics through April showing there were six suicides, 14 accidental deaths, 130 cremations, and 23 autopsies. There have been six cases that are suspected to be drug related deaths. Two deaths from the beginning of the year are believed to be Heroin related, however toxicology testing is only able to prove these cases are "opiate intoxications", with the understanding that heroin is an opiate. There were two additional pending cases that she also suspects are Heroin related, and two deaths that she suspects are related to some type of opiate (methodone and "oxy"). Opiates continue to be a large problem in this county in terms of drug related deaths. As there has been repeated interest, Ms. McAndrews will check her notes for veteran suicides and will provide that information to County Chairman Tennes starting from January and through the current months.

Last month Ms. McAndrews began monthly training for her deputies to get everyone on the same level, starting at the basics. Ms. McAndrews has finalized their Open Records Policy and simplified the directions for her staff to follow. It is now at the County Attorney's office for review. She is also reviewing contract wording with a tissue bank and this might be bid out at a future date.

UPDATE ON FEMA-1966 WI-DR PRESIDENTIAL DISASTER

Mr. Schmid distributed an information sheet from the 2008 snow declaration to illustrate similarities to the present effort for the blizzard from January 31 through February 3, 2011. This blizzard was federally declared on April 5th and applicants have 30 days to send in their initial applications to FEMA. To date, only 22 people have sent in applications. Hospitals are now eligible for this declaration. Mr. Schmid is making a concerted effort to contact everyone to make them aware of the due dates and the specific paperwork that is required. On May 5, only initial applications are needed.

Mr. Schmid explained FEMA has a policy if the snowfall is equal to or exceeds the snowfall record within 10% people may apply for help. Only ten counties were eligible for this: Dane, Dodge, Grant, Washington, Iowa, Kenosha, Lafayette, Milwaukee, Racine and Walworth. Initial estimates of costs associated with the blizzard were \$9.5 million for all 10 counties. Washington County's estimate is \$644,000.

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CONSIDER AND POSSIBLE ACTION – NEW VENDOR FOR ELECTRONIC

Captain Miller stated the current Electronic Monitoring System being used is a passive unit and they are having some GPS reception issues. She would like to pursue the option to look into piggy-backing off the state contract. The state's software is more reliable, and the cost would be a savings as the state purchases a larger volume and gets discounted prices. The current vendor's contract ends October 1, 2011. At this time, our current contract is \$5.00 for each passive unit. The new vendor's contract may be \$6.50 per unit but it has better GPS tracking, more accurate and is an active, not passive system. All of the units are rented. Captain Miller stated that when reviewing different units, they will have a staff member wear the unit at home to field test it. It was clarified that 60 days needs to be given to the existing vendor should they not be selected for the electronic monitoring system.

Moved by Mr. Bausch, seconded by Mr. Myers that subject to evaluation and ability to set up a separate account for the Jail, the Jail may chose to select a vendor for electronic monitoring and piggy back off the state contract, subject to final review information on 5/20/11. Motion carried.

CRAC UNIT UPDATE AND POSSIBLE ACTION

Appearance: Assistant Facilities Manager Deb Martz

Ms. Martz indicated she met with Venture Architects and Harwood Engineering and reviewed the specifications and installation of the unit. It was clear that the wording in the specifications did not match the diagram. The County had asked for a redundant system, which was stated in the specification wording, however the diagram was that of a Conatel unit and not redundant. Harwood has agreed to do any new engineering work for free. Venture Architects states "redundant" only means two compressors, which is what we have. Facilities is waiting to get a statement from Harwood and Venture as to what a new redundant unit would cost to be installed before contacting the County Attorney. The consensus of the Committee was to ask the County Attorney to write a letter, in consultation with Ms. Martz and Purchasing Agent Kurer, to cover what was requested, what was on the specifications, and what was installed.

2012-2017 CAPITOL IMPROVEMENT PLAN-APPROVAL

Sheriff Schmidt distributed a chart and explained the capital improvement projects that had previously been requested and approved. Page one shows the capital projects from 2011 to 2016 proposed for six different projects. On the lower section of page one, it shows what the Board approved. The main change would be the evidence storage project, which was moved from 2013 to 2012. The Sheriff reviewed each project individually as stated on page one.

RMS Project - For the Records Management Software proposal, a portion of funds were approved for 2011. The remainder needs to be approved for 2012.

The Sheriff suggested adding another \$25,000 to the Outdoor Range Project for each of the two years (2014 and 2015) due to inflation. He reminded the Committee this includes the concrete for the 25 and 100 yard range, shooting and open-air structure (roof) and baffles to keep bullets from going out of range and to finish the berm work for the 300 yard range. In 2015, there would be the construction of a building to use for classroom and storage. This would be a pre-fab building and inexpensive with electric. If necessary, this could wait until 2016. There was some discussion regarding working with Planning & Parks as they add electric to the park. The Committee did not include the \$25,000 for this plan but would consider it next year.

Jail Addition – The Sheriff indicated that under current conditions, 2019 is the year an addition should be opened. If there is overcrowding, inmates would need to be housed outside the county. Costs to have inmates housed elsewhere could go as high as \$65 per inmate, and before the last jail edition, we needed to send out 40-50 inmates. Originally the budget included \$500,000 for 2017. The Sheriff is recommending \$1,000,000 be budgeted for 2017. This would provide \$2 million for the planning year.

Evidence Storage Building - The purpose is to store specialized vehicles and certain evidence in a semi-heated area. This would allow for four seized vehicles, four evidence vehicles for trial, and two evidence vehicles for processing. Four units need instant access. It is estimated the building size needed is 9,500 square feet. An outside impound area

1 for 30 vehicles of all types would be included, along with a security fence. Professional budget estimate is \$869,484
2 (\$53.07/sq. ft.). By including this, we would eliminate the employee parking lot project. Committee members
3 wanted the building to be done correctly so maintenance costs would be minimal. Moved by Mr. Laubenheimer,
4 seconded by Mr. Bausch to approve the evidence storage building for original size (9,500 sq. ft) for the full amount
5 of \$869,484 to keep the building from rusting and to still be aesthetically pleasing, to budget for the RMS software in
6 an amount up to \$300,000, to consider at a later date in 2012 an additional \$25,000 for each year for inflation for the
7 outdoor range, and to approve the request for \$1,000,000 for the Jail addition. Motion carried.

8 **SHERIFF'S REPORTS**

9 Staffing

10 A new Corrections Officer is needed to replace the officer that was promoted to Sergeant. Administration,
11 Communications and Patrol are at full staff.

12 Jail Population

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14 For the month of April, the average daily adult inmate population was 226 per day. There were extra people on
15 electronic monitoring; the count for straight time inmates is also up. Juvenile daily average was 11 and 4 were
16 county residents. Bookings were up.

17 Communications

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19 No communications report, however during the snowstorm, there were 26 deputies, and four supervisors out on the
20 road, along with four dispatch operators during a 9-hour time period.

21 Fatalities

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23 There was one fatality in April, which brings the total for the year to three.

24 Courthouse Security

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26 No court report.

27 Patrol Workload

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29 No patrol report.

30 Overtime Report

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32 The Courthouse Security used only 9% of the budget as opposed to budgeted 21%. Both the Jail staff and kitchen
33 staff were under budget and patrol was right on schedule. Training is high because most of the training is done in the
34 spring.

35 **NEXT MEETING DATE**

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37 The next meeting date is tentatively scheduled for June 6, 2011 at 1:00 p.m. at the Sheriff's Office.

38 **TOUR**

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40 All who cared to stay were given a tour of the Clerk of Court's Office.

41 **ADJOURNMENT**

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43 The meeting adjourned at 11:50 a.m.

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