

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56

**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

Sheriff's Department
West Bend, WI

March 7, 2011
8:30 a.m.

Present: Brian Bausch, Joseph Gonnering, Philip Laubenheimer, Dennis Myers, and Gerald Schulz.

Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Clerk of Circuit Court Theresa Russell, County Clerk Brenda Jaszewski, Emergency Management Coordinator Rob Schmid, Assistant Facilities Manager Deb Martz, Medical Examiner Kelly McAndrews, Purchasing Agent Bill Kurer, and County Clerk Administrative Assistant Linda Doro.

Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

MINUTES

Moved by Mr. Laubenheimer, seconded by Mr. Myers to approve the February 14, 2011, minutes as presented. Motion carried.

CLERK OF COURTS - GENERAL FUND TRANSFER STATUS

Appearance: Clerk of Circuit Court Theresa Russell

Ms. Russell reported the Clerk of Courts Department required only a \$57,585.46 transfer from the General Fund for the 2010 Clerk of Courts budget line items. Ms. Russell indicated she may be short in revenues for 2011; however, she is working on ways to resolve this.

MEDICAL EXAMINER UPDATE

Ms. McAndrews presented the 2009 and 2010 activity reports for the Medical Examiner's office. For January and February of 2011, there were approximately 73 cremations, 116 natural deaths, five accidental deaths, two suicides, 87 telephone referrals, 21 scene investigations, four telephone referrals to other counties, 10 autopsies, 24 death certificate signings, and five pending cases.

EVIDENCE STORAGE BUILDING UPDATE

No report.

DISCUSSION ON BUDGET REPAIR BILL/STATE BUDGET ON DEPARTMENT

Sheriff Schmidt reported the Deputy Sheriff's Association will be exempt from the items in the budget repair bill. The ordinance employees and sworn supervisors will be required to contribute one half of the actuarially determined rate into WRS. Sworn supervisors who are required to make this retirement contribution are concerned that it will move them closer in compensation to the union deputies exempt from this requirement.

OUT-OF-STATE TRAVEL - RADIO SYSTEM TRAINING

Sheriff Schmidt reported the out-of-state travel request for Jon Schrader and Mike Hetzel for radio system training will be presented to the Radio Communications Systems Committee.

OUTLAY REQUEST - EMERGENCY LIGHT BARS

Moved by Mr. Bausch, seconded by Mr. Schulz to approve the purchase of emergency light bars from Outlay, at a cost of \$2,700, and forward to the Finance Committee. Motion carried.

WI-VINE MOU INFORMATION

Sheriff Schmidt reported on the Victim Information Notification Everyday program, WISCONSIN VINE, which is an online resource where crime victims and the public can access information concerning offenders who are in the custody of the County Sheriff and also receive automated notification if the status of the offender changes. Washington County will be signing a memorandum of understanding with the Department of Corrections to implement this program this year. There will be no direct cost to Washington County for this program and we can cancel participation at any time.

1 **CRAC UNIT UPDATE**

2 *Appearance: Deb Martz, Facilities Management*

3 Sheriff Schmidt reported they are waiting for a report from Harwood Engineering who was asked to
4 investigate the CRAC unit to see if it meets the specifications indicated in the engineering drawings.
5 Harwood Engineering also took two motors with them to investigate why the motors are failing. Ms.
6 Martz reported it was determined that they do not have the redundant system that was originally specified.
7 She is expecting the report by the end of this week.

8
9 **STAFFING PLAN - UNFILLED POSITIONS**

10 Moved by Mr. Schulz, seconded by Mr. Myers to retain the one part-time Office Assistant position and
11 two Special Deputy RN positions in the current Sheriff Department's staffing plan. Motion carried.

12
13 **SHERIFF'S REPORTS**

14 Staffing

15 Sheriff Schmidt reported the jail is at full staff, but they are still in process of filling the newly created
16 Correction's Sergeant's position. The written tests have been completed and will be forwarded to the Civil
17 Service Commission in the late March. Interviews for the vacant deputy position need to be scheduled.

18
19 Jail Population

20 Sheriff Schmidt reported for the month of February, the average daily adult inmate population was
21 202.86, the Huber daily average was 107, the electronic monitoring daily average was 6.5, and the
22 juvenile daily average was 7.610, with 6.11 of those being borders.

23
24 Communications

25 No report.

26
27 Fatalities

28 Sheriff Schmidt reported for the month of February, there were no fatalities.

29
30 Courthouse Security

31 No report.

32
33 Patrol Workload

34 Captain Gonwa reported on the costs of deploying Washington County deputies to assist with the security
35 at the Capitol in Madison. Other than February 20, 2011, two to six Washington County deputies were
36 deployed every day starting February 19, 2011, through to today. Expenses in the amount of \$65,149
37 have been incurred for these deployments but will be reimbursed by the State.

38
39 **NEXT MEETING DATE**

40 The Public Safety Committee will tentatively meet on Monday, April 4, 2011, at 8:30 a.m.

41
42 **ADJOURNMENT**

43 Moved by Mr. Myers, seconded by Mr. Schulz to adjourn the meeting at 9:40 a.m. Motion carried.

44
45
46
47
48