

1 **PUBLIC SAFETY COMMITTEE**

2
3 Sheriff's Department
4 West Bend, WI

February 8, 2010
8:30 a.m.

5
6 Present: Brian Bausch, Daniel Goetz, Joseph Gonnering, Michael Miller (arrived at 9:04 a.m.), and
7 Gerald Schulz.

8
9 Also present: Sheriff Dale Schmidt, Administrative Coordinator Doug Johnson, Jail Administrator
10 Shirley Miller, Chairperson Herb Tennes, and County Clerk Brenda Jaszewski.

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12 Chairperson Gonnering called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Moved by Mr. Goetz, seconded by Mr. Schulz to approve the January 11, 2010, minutes as
16 presented. Motion carried.

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18 **RANGE PROJECT UPDATE**

19 *Appearance: County Engineer/Surveyor Scott Schmidt and Purchasing Agent Bill Kurer*

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21 The Committee discussed the proposed change order that would provide a credit of \$16,765 and
22 would postpone the earth work required for the 300 yard range. These additional funds could then
23 be put toward the fence. The Committee discussed the options and felt that postponing the earth
24 work would result in significant additional costs when the work would eventually need to be
25 completed. Without the change order, approximately \$24,319 would remain that could be used for
26 about half of the fence work.

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28 Moved by Mr. Schulz, seconded by Mr. Bausch to reject the change order and complete the earth
29 work to finish all berms at the outdoor range. Motion carried.

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31 **MEDICAL EXAMINER STAFFING PLAN**

32 *Appearance: Medical Examiner Kelly McAndrews*

33
34 Mr. Miller arrived at 9:04 a.m.

35
36 Ms. McAndrews stated that the full-time Chief Deputy Medical Examiner will be taking family
37 leave for approximately 9 to 12 weeks later this year and she presented three options for coverage
38 during this absence.

- 39 1. Hire someone temporarily for this time period. This is the least desirable option because of
40 the extended training period for this position.
41 2. Allow one (or more) of the current limited part-time Deputies to work beyond the maximum
42 600 hours per year.
43 3. Hire an additional full-time person on a permanent basis due to the ongoing workload.

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45 The committees discussed the options and requested Ms. McAndrews work with Human Resources
46 and bring the financial impact of the options back to this committee at a future meeting.

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48

1 CLERK OF COURTS - 2009 NON-LAPSE AND TRANSFER REQUESTS

2 *Appearance: Clerk of Circuit Court Kristine Deiss and Accounting Supervisor Theresa Russell*
3 Moved by Mr. Bausch, seconded by Mr. Miller to approve the transfer of not to exceed \$130,000
4 from the General Fund for 2009 budget line items, and forward to the Finance Committee. Motion
5 carried.

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7 EMERGENCY MANAGEMENT - 2009 NON-LAPSE REQUEST AND 2010 OUTLAY
8 ACCOUNT
9 ADJUSTMENT REQUEST

10 *Appearance: Administrative Assistant/Deputy Emergency Management Coordinator Judy Steinert*
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12 Moved by Mr. Miller, seconded by Mr. Bausch to approve the non-lapse of the balances from the
13 revenue and expense accounts for; Citizens Corps, CERT, MCI/City Watch, Volunteer Pilot,
14 Comm. Post, 2008 Interop #2, and HS Repeater, and \$1,300 from the Information Systems account,
15 from 2009 to 2010. Motion carried.

16
17 Ms. Steinert informed the Committee that the Homeland Security grants that normally are in Outlay
18 will be moved to non-outlay accounts per the recommendation of the Finance department.
19

20 JAIL ASSESSMENT FUNDS - APPROVE PURCHASE OF REPLACEMENT
21 SURVEILLANCE CAMERAS

22 Moved by Mr. Schulz, seconded by Mr. Goetz to approve the purchase of surveillance cameras
23 from Jail Assessment Funds in the amount of \$2,478, and forward to the Finance Committee.
24 Motion carried.

25
26 SHERIFF 2009 TRANSFER AND NON-LAPSE REQUESTS

27 *Appearance: Accounting Supervisor Jennifer Rindt*
28

29 Moved by Mr. Miller, seconded by Mr. Bausch to approve the 2009 transfers between Sheriff's
30 Department budget centers in the total amount of \$357,045.46. Motion carried.

31
32 Moved by Mr. Goetz, seconded by Mr. Bausch to approve the non lapse of \$13,800 from Other
33 Rents and Leases account (tower rental) from 2009 to 2010 to fund radio tower rentals for 2010.
34 Motion carried with Mr. Gonnering voting no.

35
36 Moved by Mr. Miller, seconded by Mr. Goetz to approve the non lapse of \$19,683 from the Fed.
37 Aid ARRA Recovery Acct. (revenue), \$29,683 from Outlay, \$804 from Other Operating Supplies,
38 and the balances in the Radio Project, Outdoor Shooting Range, and Remodel/Dispatch Center
39 accounts from 2009 to 2010. Motion carried.

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41 STAFFING REPORT

42 Sheriff Schmidt stated there are three vacancies in Corrections. One Patrol Deputy moved to the
43 Drug Unit and the individual to replace him has been hired for Patrol. The new Administrative
44 Assistant began working two weeks ago.

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46 JAIL POPULATION REPORT

47 Sheriff Schmidt reported for January, the average daily adult inmate population was 225.19, the
48 Huber daily average was 131, the electronic monitoring daily average was 6.06, and the juvenile
49 daily average was 7.45, with 1.9 of those being borders.

1 **COURTHOUSE SECURITY**

2 Sheriff Schmidt reported that in 2009, there were a total of 69,866 visitors to the Justice Center. For
3 January, 2010, there were 5,782 visitors.

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5 **FATALITY REPORT**

6 Sheriff Schmidt reported there were 14 fatalities in Washington County for 2009. For the month of
7 January, 2010, there have been no fatalities in Washington County.

8

9 **COMMUNICATIONS**

10 Sheriff Schmidt reported for the month of January, there were 5,399 contacts, with 1,596 of those
11 being Wireless 911 calls, 226 being landline 911 calls, and 3,577 being administrative calls.

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13 **NEXT TENTATIVE MEETING DATE**

14 The Public Safety Committee will tentatively meet on Monday, March 1, 2010, at 8:30 a.m.

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16 **ADJOURNMENT**

17 Moved by Mr. Miller, seconded by Mr. Goetz to adjourn the meeting at 11:04 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk