

1
2
3
4
5
6
7
8
9

**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

4 Sheriff's Department
5 West Bend, WI

January 10, 2011
8:30 a.m.

7 Present: Brian Bausch, Joseph Gonnering, Philip Laubenheimer, Dennis Myers, and Gerald
8 Schulz.

10 Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Chairperson Herbert Tennes,
11 Corrections Administrator Shirley Miller, County Engineer Scott Schmidt, Emergency
12 Management Coordinator Rob Schmid, Assistant Facilities Manager Debbie Martz, Purchasing
13 Agent Bill Kurer, and County Clerk Administrative Assistant Linda Doro.

14
15 Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

16
17 **MINUTES**

18 Moved by Mr. Myers, seconded by Mr. Laubenheimer to approve the December 6, 2010,
19 minutes as presented. Motion carried.

20
21 **RANGE PROJECT UPDATE**

22 *Appearance: County Engineer Scott Schmidt*

23 Mr. Schmidt reported the berm was constructed, the trees were planted on the berm, and they
24 were watered. The fence and gate have been installed. The final landscaping will be completed
25 in spring and \$1,000 will be held from the contract payment until this work is completed.

26
27 **CRAC UNIT-CONDENSER FAN MOTOR FAILURES REPORT**

28 Ms. Martz reported on the CRAC unit condenser fan motor failures occurring at the Sheriff's
29 Department. The warranty on the CRAC Unit expired April 2010. VJS, Trane, Ahern, and Data
30 Air have been contacted. There is a dispute as to whether Washington County received the
31 correct CRAC unit that was specified in the engineering drawings. Harwood Engineering has
32 been asked to investigate the CRAC unit to see if it meets the specifications indicated in the
33 engineering drawings.

34
35 **JAIL COMPUTER EQUIPMENT FAILURES**

36 Sheriff Schmidt, Ms. Martz, and Ms. Miller reported on computer equipment malfunctions that
37 occurred in the Jail on Christmas and New Year's weekends. On Christmas weekend, a couple
38 of touch screen computers, a commissary computer, a metal detector, and a banking kiosk in the
39 jail's lobby malfunctioned. On New Year's weekend, a touch screen computer in the Adult Pod
40 malfunctioned. The breakdowns didn't affect jail security. There were no general electrical
41 breakdowns, and no evidence of a power outage or power surge. The affected equipment was on
42 three separate circuits and no circuit breaker was tripped. The mother board for the metal
43 detector is being shipped to the Texas manufacturer for analysis.

1 COMMUNICATIONS**2 Consolidation Solicitation Update**

3 Sheriff Schmidt reported on the communications between the City of Hartford, City of West
4 Bend and Village of Germantown regarding the consolidation of central dispatch services.
5 The City of Hartford and Village of Germantown have decided to provide their own dispatch
6 services. The City of West Bend has yet to make a decision.
7

8 Improvement Plan

9 Sheriff Schmidt presented a Public Safety Answering Point improvement outline that will
10 address scheduling, staffing, IT, quality control, and future software/hardware needs for
11 Dispatch.
12

13 EVIDENCE STORAGE BUILDING PROJECT

14 Sheriff Schmidt reported the Evidence Storage Building project is scheduled for 2012. The
15 Command Post Vehicle is scheduled to be completed in June of 2011. The Sheriff and
16 Committee discussed storage options for the Command Post Vehicle until the Evidence Storage
17 building is constructed. Sheriff Schmidt will explore temporary storage options at Fair Park and
18 fire stations and report back to the Committee.
19

20 SPECIAL ACCOUNTS REVIEW

21 Sheriff Schmidt presented an overview of the Jail Assessment, Tower Revenue, Drug Forfeiture,
22 DARE Donations, DIVE Donations, and Defibrillator Donations accounts.
23

24 CITIZEN TRAFFIC OBSERVER PROGRAM

25 Sheriff Schmidt reported on the Citizen Traffic Observer program that addresses traffic speed
26 concerns and allows citizens to be directly involved. The Sheriff's office issues a speed detection
27 device to a citizen for a one-week period. During that time, the citizen will take speed
28 measurements of vehicles and record the vehicle license plate. After completion of the
29 observation period, the Sheriff's office staff reviews the logs and issues a notice to the registered
30 owner that his or her vehicle was observed violating the speed limit at the specific location and
31 date and time. The Citizen Observer has no law enforcement powers and no violation record
32 will be recorded with WI-DOT.
33

34 STAFFING

35 Sheriff Schmidt reported Corrections and Communications are currently at full staff and the
36 Civil Service Commission is in the process of creating a patrol list.
37

38 JAIL POPULATION

39 Sheriff Schmidt reported for the month of December, the average daily adult inmate population
40 was 207.61, the Huber daily average was 113, the electronic monitoring daily average was 4.94,
41 and the juvenile daily average was 8.74, with 6.94 of those being borders.
42

43 Sheriff Schmidt reported for the year 2010, the average daily adult inmate population was
44 222.38, the Huber daily average was 124.33, the electronic monitoring daily average was 6.58,
45 and the juvenile daily average was 10.59, with 7.77 of those being borders.

1 **COURTHOUSE SECURITY**

2 For the month of December, there were 5,009 visitors to the Justice Center. For the year 2010,
3 there were 65,111 visitors to the Justice Center.

4
5 **FATALITIES**

6 There were two fatalities in December, for total of 16 in 2010.

7
8 **COMMUNICATIONS**

9 For the month of December, Dispatch received 1,953 wireless 911 calls, 261 landline 911 calls,
10 and 3,773 administrative calls. For the year 2010, Dispatch received 19,276 wireless 911 calls,
11 2,818 landline 911 calls, and 45,104 administrative calls.

12
13 **BUDGET**

14 Sheriff presented an overtime report for 2010. Total overtime hours were 23,342.01 and total
15 amount expended for overtime was \$849,915.73. There were revenues of \$46,655 from the
16 Highway Safety grant, Municipal Reimbursement, and Federal Aid ARRA Drug Task Force to
17 help offset some of the overtime costs.

18
19 **NEXT MEETING DATE**

20 The Public Safety Committee will tentatively meet on Monday, February 14, 2011, at 8:30 a.m.

21
22 **ADJOURNMENT**

23 Moved by Mr. Bausch, seconded by Mr. Laubenheimer to adjourn the meeting at 11:15 a.m.
24 Motion carried.

25
26
27
28 Brenda J. Jaszewski, County Clerk