

**WASHINGTON COUNTY PARK AND OPEN SPACE PLAN  
TECHNICAL ADVISORY COMMISSION**

Public Agency Center - Room 3224  
West Bend, WI

August 20, 2009  
7:59 a.m.

Present: Supervisor Mike Miller (Chairperson), Matt Heiser, Mike Hermann, Scott Mathie

Excused: Terry Jensen, Kelly Valentino, Shawn Graff

Staff present: Deb Sielski-Deputy Administrator, Joshua Glass-Planner, Christopher Guzek-Planning Intern, Cindy Leinss-Landscape Designer, Joanne Wagner-Office Manager

Also present: Geoff Maclay-Cedar Lakes Conservation Foundation

Chairperson Miller called the meeting to order at 7:59 a.m. Affidavit of Posting was read.

**APPROVAL OF JULY 16, 2009 MINUTES**

**Motion by Hermann, seconded by Heiser, to approve the minutes of July 16, 2009 as presented with no corrections or additions. Motion carried.**

**CEDAR LAKES CONSERVATION FOUNDATION PRESENTATION – GEOFF MACLAY**

Mr. Maclay gave a PowerPoint presentation illustrating the origin, history, and early challenges of the Cedar Lakes Conservation Foundation (CLCF) as well as its activities over the years. Mr. Maclay also described current projects and future plans of the Foundation.

Mr. Hermann inquired as to whether any of their properties have fees for admission and use, such as the Fox Hills area. Mr. Maclay stated that the ski club owns the down-hill area and there is a fee for use there. The CLCF owns everything around it. With assistance from the Greater Milwaukee Ski Club, the CLCF has undertaken the grooming of all the trails. The trails are frequently used and the CLCF accepts financial contributions to assist in the cost of related maintenance and trail grooming.

Ms. Sielski inquired as to which of the CLCF properties have trails available. Mr. Maclay highlighted the trails currently available, as well as future trail plans for their properties.

Mr. Hermann asked if there was a boundary determining the area of where the CLCF seeks land. Mr. Maclay stated that they try to stick to lands that preserve and protect watersheds in the Cedar Lakes area, but the boundary is flexible.

Mr. Miller thanked Mr. Maclay for his presentation and for the tremendous efforts made by the CLCF in preserving land for future generations.

**DISCUSSION REGARDING PUBLIC PARTICIPATION PLAN – DEB SIELSKI**

Ms. Sielski referred the Commission to the draft Public Participation Plan that she distributed at a previous meeting to determine if anyone had any comments or additions to the Plan. No additional comments or additions were made. Ms. Sielski stated that if things come up in the future, changes can be made at that time.

## **REVIEW DRAFT CHAPTER I – INTRODUCTION – JOSHUA GLASS**

Mr. Glass reminded the Commission that staff is using the chapters from the 2020 Park and Open Space Plan (POSP) as a starting point for chapters of the 2035 POSP by modifying them and not starting from scratch. Mr. Glass highlighted the following significant changes that have been made thus far:

The County is updating this version of the Plan, whereas SEWRPC has updated previous versions. The new plan will be updated to the year 2035, the same design year as that of the Regional Land Use Plan and the County Comprehensive Plan. Park and open space goals identified in the County’s Comprehensive Plan were also added to the POSP. The goals on the handout provided (see attached) were reviewed.

Mr. Glass highlighted recommendations of the Regional Land Use Plan. Mr. Mathie expressed confusion as to why information from the Regional Land Use Plan was included in Chapter I of the POSP. Ms. Sielski stated that the POSP should be tied to the Regional Land Use Plan and the County Comprehensive Plan. If preferred, SEWRPC could summarize the general recommendations of the Regional Land Use Plan into a short bulleted list for the POSP. Ms. Sielski stated that a more relevant place for this information might be in the inventory chapter. Mr. Mathie agreed and preferred that the information be moved to the inventory chapter.

Mr. Hermann asked if there is a way to highlight major text changes that have been made from previous chapter drafts. Mr. Glass stated that this would not be a problem, and when Chapter I is revisited, the Commission will see the changes that have been made.

Mr. Glass highlighted some of the major accomplishments that have been done in the county park system since the 2020 plan was adopted. Mr. Mathie suggested presenting this information in checklist form. Mr. Glass agreed with the suggestion to go with a checklist rather than a detailed description. Ms. Sielski stated that an executive summary will be created for the Plan, similar to what was created for the Comprehensive Plan, and that would be an excellent place to add the summary of goals and accomplishments.

Mr. Miller asked to revisit the section regarding recommendations of the Regional Land Use Plan and stated he feels that in order to preserve open space, you need to have those four items as part of the plan. Mr. Miller stated that it would be a good idea to mention this in Chapter I. Mr. Mathie stated that he prefers general statements rather than detailed, specific statements. Suggested summarizing items one through four in bulleted format. Ms. Sielski stated that she will have SEWRPC summarize the information.

Mr. Heiser stated that there is no mention of DNR requirements for open space and wetland protection. Ms. Sielski stated that the Commission will be discussing standards and related guidelines in a later chapter.

Mr. Mathie asked if we can also do the last section in bullet form rather than paragraph form. Ms. Sielski stated the more we can do in bulleted form, the better off we will be throughout the plan.

## **REPORT ON ITEMS DISCUSSED AT PREVIOUS MEETING – DEB SIELSKI / JOSHUA GLASS**

Ms. Sielski reminded the Commission that, in June, staff presented the “Go Carver Go” website and that some of the Commission members requested to see if there was a way to partner with anyone to make something like that happen in Washington County. Ms. Sielski stated that she had some funds available that have been approved to be used to create a website similar to “Go Carver Go” for Washington County. The project will be completed in partnership with the Healthy People Project of Wisconsin. A consultant will be hired to create the website. Ms. Sielski stated that this is a great opportunity and will benefit everyone in Washington County.

Shari Winter from the Health Department will be talking with the Healthy People Project Action Committee about this opportunity to work together. Ms. Sielski stated that she is hoping there are individuals from this Commission that would be interested in working on this project over the course of the next few months.

Mr. Mathie offered to assist on the website committee. Mr. Hermann expressed interest since he already works with the Healthy People Project. Ms. Sielski stated that she will do some additional research and get an estimate on the time and cost of the project. She will email the Commission with the information so members have a better understanding of the scope of the project. Ms. Sielski will also contact Shari Winter to determine when website meetings will be held.

Mr. Glass provided follow-up information requested by Mr. Miller at the July 16 meeting regarding the Land Evaluation and Site Assessment (LESA). Mr. Glass reported that leased farmland was incorporated into the LESA process under the category "Size of farm in contiguous management by one farm operator" by using FSA track numbers. Unfortunately, there was no way to identify leased farmland as part of a farm in contiguous management by one farm operator if it had a different track number.

### **DETERMINE FUTURE MEETING DATES AND AGENDA ITEMS**

Ms. Sielski stated that she wants to postpone the September meeting of the Commission and organize tours of the county park system. The Commission concurred. The Commission preferred two afternoon tours rather than one entire day tour. Commission members will be contacted to determine future tour dates.

The next meeting of the Commission was scheduled for Thursday, October 15<sup>th</sup> at 7:30 a.m. in Room 3224 of the Public Agency Center. An email will be sent to all Commission members confirming the date, time and location of the meeting.

Future agenda items include:

- Final review of Chapter I
- Preliminary review of Chapter II
- Update on previous meeting discussion items, such as the Land and Water Resources Plan per the request of Shawn Graff at a previous meeting
- Overview of the Eisenbahn Trail survey results
- Possible appearance of Dan Kaemmerer from the DNR to discuss the Stewardship Program

### **ADJOURNMENT**

**Motion by Mr. Heiser, seconded by Mr. Hermann to adjourn the meeting at 9:20 a.m. Motion carried.**

Debora Sielski  
Deputy Administrator, Planning and Parks Department

Approved by \_\_\_\_\_  
Michael R. Miller, Chairperson

Date \_\_\_\_\_