

**WASHINGTON COUNTY PARK AND OPEN SPACE PLAN
TECHNICAL ADVISORY COMMISSION**

Public Agency Center – Room 3224
West Bend, WI

July 16, 2009
7:30 a.m.

Members present: Supervisor Mike Miller (Chairperson), Matt Heiser, Kelly Valentino, Shawn Graff, Terry Jensen

Excused: Scott Mathie, Mike Hermann

Staff present: Joshua Glass-Planner, Christopher Guzek-Planning Intern, Cindy Leinss-Landscape Designer, Mike Kactro-Assistant Administrator for Golf and Parks (arrived at 8:17 a.m.), Joanne Wagner-Office Manager

Also present: Shari Winter, Assistant Director-Washington County Health Department; Aaron Schmidt, Associate Executive Director-Kettle Moraine YMCA; Paul Roback, Community Development Educator-UW Extension

Chairperson Miller called the meeting to order at 7:30 a.m. Affidavit of Posting was read.

APPROVAL OF JUNE 4, 2009 MINUTES

Motion by Heiser, seconded by Jensen to approve the minutes of June 4, 2009 as presented with no additions or corrections. Motion carried.

DISCUSSION REGARDING FORMAT OF FINAL PLAN PRODUCT – JOSHUA GLASS

Mr. Glass illustrated an example of previous editions of the County Park and Open Space Plan that was done by the Southeastern Wisconsin Regional Planning Commission. Due to the County updating the next version of the plan, there is opportunity to modify the usual format to make it more “reader friendly”. Mr. Glass further stated that some kind of a summary document will also be published. Referred to the poster done in 2004 and suggested that we could do something similar to that. Mr. Glass also presented multiple documents and summary reports discussing formatting styles that could potentially be incorporated into the final published version of the updated park and open space plan. Further discussion ensued regarding formatting options. The consensus of the Commission is that they want to see color and pictures in the final report document. **Motion by Ms. Valentino, seconded by Mr. Heiser for the County to take the liberty to establish the format of the Plan, and to discuss the format of a summary document later in the process. Motion carried.**

STATE, REGIONAL AND COUNTY PLANS TO BE INCORPORATED INTO PARK AND OPEN SPACE PLAN PRESENTATION – JOSHUA GLASS

Mr. Glass referred the Commission to the presentation handout (see handout attached). Glass clarified that the title of the presentation was more appropriately changed from “Incorporated into the Park and Open Space Plan” to “Referenced in the Park and Open Space Plan”. Some of the plans to be referenced are statewide, some are regional and some are County. PowerPoint presentation followed. Discussion ensued regarding stewardship grants and funding for recreational projects. Mr. Graff stated that stewardship funding is still viable and available and that the funding is currently increasing. Mr. Graff offered to ask Dan Kaemmerer or Tom Blotz from the DNR to come to a future meeting and discuss the stewardship program in more detail.

In regard to the Washington County Land and Water Resource Management Plan referenced in this presentation, Mr. Graff inquired, based on the State giving Counties the authority to create their own Land and Water Resource Management plans, how much of the plan is enforceable. Mr. Glass offered to talk to staff in

the Land and Water Conservation Division, as they work with this on a regular basis. He will report back to the Commission on this item.

DISCUSSION REGARDING GOALS, OBJECTIVES, POLICIES & PROGRAMS IN WASHINGTON COUNTY'S 2035 COMPREHENSIVE PLAN RELATING TO PARK AND OPEN SPACE PLANNING – JOSHUA GLASS

Mr. Glass stated that goals, objectives, policies and programs were developed for each of the nine comprehensive planning elements. Referred to the handout mailed out with the agenda (see attached). Review and discussion of handout ensued. Some recommendations from the comprehensive plan will be incorporated into the park and open space plan. The Commission can also develop new goals and programs regarding park and open space planning. This will be addressed in more detail later on in the process. Mr. Glass noted that, although extremely important, farmland preservation is only a small portion of park and open space planning. The park and open space plan doesn't elaborate on farmland preservation in great detail, but the County's Farmland Preservation Plan does and will be updated after the park and open space plan is complete.

Mr. Kactro arrived at 8:17 a.m.

LAND EVALUATION AND SITE ASSESSMENT PRESENTATION – JOSHUA GLASS

Mr. Glass stated that one of the ways agricultural land preservation was addressed during the comprehensive planning process was the Land Evaluation and Site Assessment (LESA) analysis. Mr. Glass explained the LESA process as outlined in the PowerPoint presentation (see handout attached). Regarding Site Assessment Component, SA-1 Factor, size of farm item, Supervisor Miller inquired about whether this includes leased farmland. Mr. Glass is going to check into this question and report back. Mr. Glass then referred the Commission to the LESA map (see attached) which displays the results of the LESA analysis.

HEALTHY PEOPLE PROJECT PRESENTATION – SHARI WINTER

Present: Shari Winter, Assistant Director – Washington County Health Department; Paul Roback, Community Development Educator-UW Extension; and Aaron Schmidt, Associate Executive Director-Kettle Moraine YMCA. All are members of the Healthy People Project of Washington County. A team presentation via PowerPoint was given at this time (see handouts attached).

OZAUKEE WASHINGTON LAND TRUST PRESENTATION – SHAWN GRAFF

Present: Shawn Graff, Executive Director of the Ozaukee Washington Land Trust (OWLT). Mr. Graff referred the Commission to the folder provided with handouts and brochures (see attached). Mr. Graff discussed the history of the OWLT and read their mission statement. In 1992, they were founded as the Ozaukee Land Trust. In 1998, it changed to the Ozaukee Washington Land Trust. They are growing steadily, and as of today there are close to 4,600 acres that they are protecting. OWLT hopes to exceed 5,000 acres by 2010. Mr. Graff gave a PowerPoint presentation illustrating various tracts of land that OWLT protects.

WASHINGTON COUNTY GOLF COURSE DISCUSSION – MIKE KACTRO

Present: Mike Kactro, Assistant Administrator for Golf and Parks, Washington County Planning and Parks Department. Mr. Kactro handed out a scorecard/map of the Washington County Golf Course (WCGC). Reviewed the history of the WCGC. Construction started in 1994 and the course opened in 1997. The WCGC was rated 4½ stars and is the highest ranked municipal golf course in the Midwest. Mr. Kactro described the many tournaments hosted at the golf course, and stated that it is the home course for two high school golf leagues. The golf course does 23,000 to 25,000 rounds per year.

In response to questions brought forth at the June meeting of the Commission, Mr. Kactro reviewed the staffing plan and tipping policy at WCGC. Mr. Kactro described the three types of employees at WCGC; food sales (which includes operation of the deli and beverage cart), golf (which includes pro shop and instructional staff), and maintenance. Food sales employees are contracted out and able to receive tips. Golf and maintenance staff

members are County employees are not able to receive tips. Mr. Kactro referred the Commission to the website for further information (www.golfwcgc.com).

UPDATE ON HWY 60 BIKE LANE ISSUE – JOSHUA GLASS

Mr. Glass stated that he has contacted the Department of Transportation about this issue since the last meeting per the Commission's request. Illustrated two projects planned for the near future (see attachment). Construction on the first project is planned to begin in 2011 and the second in 2013. Glass explained how bike and pedestrian travel is being incorporated into the plans. Ms. Valentino requested that the image illustrating these two projects be emailed to her.

DETERMINE FUTURE MEETING DATES AND AGENDA ITEMS

The next meeting of the Commission is scheduled for August 20, 2009 at 7:30 a.m. Ms. Valentino & Mr. Jenson will not be able to attend. Mr. Glass stated Chapter 1 (Introduction) of the updated plan is scheduled to be discussed at the next meeting. It was requested by the Commission that this material be mailed out in advance of the meeting so they have time to review it.

Future agenda items include:

- Follow-up information regarding enforcement of the Washington County Land & Water Resource Management Plan
- Follow-up information regarding incorporation of leased farmland into LESA analysis
- Possible presentation from Tom Blotz and Dan Kaemmerer (WisDNR) regarding the Stewardship Program at an upcoming meeting
- Possible presentation from the Cedar Lake Conservation Foundation at an upcoming meeting

ADJOURNMENT

Moved by Valentino, seconded by Heiser to adjourn the meeting at 10:00 a.m. Motion carried.

Debora Sielski
Deputy Administrator, Planning and Parks Department

Approved by _____
Michael R. Miller, Chairperson

Date _____