

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

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3
4 PAC
5 West Bend, WI

December 13, 2006
1:45 p.m.

6
7 Present: John W. Stern, Melvin K. Ewert, Daniel R. Knodl, Mark T. McCune, Donald J. Berchem, and
8 Kenneth W. Brandt.

9
10 Excused: Charlene S. Brady.

11
12 Also present: Administrator Paul Mueller, Assistant Administrator for Land Use Herbert Wolf,
13 Assistant Administrator for Planning Debora Sielski, County Attorney Kimberly Nass, Administrative
14 Coordinator Doug Johnson, Senior Technician Paul Sebo, and Deputy County Clerk Jennifer
15 Schlosser.

16
17 Chairperson Stern called the meeting to order and read the Affidavit of Posting.

18
19 **APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WEST**
20 **BEND AND WASHINGTON COUNTY FOR THE EISENBAHN STATE TRAIL**

21 Ms. Nass informed the Committee that in working with the City of West Bend Attorney a
22 Memorandum of Understanding has been finalized. The City Counsel approved the Memorandum of
23 Understanding on December 11, 2006. Mr. Mueller added that a draft of plans has been submitted.
24 All City improvements will be presented to Washington County and Washington County has an
25 opportunity to inspect the improvements upon completion.

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27 Moved by Mr. Brandt, seconded by Mr. Berchem to approve the Memorandum of Understanding
28 between the City of West Bend and Washington County for the Eisenbahn State Trail. Motion carried.

29
30 **APPROVAL OF MINUTES**

31 Moved by Mr. Knodl, seconded by Mr. Ewert to approve the minutes of November 8, 2006. Motion
32 carried.

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34 **DIVISION REPORT – DEBORA SIELSKI**

- 35 • **Smart Growth Comprehensive Planning**
36 • **Smart Growth Public Participation Process**
37 • **Other Planning Division Activities**

38
39 **AWARD PROJECT FOR REAL ESTATE GRANTOR/GRANTEE INDEX WITH**
40 **CORRESPONDING IMAGE, 1945-1992**

41 Present: Sharon Martin, Register of Deeds

42 Ms. Martin informed the Committee that the current digital grantor/grantee index in the Register of
43 Deeds has a beginning date of February 1, 1992. Previous projects using grants and retained fees
44 scanned all documents back to this date. This project would continue the grantor/grantee index back to
45 1945 and scan all associated images. The year 1945 was chosen because it would include all
46 documents required in a 60 year search, common among title searchers. This would reduce further
47 degradation to existing paper and aperture card records, simplify searching and document retrieval, and
48 create a back-up of critical records, some of which are currently irreplaceable. No funds from County
49 levy will be used to complete this project.

1
2 Moved by Mr. McCune, seconded by Mr. Berchem to award the project for Real Estate
3 Grantor/Grantee Index with Corresponding Image to National Business Systems with project cost not
4 to exceed \$155,000.00. Motion carried.

5
6 **COMPREHENSIVE PLANNING – REVIEW OF INVENTORY PORTION OF CHAPTER X –**
7 **HOUSING ELEMENT**

8 Ms. Sielski reviewed the inventory portion of Chapter X – Housing Element with the Committee.

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10 Moved by Mr. Ewert, seconded by Mr. Berchem to approve the data presented for the inventory
11 portion of Chapter X – Housing Element. Motion carried with Mr. McCune voting no.

12
13 The Committee rescinded the motion to accept Chapter X – Housing Element as presented and asked
14 Ms. Sielski to present the information again at a future meeting with SEWRPC definitions.

15
16 **COMPREHENSIVE PLANNING – REVIEW OF INVENTORY PORTION OF CHAPTER**
17 **XIII – ECONOMIC DEVELOPMENT ELEMENT**

18 Ms. Sielski reviewed the inventory portion of Chapter XIII – Economic Development Element.

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20 Moved by Mr. Ewert, seconded by Mr. McCune to accept Chapter XIII as printed. Motion carried.

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22 **DOBBERFUHL PROPERTY UPDATE**

23 Mr. Mueller informed the Committee that the Dobberfuhl property project has been stalled due to
24 changes in office at both the Village of Germantown and the MMSD Board in addition to the public
25 access issue. \$50,000 has been budgeted from the Capitol Improvement Fund to obtain public access
26 to this property. The money will remain in this fund and a proposal to reassign the funds will be
27 presented at a future meeting.

28
29 **CONSIDERATION OF THE FOLLOWING RESOLUTIONS:**

- 30 • **Placing referendum question on the April Ballot (Creation of Land Preservation Program)**
31 • **Creation of Land Preservation Program upon approval by public referendum.**

32 Mr. Stern informed the Committee that the Executive Committee has passed the draft Resolutions for
33 placing referendum question on the April ballot (Creation of Land Preservation Program) and for
34 Creation of Land Preservation Program upon Approval by Public Referendum. Mr. Stern requested
35 recommendations and input from the Committee to forward to the Executive Committee regarding the
36 draft Resolutions. Mr. Knodl requested a detailed explanation of the resolution, specifically the
37 funding portion. Mr. Brandt noted that it is worded “allocate at least \$800,000” on the draft Resolution
38 and inquired if there was a maximum amount of money that would be allocated. Mr. McCune inquired
39 if the amount allocated would be cumulative, carrying over annually and who was to handle the
40 Administration of the program. No direct action was taken on this matter.

41
42 **YAHR PARK UPDATE**

43 Mr. Mueller informed the Committee that an update on Yahr Park would be postponed until a future
44 meeting.

45
46 **DEVELOPMENT OF COUNTYWIDE GOALS, OBJECTIVES AND RECOMMENDATIONS**
47 **FOR COMPREHENSIVE PLAN**

- 48 • **Farmland Preservation Plan – Herb Wolf**
49 • **A Park and Open Space Plan for Washington County – Debora Sielski**

1 • **Agricultural, Natural and Cultural Resources Element – Debora Sielski**
2 Mr. Sielski informed the Committee that the Development of Countywide Goals, Objectives and
3 Recommendations for Comprehensive Plan would be postponed until a future meeting.

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5 **ADJOURNMENT**

6 Moved by Mr. Ewert, seconded by Mr. Brandt to adjourn at 3:03 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk