

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 Public Agency Center
4 West Bend, WI

November 14, 2007
1:55 p.m.

5
6 Present: John W. Stern, Kenneth W. Brandt, Donald J. Berchem, Melvin K. Ewert, Daniel Knodl, and
7 Charlene S. Brady. Excused: Mark T. McCune.

8
9 Also present: Administrator Paul Mueller, Assistant Administrator for Planning Debora Sielski,
10 Administrative Coordinator Doug Johnson, County Engineer/Surveyor Scott Schmidt, County Clerk
11 Brenda Jaszewski, and Deputy Clerk Patty Hoerig.

12
13 Chairman Stern called the meeting to order.

14
15 **REAL PROPERTY LISTER OPERATIONS**

16 Appearance: Register of Deeds Sharon Martin, Real Property Lister Brian Braithwaite

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18 Mr. Johnson is recommending the Real Property Lister be reassigned from a Division of the Planning &
19 Parks Department to be overseen by the Register of Deeds effective January 1, 2008. Efficiencies could be
20 realized through utilization of Register of Deeds staff for back up to the Real Property Lister office. The
21 Committee asked for input from Ms. Martin, Mr. Braithwaite, and Mr. Mueller and all stated they have no
22 objections to the proposed change.

23
24 Moved by Mr. Knodl, seconded by Ms. Brady to have no objections to the reassignment of the Real
25 Property Lister to be overseen by the Register of Deeds, and forward to the Executive Committee. Motion
26 carried.

27
28 **AWARD OF THE TRENTON MONUMENT REPAIR/REHABILITATION PHASE 2 PROJECT**

29 Mr. Schmidt distributed a bid tabulation summary for Phase 2 of the Trenton Monument Repair and
30 Rehabilitation project and recommends awarding B & H Surveying the contract, as they were the low
31 bidder with a cost of \$16,398. Mr. Schmidt also recommends allowing a total budget of \$17,500 for this
32 project due to additional costs that will be incurred as changes, additions, and corrections are made.

33
34 Moved by Mr. Knodl, seconded by Mr. Brandt to approve awarding the contract for the Trenton Monument
35 Repair/Rehabilitation Phase 2 project to B & H Surveying, at a cost not to exceed \$17,500. Motion carried
36 with Ms. Brady Abstaining.

37
38 **MINUTES**

39 Moved by Ms. Brady, seconded by Mr. Knodl to approve the minutes of October 24, 2007. Motion carried.

40
41 **RECONSIDER CHAPTER VIII OF THE COMPREHENSIVE PLAN**

42 Appearance: Linda Walter, Health Department Director

43
44 Mr. Knodl expressed concerns regarding language in Chapter VIII of the Comprehensive Plan under the
45 Environment Health Issue section, pages 17, 18, and 19, and is requesting the Committee reconsider their
46 approval of some of the programs, policies, and objectives listed. Concerns were raised that the current
47 draft supports creating the policy of adding staff and creating programs that are currently done by the State
48 of Wisconsin. Ms. Sielski requested delaying the deletion of the proposed items until she researched the
49 statutory requirements of addressing these issues in the Comprehensive Plan. Ms. Walter and Mr. Johnson
50 stated that any program or policy in the Comprehensive Plan that would require funding or additional staff

1 would need approval from the appropriate Liaison Committee, the Finance Committee, and the full County
2 Board through the budgeting process.

3
4 Moved by Mr. Knodl, seconded by Mr. Brandt to reconsider Chapter VIII - Agricultural, Natural and
5 Cultural Resources Element of the Comprehensive Plan to strike the language beginning with, “*Program:*
6 *Develop a water laboratory to provide routine testing for private wells before 2010*”, on page 17, and
7 continuing through the Environmental Health Issue section that ends in the middle of page 19. Motion
8 defeated with Mr. Knodl, Mr. Berchem, and Mr. Brandt voting Aye, and Ms. Brady, Mr. Ewert, and Mr.
9 Stern voting No.

10
11 **REVIEW TOWN LAND USE PLAN MAPS TO DETERMINE SUBSTANTIAL AGREEMENT**
12 **WITH THE REGIONAL LAND USE PLAN**

13 Appearance: Nancy Anderson, SEWRPC, Town of Wayne Clerk Chris Kuehn, Town of Kewaskum
14 Chairman Ellis Kahn, Town of West Bend Chairman Paul Rice, Town of Polk Chairman Willard Heppe,
15 Town of Farmington Supervisor Art Seyfert

16
17 Ms. Anderson explained that County Board Resolution 2004-35 establishes criteria regarding the
18 incorporation of Town land use plan maps into the County’s Comprehensive Plan and calls for the
19 acceptance of the Town land use plan if it is in “substantial agreement” with the regional land use plan
20 prepared and adopted by SEWRPC. Ms. Sielski explained it is in the best interest of both towns and the
21 county to have the same land use plan. Wisconsin statutes require Washington County to incorporate the
22 land use plans approved by Villages and Cities. After reviewing the local town plan maps, SEWRPC found
23 that the Towns of Barton, Erin, Hartford, Jackson, Kewaskum, Trenton, Wayne, and West Bend are in
24 “substantial agreement” with the regional land use plan. The Towns of Addison, Farmington,
25 Germantown, and Polk could be in “substantial agreement”, however, the maps for these towns fail to
26 identify primary environmental corridors. Ms. Anderson recommends the Committee approve the maps for
27 the Towns of Addison, Farmington, Germantown, and Polk contingent upon the Town including policies
28 calling for the preservation of primary environmental corridors in their plan maps.

29
30 Moved by Mr. Brandt, seconded by Ms Brady to accept the land use plan map for the Town of Addison
31 contingent upon the addition of environmental corridors. Moved by Ms. Brady, seconded by Mr. Ewert to
32 amend the motion to also require the Town of Addison’s plan include policies calling for the preservation
33 of primary environmental corridors. Motion to amend carried. Motion to accept the land use plan map for
34 the Town of Addison, as amended, carried.

35
36 Moved by Ms. Brady, seconded by Mr. Knodl to accept the land use plan map for the Town of Barton.
37 Moved by Mr. Brandt, seconded by Ms. Brady to amend the motion to also include accepting the land use
38 plan maps for the Towns of Erin, Hartford, Jackson, Kewaskum, Trenton, Wayne, and West Bend. Motion
39 to amend carried. Amended Motion to accept the land use plan maps for the Towns of Barton, Erin,
40 Hartford, Jackson, Kewaskum, Trenton, Wayne, and West Bend carried.

41
42 Moved by Mr. Brandt, seconded by Mr. Ewert to accept the land use plan maps for the Towns of
43 Farmington, Germantown, and Polk, contingent upon the addition of policies calling for the preservation of
44 primary environmental corridors. Motion carried.

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46 **ADJOURNMENT**

47 Moved by Mr. Knodl, seconded by Mr. Ewert to adjourn at 3:45 p.m. Motion carried.