

1 **PLANNING, CONSERVATION AND PARKS COMMITTEE**

2
3 Public Agency Center
4 West Bend, WI

September 8, 2010
1:32 p.m.

5
6 Present: Michael Bassill, Melvin Ewert, Raymond Heidtke, Michael Miller, Peter Sorce, and John Stern.
7 Excused: Gerald Schulz.

8
9 Also present: Administrator Paul Mueller, Assistant Administrator for Golf and Parks Mike Kactro,
10 Chairperson Herbert Tennes, Deputy Administrator Debora Sielski, Land Resources Manager Phil
11 Gaudet, Accounting Supervisor Kelly Cisar, GIS Manager Eric Damkot, Landscape Designer Cindy
12 Leinss, Supervisors James Core, Ralph Hensel, Dennis Myers, Carol Puerling, and County Clerk
13 Administrative Assistant Linda Doro.

14
15 Chairperson Stern called the meeting to order at 1:32 p.m. and read the Affidavit of Posting.

16
17 **DIVISION REPORTS**

18 Golf and Parks Division - Mike Kactro and Cindy Leinss
19 Clubhouse and Site Projects
20 Golf Course Projects
21 Golf Course Staffing
22 Business
23 Park Projects
24 Park Staffing
25 Business

26
27 **APPROVING AUTHORITY SUBDIVISION - FINAL PLAT REVIEW - RIVER HEIGHTS, SE-**
28 **1/4, SECTION 27, TOWN OF BARTON - SIX LOTS**

29 *Appearance: Don Thoma, Accurate Surveying and Engineering*

30 Mr. Gaudet presented the final plat map for the six lot subdivision. Soil tests have been completed and
31 onsite system areas are suitable for each lot proposed. Benchmarks for each lot have been established.
32 Shoreland, Wetland, and Floodplain zoning districts are shown on the plat. Each lot has an adequate area
33 available for building sites, outside of the floodplain and wetland districts. Moved by Mr. Heidtke,
34 seconded by Mr. Sorce to approve the final plat for the River Heights subdivision, SE-1/4, Section 27,
35 Town of Barton. Motion carried.

36
37 **REAL PROPERTY LISTER'S OFFICE OVERVIEW**

38 *Appearance: Brian Braithwaite, Real Property Lister*

39 Mr. Braithwaite presented the roles and responsibilities of the Real Property Lister's Office.

40
41 **CONSIDERATION AND POSSIBLE ACTION ON THE WASHINGTON COUNTY LAND**
42 **INFORMATION PLAN UPDATE**

43 Mr. Damkot presented the 2010 update to the Washington County Land Information Plan.
44 Moved by Mr. Miller, seconded by Mr. Ewert to accept the 2010 update to the Washington
45 County Land Information Plan. Motion carried.

46
47 **DIVISION REPORTS CONTINUED**

48 Planning Division - Debora Sielski
49 County Comprehensive Planning
50 Park & Open Space Planning (POSP)

- 1 Farmland Preservation Planning (FPP)
- 2 Get Moving Washington County Website
- 3 Activities for other Planning & Parks Department Divisions
- 4 Other Planning Division Activities

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 6 Moved by Mr. Sorce, seconded by Mr. Ewert to to accept the Planning and Golf and Parks Division
 7 reports. Motion carried.

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 9 **CONSIDERATION OF ESTABLISHING THE FARMLAND PRESERVATION PLAN**
 10 **ADVISORY COMMITTEE**

11 Ms. Sielski presented the proposed membership. The Committee will meet six to eight times over the
 12 course of the next year, with their first meeting scheduled for October 27, 2010. Moved by Mr. Miller,
 13 seconded by Mr. Sorce to approve the creation of a Farmland Preservation Plan Advisory Committee.
 14 Motion carried with Mr. Bassill voting no.

15
 16 **APPOINTMENT OF PLANNING, CONSERVATION AND PARKS COMMITTEE MEMBER**
 17 **TO THE FARMLAND PRESERVATION ADVISORY COMMITTEE**

18 Postponed until the next meeting.

19
 20 **CONSIDERATION OF CHANGES TO THE COMPREHENSIVE PLAN AMENDMENT**
 21 **APPLICATIONS**

22 Postponed until the next meeting.

23
 24 **AGENDA ITEMS FOR FUTURE MEETINGS**

- 25 • Appointment of Planning, Conservation and Parks Committee Member to the Farmland
- 26 Preservation Advisory Committee
- 27 • Consideration of Changes to the Comprehensive Plan Amendment Applications

28
 29 **NEXT TENTATIVE MEETING DATE**

30 The Planning, Conservation and Parks Committee will tentatively meet on Wednesday, October 13, 2010,
 31 at 1:00 p.m.

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 33 **ADJOURNMENT**

34 Moved by Mr. Sorce, seconded by Mr. Heidtke to adjourn the meeting at 3:05 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk