

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 Public Agency Center
4 West Bend, WI

August 13, 2008
2:40 p.m.

5
6 Present: Charlene Brady, John Jung, Daniel Knodl, Marilyn Merten, Michael Miller, Gerald Schulz, and John
7 Stern.

8
9 Also present: Administrator Paul Mueller, Land Resource Manager Phil Gaudet, County Clerk Brenda Jaszewski,
10 and Deputy Clerk Patty Hoerig.

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12 Chairperson Stern called the meeting to order at 2:40 p.m.

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14 **REQUEST FOR SANITARY VARIANCE**

15 **CITY OF HARTFORD, NW 1/4, SECTION 8, CITY OF HARTFORD - ADDRESS: HANGAR #75, 4200**
16 **COUNTY HIGHWAY U, HARTFORD, WI - NEW COMMERCIAL HOLDING TANK**

17 *Appearance: Daryl Kranz, Director of Public Works – City of Hartford*

18
19 Mr. Gaudet presented the map and identified the location of Hangar #75. Mr. Gaudet read the staff report and
20 stated the staff had no objections.

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22 Moved by Mr. Knodl, seconded by Mr. Miller to approve the request for a sanitary variance for a new commercial
23 holding tank for the City of Hartford, Hangar #75. Motion carried.

24
25 **2009 BUDGET – REGISTER OF DEEDS**

26 Register of Deeds Sharon Martin and Real Property Lister Brian Braithwaite presented the 2009 Register of
27 Deeds Budget. The 2009 Register of Deeds base level budget is \$357,682 credit and the requested level budget is
28 \$242,988 credit.

29
30 **2009 USER FEES**

31 The proposed user fees were presented with an increase in the Weatherization handling charge from \$10.00 to
32 \$20.00 and the Credit Card Convenience Fee from \$2.00 to \$3.00.

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34 Moved by Ms. Merten, seconded by Mr. Knodl to approve the User Fees as presented. Motion carried.

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36 Moved by Ms. Merten, seconded by Mr. Miller to approve the 2009 Register of Deeds budget with a net levy in
37 the amount of \$428,090 credit – Register of Deeds portion, and net levy of \$185,102 - Real Property portion, for a
38 combined net levy of \$242,988 credit, and forward to Administration. Motion carried.

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40 **MINUTES**

41 A correction was noted in the July 9, 2008 minutes page 2, line 48 “20014”. Moved by Ms. Merten, seconded by
42 Mr. Miller to approve the July 9, 2008, minutes as corrected. Motion carried.

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44 **CAPITAL IMPROVEMENT PLAN UPDATE**

45 Mr. Mueller presented an update of the capital improvement plan for 2009-2013. The Committee would like the
46 Finance and Executive committees to review the Capital Improvement Program definitions and rules to
47 specifically address maintenance and capital improvement items prior to the 2010 Capital Improvement Plan.

48
49 **2009 BUDGET - PLANNING & PARKS DEPARTMENT - TEXT PORTION ONLY**

50 *Appearance: Office Manager Joanne Wagner, Accounting Supervisor Kelly Cisar, Assistant*
51 *Administrator for Golf and Parks Mike Kactro, and GIS Manager Eric Damkot*

52
53 Mr. Mueller reviewed the draft 2009 budget for Outlay, User Fees, Out-of-State Travel, 2008 Projected Year-End
54 Financial Positions, and Text for GIS, Planning, Golf, Parks, Land Use, and Administration Divisions. The
55 complete budget will be presented and reviewed at the next meeting.

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FUTURE AGENDA ITEMS:

Ackerville Groundwater Issue

ADJOURNMENT

Moved by Mr. Schultz, seconded by Ms. Brady to adjourn the meeting at 4:31 p.m. Motion carried.

Brenda J. Jaszewski, County Clerk