

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 PAC
4 West Bend, WI

August 31, 2005
1:00 p.m.

5
6 Present: Maurice Strupp, Mary A. Krumbiegel, Donald H. Roskopf, John W. Stern, Herbert J. Tennies, and
7 Deborah L. Wilke.

8
9 Excused: Paul J. Beistle.

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11 Also present: Administrator Paul Mueller, Assistant Administrator Herbert Wolf, Assistant Administrator
12 for Planning Debora Sielski, Real Property Lister Brian Braithwaite, County Conservationist Blaine Delzer,
13 Assistant Administrator for Golf and Parks Mike Kactro, County Clerk Brenda Jaszewski, and Secretary
14 Shari Bergum.

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16 Chairperson Strupp called the Planning, Conservation & Parks Committee meeting to order and read the
17 Affidavit of Posting.

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19 **SECOND CONSIDERATION OF FINAL PLAT – OBJECTING AUTHORITY SUBDIVISION**
20 **REVIEW**

21 **Country Belle Manor, SW ¼, Section 19, Village of Germantown – County Belle Manor LLC/Emmer**
22 **Real Estate Group, Owner**

23 Present: Gary Schneider

24 Mr. Wolf stated the issue remains in regard to the Village of Germantown’s ordinance not allowing
25 construction to begin until the plat has been approved, which does not allow the soil testers to finalize the
26 benchmarks on the property. The project is at a standstill, which is the purpose for the project being
27 presented to the Committee for reconsideration. Staff recommended that no objection be made subject to a
28 covenant between the Village of Germantown and the developer that actively addresses the County’s
29 concerns with the final plat being recorded prior to the placement of benchmarks.

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31 Moved by Mr. Roskopf, seconded Ms. Krumbiegel to approve the plat subject to a modification of the
32 Developer’s Agreement between the Village of Germantown and the Developer to include finalizing
33 benchmarks. Motion carried.

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35 **CONSIDER RESOLUTION TO ELIMINATE WASHINGTON COUNTY CODE 4.34(3) –**
36 **DUPLICATION FEES – “THE REGISTER OF DEED SHALL CHARGE A FEE OF \$1.00 PER**
37 **PAGE OF UNCERTIFIED COPIES OF DOCUMENTS AND INSTRUMENTS MADE BY THE**
38 **OFFICE” – Sharon Martin**

39 Register of Deeds Martin stated that Attorney Nass has reviewed County ordinance 4.34(3), and suggested
40 an amendment to the ordinance to read, “The Register of Deeds shall charge the statutory fee for copies of
41 documents and instruments made by that office”.

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43 Moved by Ms. Krumbiegel, seconded by Mr. Tennies to approve the ordinance to amend the County Code
44 4.34(3), as presented, and forward to the County Board. Motion carried.

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46 **FINAL PRESENTATION OF PLANNING AND PARKS DEPARTMENT 2006 BUDGET**

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48 The 2006 Planning & Parks base level budget is \$2,851, 358, and the requested level is \$2,936,216.

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51

2006 ADDITIONAL POSITION REQUESTS

Land and Water Conservation Division

Mr. Mueller is requesting a full-time Project Technician at a cost of \$58,376.

2006 OUTLAY

Parks Division

Crew cab truck – 1 at a cost of \$33,000

Commercial zero turn mower with 6’ deck – 2 @ \$8,000 each, for a total of \$16,000

2006 OUT-OF-STATE TRAVEL

Parks Division

One person to attend the National Association of County Park and Recreation Officials Board of Directors meeting in Denver, CO, in July at a cost of \$890, and a Board of Directors meeting in Seattle, WA in October, at a cost of \$920.

Planning Division

Two people to attend the 2006 Upper Midwest Planning Conference at a location to be determined, at a cost of \$1,500, and one person to attend the 2006 American Planning Association Conference in San Antonio, TX, at a cost of \$1,500.

G.I.S. Division

One person to attend the ESRI International Users Conference in San Diego, CA, at a cost of \$2,000.

2006 USER FEES

Mr. Mueller presented the following proposed changes for 2006 User fees. All other User fees will remain the same as 2005.

Description of Fee	<u>2005</u>	<u>2006</u>
<u>Golf Course Division</u>		
Course Fees		
Weekday – 18 Hole Resident	\$30.00	\$35.00
Weekday – 18 Hole Non-Resident	\$45.00	\$46.00
Weekend – 18 Hole Resident	\$37.00	\$40.00
Weekend – 18 Hole Non-Resident	\$57.00	\$58.00
Weekend – 9 Hole Resident	\$21.00	\$25.00
Weekend – 9 Hole Non-Resident	\$30.00	\$31.00
Twilight – Resident	\$20.00	9 hole rate
Twilight – Non-Resident	\$25.00	9 hole rate
Resident Senior/Jr./Family – 18 Hole	\$20.00	\$22.00
Resident Senior/Jr./Family – 9 Hole	\$14.00	\$16.00
Non-Resident Senior/Jr. – 18 Hole	\$30.00	\$35.00
Non-Resident Senior/Jr. – 9 Hole	\$18.00	\$20.00
Practice Course – Resident	\$ 4.50	\$ 6.00
Practice Course – Non-Resident	\$ 6.50	\$ 6.00
Practice Course – Senior/Jr./Family	\$ 3.00	\$ 5.00
ID Picture – Non-Resident Annual Rate	\$95.00	\$50.00
Electric Cart Rental – 18 Hole	\$28.00	\$30.00
Electric Cart Rental – Twilight	\$20.00	\$18.00

Parks Division

Park Reservation fees to increase by 3%. Daily boat launch fees to be based on schedules and fees approved by the Wisconsin DNR. If the State Park entrance fee is increased for 2006, then Washington County Park System boat launch fees may also increase. Suggested boat launch fees for 2006: All non-trailerred or non-motorized boats \$3.00 for a daily pass and \$30.00 for an annual pass. All trailerred or motorized boats \$6.00 for a daily pass and \$60.00 for an annual pass. Disc golf fee for 2006: \$2.00 for 9 holes, \$4.00 for 18 holes or daily. Disc golf annual fee \$40.00.

Real Property Lister

Condominium Review	\$40.00/Condo.	\$45.00/Condo.
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G.I.S. Division

GIS Data Price List

Digital Data - Standard Data Request

Standard digital data are defined as being in the county's native format and tiling scheme. That is, no data modification or conversion is required to satisfy the request.

\$100 per CD (includes postage). A CD can contain any combination of *standard* data. A typical CD will hold roughly 650 MB of data.

Fees are automatically waived for Federal, state, regional and local governments. Additionally, fees are waived for Educational Institutions and all entities with taxing authority in Washington County.

Custom Request

Custom digital data are defined as digital data that is not in the county's native format or tiling scheme. That is, modification and/or conversion is required to satisfy the request.

\$100 per CD plus \$40 per hour (includes postage). A CD can contain any combination of *standard* and *non-standard* data. A typical CD will hold roughly 650 MB of data. Hourly rates are rounded to the nearest ¼ hour with a minimum charge of 1 hour.

The \$100 per CD fee is automatically waived for Federal, State, regional and local governments. Additionally, the \$100 per CD fee is waived for Educational Institutions and all entities with taxing authority in Washington County. Data modification/conversion fees can be waived for the previously named entities at the discretion of the Department/Division Manager to encourage and enable data sharing between all levels of government.

All digital custom data requests are filled as time permits and at the discretion of the Department/Division Manager.

Hard copy - Standard Data Request

Standard hard-copy data are defined as maps or other graphic output resulting from statutory functions or ad-hoc initiatives of Washington County Departments. A standard hard-copy request will require no modification of any type to the original product and only requires the file→print command to regenerate.

Examples: Supervisor District Map
Road Map

Black and White photocopy	
8.5" x 11"	\$.25 per page
8.5" x 14"	\$.25 per page
11" x 17"	\$.50 per page

- 1 Color print (from the printer/plotter)
- 2 8.5" x 11" \$1.00 per page
- 3 8.5" x 14" \$1.50 per page
- 4 11" x 17" \$2.00 per page
- 5 Larger (No Orthophoto Base) \$3.00 per linear foot
- 6 Larger (W/ Orthophoto Base) \$5.00 per linear foot

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8 Special materials such as semi-gloss paper will be charged at the current cost to Washington County.

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10 This policy does not intend to dictate or supercede reproduction charges established by individual

11 departments.

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13 **Custom Data Request**

14 Custom data requests are defined as any map or other product that is not produced through statutory

15 functions or ad-hoc initiatives of Washington County Departments.

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17 Charged \$40 per hour plus standard hard copy media fees. Hourly rates are rounded to the nearest 1/4-hour

18 with a minimum of one hour.

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20 Up to two hours labor can be waived for federal, state, regional, and local governments, education

21 institutions and entities with taxing authority in Washington County. Fees can also be waived for the first

22 copy of the resulting map for the previously named entities. Determination to waive fees is the discretion

23 of the Department/Division Manager. Additional copies are charged using the same rates as described

24 above in the Hard-copy standard data request section.

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26 All hard-copy custom data requests are filled as time permits and at the discretion of the

27 Department/Division Manager.

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29 **Land Use Division**

Aerobic Treatment Unit	89	100
Addition to POWTS		392
Repair to POWTS		392
Septic Tank or Field Replacement	363	392
New Sub-surface Gravity System	420	455
New Sub-surface system with lift	478	518
Sanitary Privy	363	392
New Holding Tank Installation	589	640
Mound, At-grade	676	736
Experimental COMM - 83 Designs)	795	867
Large Scale POWTS		
>3000 GPD	846	\$1000 + .50/gal >3000 GPD
>5000 GPD	1082	\$1000 + .50/gal >3000 GPD
>8000 GPD	1319	\$1000 + .50/gal >3000 GPD
Inground Pressure System	582	633
Recore Mound	333	359
Soil Investigation-field staff	\$51/1st hour	\$56/1st hour
	\$16/addtl hrs	\$16/addtl hrs
Installer/Owner Transfer Form	85	95
Sanitary Permit Renewal	85	95
Subsequent Inspections	44	50
Sanitary Appeal or Variance	316	350
Wisconsin Fund Administrative	258	250

Minor Repair Fee (includes reconnections)	60	65
Principal, Commercial, Industrial, Residential	144	175
Agricultural Structures (house, barn, business, factory)		
Additions to Business, Factory, House, Barn	144	150
Zoning permit - minor grading (all projects)	69	75
Zoning Permit Accessory Structures (residential, agricultural, commercial, industrial)	92	110
Repost/Reinspect	60	65
Appeals, Variances, Interpretation (Board of Adjustment)	546	595
Accessory Buildings/Structures, Pools		
Signs <32 sq. ft	71	75
Signs >32 sq. ft	\$60 + \$2/sq ft	\$65 + \$2/sq ft
Zoning Amendments	345	375
Field Determination - other counties charge for verification field work?	\$44/1st hour \$16/addtl hrs	\$48/1st hour \$18/addtl hrs
Special Use permit	118	130
Conditional Use Permit	288	350
Administrative Permit	288	300
Planned Unit Residential Dev. Review	\$375 plus \$9/unit	\$413 plus \$10/unit
Administrative Ticket - All Ordinances Enforced	New in 2006	100
Land Division Reviews (CSM)	\$66/lot	\$125/lot
Subdivision – preliminary	750	825
Subdivision – final	250	275
Reapplication fee for preliminary & final	250	275
Recording Fee	50	50
Shoreland Area - Per Lot	9	10
Objecting Subdivision Plat Review		
preliminary plats	75	150
final plats	25	50
Processing refunds for permits withdrawn		\$50/no field work,\$100/field work done
Failure to obtain a permit	double if issuable	double if issuable

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Land & Water Conservation Division

Erosion Control Plan Application Fee	\$ 40/Hr	\$ 55/Hr
Erosion Control and Stormwater Mgt. Plan Application Fee	\$ 40/Hr	\$ 55/Hr
Bridge Inspection Fees	\$ 65	\$100
County Civil Engineer	\$ 40/Hr	\$ 65/Hr
LWCD Technicians	\$ 40/Hr	\$ 55/Hr

Moved by Mr. Roskopf, seconded by Ms. Wilke to approve Planning and Parks 2006 Requested Level Budget in the amount of \$2,936,216 to include: User Fees, Out-of State Travel, Outlay items, and New Position Request. Motion carried.

APPROVAL OF MINUTES

Moved by Mr. Roskopf, seconded by Ms. Wilke to approve the PCPC minutes of August 24, 2005, with the correction made on page 2, line 5, to omit the word ‘that’. Motion carried.

ADJOURNMENT

Moved by Ms. Wilke, seconded by Ms. Krumbiegel to adjourn the PCPC meeting at 1:36 p.m. Motion carried.