

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 PAC
4 West Bend, WI

August 23, 2006
1:00 p.m.

5
6 Present: John W. Stern, Donald J. Berchem, Melvin K. Ewert, Charlene S. Brady, Daniel R. Knodl,
7 and Mark T. McCune.

8
9 Excused: Kenneth W. Brandt.

10
11 Also present: Administrator Paul Mueller, Assistant Administrator Herbert Wolf, Assistant
12 Administrator for Planning Debora Sielski, Highway Commissioner Ken Pesch, Register of Deeds
13 Sharon Martin, GIS Manager Eric Damkot, Assistant Administrator for Golf and Parks Mike Kactro,
14 County Board Supervisor Brian Bausch, Real Property Lister Brian Braithwaite, County
15 Conservationist Blaine Delzer, Office Manager Joanne Wagner, Accounting Technician Marge Rusch,
16 and Deputy County Clerk Jennifer Squires.

17
18 Chairperson Stern called the meeting to order and read the Affidavit of Posting.

19
20 **Recommendation to the Multi-Jurisdictional Comprehensive Plan Advisory Committee**
21 **regarding merging the Land Use and Transportation Work Group and Agricultural, Natural**
22 **and Cultural Work Group.**

23 Ms. Sielski informed the Committee that merging the Land Use and Transportation Work Group and
24 Agricultural, Natural and Cultural Work Group would be beneficial to both staff and group members;
25 more efficient use of staff's time, and meeting dates and times.

26
27 Moved by Mr. McCune, seconded by Mr. Ewert to recommend to the Multi-Jurisdictional
28 Comprehensive Plan Advisory Committee to merge the Land Use and Transportation Work Group and
29 Agricultural, Natural and Cultural Work Group. Motion carried.

30
31 **OBJECTING AUTHORITY SUBDIVISION – FINAL PLAT**

32 **Isabelle Farms, part of the SE & SW ¼ of the NW ¼ and part of the SW & NE ¼ of the NE ¼,**
33 **Sec. 17, Village of Germantown – 21 lots (Isabelle Farms, Inc. – Owner)**

34 Present: Michael Barry.

35
36 Mr. Wolf presented a plat map indicating the location of Isabelle Farms in the Village of Germantown.
37 Staff recommendations include vision triangles on County Highway Y and establishing benchmarks
38 for each lot.

39
40 Moved by Mr. McCune, seconded by Ms. Brady to approve the Final Plat for Isabelle Farms in the
41 Village of Germantown with inclusion of vision triangles on County Highway Y every 30 inches, and
42 establishment of benchmarks. Motion carried.

43
44 **APPROVAL OF MINUTES**

45 Moved by Mr. McCune, seconded by Mr. Ewert to approve the minutes of July 26, 2006 as presented.
46 Motion carried.

47
48 Moved by Mr. Ewert, seconded by Mr. Berchem to approve the minutes of August 9, 2006 as
49 presented. Motion carried.

1
2 There will be a special Planning, Conservation and Parks Committee meeting on Wednesday, August
3 30, 2006 at 10 a.m. in Room 3224 for the final Planning and Parks Department budget presentation.
4

5 **PUBLIC HEARING**

6 **Kettleridge Limited Partnership, NW ¼, Sec. 25, Town of Richfield – Conditional Use Permit for**
7 **excavating, filling or grading in a Shoreland Zoning District (address: End of cul-de-sac at**
8 **southwest corner of Amy Belle Lake on Amy Belle Lake Drive, Richfield – offset cul-de-sac in**
9 **excess of 15,000 square feet of impervious area)**

10 Present: John Follett
11

12 Ms. Squires read the Notice of Public Hearing. Mr. Wolf presented a plat map indicating the location
13 of Kettleridge Limited Partnership in the Town of Richfield. The Town of Richfield is requiring the
14 developer install a teardrop shaped cul-de-sac rather than the current T-shaped cul-de-sac. Staff has no
15 concerns. Mr. Stern opened the public hearing. The audience had no comments. Mr. Stern closed the
16 public hearing.
17

18 Moved by Mr. McCune, seconded by Mr. Berchem to approve the Conditional Use Permit for
19 excavating, filling or grading in a Shoreland Zoning District for Kettleridge Limited Partnership in the
20 Town of Richfield. Motion carried.
21

22 **2007 REGISTER OF DEEDS BUDGET**

23 Appearance: Sharon Martin, Register of Deeds

24 Ms. Martin informed the Committee that the previously requested budget amount has changed. Mr.
25 Damkot presented a Retained Fees Status Report, Housing Data Internet Distribution Account Report
26 and provided a detailed explanation of both. Mr. Damkot informed the Committee that funding for the
27 Register of Deeds Document Scanning Project for 1830-1944 was not approved by the Land
28 Information Advisory Committee. Mr. Damkot also informed the Committee that funding for the 2007
29 Register of Deeds Document Scanning Project for 1945-1992 was increased from \$130,000 to
30 \$155,000. An additional \$50,000 from the Internet Distribution of Assessment Data Project would be
31 available to partially fund the County Surveyor Scanning Project for 1830-1944 or the County
32 Surveyor Scanning Project in 2008.
33

34 Moved by Ms. Brady, seconded by Mr. Knodl to approve the 2007 Base Budget in the amount of
35 \$539,635 credit for the Register of Deeds. Motion carried.
36

37 **PRESENTATION OF PLANNING AND PARKS DEPARTMENT 2007 BUDGET**

38 Mr. Mueller presented a Draft 2007 Budget Report and stated the budget will be finalized at the
39 August 30, 2006 meeting.
40

41 **ADJOURNMENT**

42 Moved by Mr. Knodl, seconded by Mr. Ewert to adjourn at 3:24 p.m. Motion carried.
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Brenda J. Jaszewski, County Clerk