

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 Public Agency Center
4 West Bend, WI

August 8, 2007
1:45 p.m.

5
6 Present: John W. Stern, Donald J. Berchem, Charlene S. Brady, Kenneth W. Brandt, Melvin K. Ewert,
7 Daniel R. Knodl, and Mark T. McCune.

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9 Also present: Administrator Paul Mueller, Land Resources Manager Phil Gaudet, Assistant Administrator
10 for Planning Debora Sielski, and County Clerk Brenda Jaszewski.

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12 Chairman Stern called the meeting to order.

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14 **PUBLIC HEARING**

15 **David J. and Mary Parodo Griehl, NW 1/4, Sec. 26, Town of Hartford – Conditional Use Permit for**
16 **excavating, filling or grading in a Shoreland Zoning District – Address: 5970 Eagle Point Road –**
17 **retaining walls within setback of Ordinary High Water Mark.**

18 Appearance: David Griehl

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20 Ms. Jaszewski read the Notice of Public Hearing. Mr. Gaudet presented the map showing the location of
21 the project, which is to build a new retaining wall within the ordinary high water mark setback. The wall
22 would not be more than three feet in height and is not located within a wetland or floodplain district.
23 County code requires vegetative screening between the retaining wall and the lake. Staff has no objections
24 to the project as proposed. Mr. Stern opened the public hearing. No comments were heard from the public.
25 Mr. Stern closed the public hearing.

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27 Moved by Mr. McCune, seconded by Mr. Brandt to approve the conditional use permit for David J. &
28 Mary Parodo Griehl in the Town of Hartford. Motion carried.

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30 **MINUTES**

31 Moved by Mr. Berchem, seconded by Mr. McCune to approve the minutes of July 25, 2007. Motion
32 carried.

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34 **OBJECTING AUTHORITY SUBDIVISION**

35 **Chestnut Ridge, SW 1/4 and SE 1/4, Sec. 14, City of West Bend – Final Plat Review – 20 lots –**
36 **Winfield Homes, LLC – Scott W. Swick, owner.**

37 Appearance: Brian DuPont and Jim Baudry

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39 Mr. Gaudet presented the final plat for the subdivision in the City of West Bend. There are 20 lots
40 proposed and all will be on city storm water and city sewer and water. Staff has no objections or concerns
41 for county issues relating to the subdivision.

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43 Moved by Mr. Knodl, seconded by Mr. Ewert to have no objections to the Chestnut Ridge subdivision in
44 the City of West Bend. Motion carried.

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46 **2008 BUDGET – REGISTER OF DEEDS**

47 Appearance: Register of Deeds Sharon Martin

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49 Ms. Martin presented the 2008 Register of Deeds fee schedule and 2008 budget, with a requested level of
50 \$540,577 credit. There are no outlay, out-of-state travel, or new position requests.

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Moved by Mr. McCune, seconded by Mr. Knodl to approve the 2008 Register of Deeds 2008 budget as presented, in the amount of \$540,577 credit. Motion carried.

HILLTOP ASSOCIATES LLC – HOLDING TANK VARIANCE

Appearance: Deputy County Attorney Chris Ohlis , Attorney Bob Teper, Jim Reitzner, and Herbert Wolf

Attorney Ohlis stated the current variance will expire on September 30, 2007 and it would be the responsibility of the incumbent to request an extension of the variance. Attorney Ohlis informed the committee that if a request for extension is received, it would be subject to a public hearing and a decision by this committee. If the variance expires and no extension has been requested, or if this committee denies an extension, the County could begin prosecution action, requesting a long form complaint to require court action. At that point, the County could ask that a Receiver be appointed. County ordinance allows issuing citations for violations. Attorney Ohlis stated there is no deadline to file for an extension of the variance, however, Mr. Mueller stated the request for extension would need to be received by staff no later than Thursday, September 20, 2007, for placement on the agenda for the September 26, 2007, Planning, Conservation & Parks Committee meeting.

2008 BUDGET - PLANNING AND PARKS DEPARTMENT - PRELIMINARY

Appearance: Office Manager Joanne Wagner, Accounting Supervisor Kelly Cisar, Assistant Administrator for Golf and Parks Mike Kactro, GIS Manager Eric Damkot, and Real Property Lister Brian Braithwaite

Mr. Mueller reviewed the draft 2008 budget relating to New Position Requests, Outlay, User Fees, Out-of-State Travel, 2007 Projected Year-End Financial Positions, and Text for the Real Property Lister, GIS, Planning, Golf, Parks, Land Use, and Administration Divisions. The complete budget will be presented and reviewed at the next meeting.

NEXT MEETING DATES

The next meeting will be Wednesday, August 22, 2007, and if needed, Wednesday, August 29, 2007.

ADJOURNMENT

Moved by Mr. Knodl, seconded by Mr. Brandt to adjourn at 3:06 p.m. Motion carried.

Brenda J. Jaszewski, County Clerk