

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 Public Agency Center
4 West Bend, WI

July 8, 2009
1:42 p.m.

5
6 Present: John Stern, Charlene Brady, Todd Healy, John Jung, Marilyn Merten, Michael Miller and
7 Gerald Schulz.

8
9 Also present: Planning & Parks Administrator Paul Mueller, Planning & Parks Deputy Administrator
10 Debora Sielski, Planning & Parks Land Resources Manager Phil Gaudet, GIS Manager Eric Damkot,
11 Planning & Parks Assistant Administrator for Golf & Parks Mike Kactro, Planning & Parks Landscape
12 Designer Cindy Leinss, Office Manager Joanne Wagner, and Administrative Assistant Linda Doro.

13
14 Chairman Stern called the meeting to order at 1:42 p.m.

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16 **PUBLIC HEARING**

17 **ALAN D. & CYNTHIA R. SCHMITZ, NW & SW ¼, SECTION 12, TOWN OF ADDISON - TO**
18 **AMEND THE SHORELAND/WETLAND/FLOODPLAIN ZONING MAP OF WASHINGTON**
19 **COUNTY (ADDRESS: 6648 WALTERS DRIVE, WEST BEND, WI)**

20 Appearance: Alan Schmitz

21 Ms. Doro read the Notice of Public Hearing. Mr. Gaudet presented a plat map indicating the location of
22 the parcel owned by Alan & Cynthia Schmitz. A floodplain study was completed by Graef, Anhalt,
23 Schloemer & Associates Inc. in 2008. The study was reviewed and approved by the Department of
24 Natural Resources and the Federal Emergency Management Agency. The floodplain study has removed
25 the floodplain from a significant portion of the southwestern corner of the parcel. Staff recommends
26 approval of the rezoning request. Mr. Stern opened the public hearing. Mr. Schmitz stated he was in
27 favor of the project. Mr. Stern closed the public hearing. Moved by Ms. Merten, seconded by Mr. Healy
28 to amend the shoreland/wetland/ floodplain zoning district map on the property owned by Alan & Cynthia
29 Schmitz, NW & SW ¼, Section 12, Town of Addison. Motion carried.

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31 **OBJECTING AUTHORITY SUBDIVISION - FINAL PLAT REVIEW - HICKORY HEIGHTS**
32 **NORTH, NW-1/4, SEC. 16, VILLAGE OF SLINGER - 6 LOTS**

33 Appearance: John Bohn, Owner

34 Mr. Gaudet presented the final plat map for the six-lot subdivision. The subdivision layout has changed
35 since the PCPC last approved the preliminary plat in December 2007. On the preliminary plat, the area of
36 the final plat is what is listed as phase 1. The proposed subdivision will be served by municipal
37 sewer, water, and storm water. There are no shoreland, wetland, or floodplain districts in the
38 subdivision. Staff has no objections to the final plat. Moved by Mr. Miller, seconded by Mr.
39 Jung to indicate no objection to the Hickory Heights North final plat in the Village of Slinger.
40 Motion carried.

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42 **DIVISION REPORTS**

43 **Geographic Information Systems Division - Eric Damkot**

- 44
- 45 • Wisconsin Land Information Program Training and Education Grant
 - 46 • Surveyor File Scanning Project
 - 47 • Review of Other Division Activities and Projects

48 Moved Ms. Merten, seconded by Mr. Healy to accept the Geographic Information Systems Division
49 report. Motion carried.

50
51 **Administration Division - Joanne Wagner**

- 52
- Office Activities Update

53 Moved Mr. Schulz, seconded by Mr. Jung to accept the Administration Division report. Motion carried.

Land Use Division - Phil Gaudet

- Permit Activity
- Map Modernization Project - Floodplain
- Land Use Application for Computer Program
- Wisconsin Administrative Code NR 115 Update
- Private Onsite Wastewater Treatment Systems Inventory

Moved Ms. Brady, seconded by Mr. Jung to accept the Land Use Division report. Motion carried.

Golf & Parks Division - Mike Kactro & Cindy Leinss

- Clubhouse & Site Projects
- Golf Course Projects
- Golf Course Staffing
- Business
- Park Projects
- Park Staffing
- Business

Moved Mr. Miller, seconded by Mr. Jung to accept the Golf and Parks Division report. Motion carried.

PCPC COMMENTS OF JUNE 22nd PARK TOUR

The PCPC presented their comments regarding the park tour on June 22, 2009.

MINUTES

Moved by Ms. Merten, seconded by Mr. Miller to approve the joint Public Safety Committee and Planning, Conservation & Parks Committee June 5, 2009, minutes as presented. Motion carried.

For the June 10, 2009, minutes, a correction was noted on Page 1, Line 35: (DNR) completed an onsite **inspection** and Page 2, Line 30: 45 **8**, 2009. Moved by Ms. Merten, seconded by Mr. Miller to approve the June 10, 2009, minutes as corrected. Motion carried.

CAPITAL IMPROVEMENT PLAN (CIP) UPDATE 2010-2015

Mr. Mueller presented an updated CIP that includes projects for 2015. The 2015 projects are: Dead Ash Tree Replacements in the parks at a cost of \$210,000, large off-road equipment at a cost of \$90,000 and Golf Course Debt Reduction at a cost of \$200,000.

REALLOCATE FUNDS FOR CAPITAL IMPROVEMENT PLAN - 2ND CONSIDERATION

Mr. Mueller reported at the May 13, 2009, meeting, he presented five projects to utilize the remaining 2009 \$79,100 CIP funds. The PCPC approved allocating \$6,800 to install a concrete pad, walk, grill, and table for a handicap accessible picnic site at Glacier Hills County Park and \$16,600 to complete the tree planting plan and oak savannah restoration at Leonard J. Yahr County Park. Of the three projects that remain, it was suggested that the replacement of the asphalt basketball court at Homestead Hollow County Park be done in conjunction with 2010 CIP asphalt project. The remaining projects are the installation of a new asphalt basketball court near the park entrance at Ridge Run County Park and installation of new asphalt basketball court near shelter #1 at Heritage Trails County Park. Mr. Mueller presented a recommendation to install one asphalt basketball court and one tennis court at Ridge Run County Park instead of installing the new basketball court Heritage Trails County Park. Moved Ms. Merten, seconded by Mr. Miller to use the remaining 2009 CIP funds to install one basketball court and one tennis court near the entrance of Ridge Run County Park. Motion carried with Supervisors Brady, Schulz, and Stern voting no.

HERITAGE TRAILS COUNTY PARK GRAVEL PIT - CONSIDER OFFERING FOR LEASE

1 Mr. Mueller questioned since the Sheriff is proceeding with the shooting range project, should staff
2 designate an area of the gravel pit and put it out for a long term bid? Staff will develop a plan and bring it
3 for review at the next meeting.

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5 **BUDGET PREVIEW - TEXT**

6 Mr. Mueller presented the text version of the proposed 2010 Planning & Parks Department budget and
7 discussed the new procedures for the 2010 budget process.

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9 **NEXT MEETING DATES**

10 The Planning, Conservation and Parks Committee will meet on Wednesday, August 12, for its regular
11 meeting and Wednesday August 19, for budget reviews.

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13 **ADJOURNMENT**

14 Moved by Mr. Healy, seconded by Mr. Jung to adjourn the meeting at 3:50 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk