

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2 PAC
3 West Bend, WI

May 25, 2005
1:00 p.m.

4
5 Present: Maurice Strupp, Mary A. Krumbiegel, Donald H. Roskopf, John W. Stern, and Deborah
6 L. Wilke.

7
8 Absent: Paul J. Beistle, and Herbert J. Tennes.

9
10 Also present: Assistant Administrator Herbert Wolf, Assistant Administrator Debora Sielski,
11 Parks Department Accounting Technician Marge Rusch, County Clerk Brenda J. Jaszewski, and
12 Secretary Shari L. Bergum.

13
14 Chairperson Strupp called the Planning, Conservation & Parks Committee meeting to order and
15 read the Affidavit of Posting.

16
17 **COUNTY DOG PARK UPDATE – COUNTY BOARD CHAIRPERSON KENNETH**
18 **MILLER**

19 Chairperson Miller presented the plat of the proposed Dog Park providing updates on the revised
20 site location. Due to the large amount of wetland on the previous site, the required amount of
21 boardwalk would be cost prohibited. Ms. Sielski went over the six options that have been
22 considered for the site of the park. If staff's recommendation for Option #4 were approved, the
23 park would be approximately 10 acres containing no wetlands. Access to the site would be off
24 Schmidt Road. The cost for the construction would be approximately \$120,000, which will come
25 from donations. Suggestion was made that a time frame should be established so potential donors
26 have an idea as to how long they could expect the Dog Park to exist.

27
28 There was a consensus given to present Option #4 to the Administrative Services Committee,
29 along with the recommendation to negotiate an agreement with the potential donors for a specific
30 period of time, with the understanding that the area could be utilized by the County for future
31 development in the future.

32
33 **REGISTER OF DEEDS – SHARON MARTIN**

34 **1) Approve increase of \$287.30 for Real Estate Books Binder Repair Project** - Ms. Martin
35 stated that the project to repair the Register of Deeds real estate books was over budget by
36 \$287.30. One book was in very bad shape, and instead of just repairing the binding, all the
37 pages were laminated, which was not included in the original budget for the project.

38
39 Moved by Ms. Krumbiegel, seconded by Mr. Roskopf to approve the increase of \$287.30 for
40 the Real Estate Books Binder Repair Project, which will come from the Retained Fees
41 account. Motion carried.

42
43 **2) Consider Resolution in Support of Removing Wisconsin Land Information Program**
44 **Sunset and Continue the Land Information Program** - Ms. Martin stated that the State of
45 Wisconsin has removed the sunset clause and recommends continuing the Land Information
46 Program, therefore she would like to withdraw the proposal for this resolution.

47
48 **3) Consider Subscription Fee Approval for Land Shark Internet Access to Title Companies**
49 Ms. Martin stated that she was seeking approval to sell subscriptions so that companies will be
50 allowed access to information for business related issues by owner name. The companies

1 interested would have escrow accounts with Washington County that will be established with a
2 minimum of \$100. Argument was heard opposing the request in regard to the County’s
3 Privacy Policy that is in place. Discussion was held on security issues. Recommendations
4 were given to require Federal Identification numbers and require the companies to purchase
5 Certificates of Authenticity for their company computers.
6

7 Moved by Ms. Krumbiegel, seconded by Ms. Wilke to approve subscription fees for the Land
8 Shark Internet Access, with the condition that Federal Identification numbers are required and
9 researched to ensure that all businesses are legitimate, and that Certificates of Authenticity be
10 placed on each computer used. Motion carried with Mr. Stern voting no.
11

12 **OBJECTING AUTHORITY SUBDIVISIONS – FINAL PLAT REVIEW**

13 **Westminster Park, NW ¼, Section 23, City of West Bend – Nick Didier, Landvatter Farm,**
14 **LLC – Owner.**

15 Present: Gary Schneider

16 Mr. Wolf presented the plat of the proposed development with 30 lots. The only concern
17 presented by staff was the address of the project on Hawthorne Drive being the same name as
18 another road named Hawthorne in Hartford. This could cause confusion with the new 911
19 Emergency Service.
20

21 Moved by Mr. Roskopf, seconded by Ms. Krumbiegel to approve objecting authority for the final
22 plat review for Westminster Park in the City of West Bend. Motion carried.
23

24 **PUBLIC HEARING - CONDITIONAL USE PERMIT FOR EXCAVATING, FILLING, OR**
25 **GRADING IN A SHORELAND/WETLAND AREA**

26 **Peter R. and Michele M. Wiedmeyer, NW ¼, Section 9, Town of Trenton - 6765 North Oak**
27 **Road, West Bend**

28 Present: Peter Wiedmeyer

29 County Clerk Jaszewski read the Notice of Public hearing that was published in the West Bend
30 Daily News on Friday, May 13, 2005, and Wednesday, May 18, 2005.

31 Mr. Wolf presented the plat map for the proposed wildlife pond, which will be 12,000 square feet.
32 It was noted that the spoils might have to be relocated due to the wetland area. The hearing was
33 closed. Staff recommends, if determined after site visit, fill will be removed from the property.
34

35 Moved by Mr. Roskopf, seconded by Ms. Wilke to approve the Conditional Use Permit for
36 excavating, filling, or grading in a Shoreland/Wetland area for Peter R. and Michele M.
37 Wiedmeyer, with the condition that if required by staff, the fill will be removed from the site, or
38 relocated on site. Motion carried.
39

40 **DIVISION REPORTS**

41 **Planning Division – Deb Sielski**

42 Ms. Sielski presented a letter from the Wisconsin Department of Administration, dated May 17,
43 2005. Secretary Marc Marotta wrote that the state legislature’s Joint Finance Committee voted to
44 repeal Wisconsin’s comprehensive planning law and also eliminate the Comprehensive Planning
45 grants to local governments. Of the \$2,000,000 allocated in grant funding per year, Washington
46 County was projected to receive \$280,000. This vote places the future of the entire
47 Comprehensive Planning Law and the Local Government Grant program in jeopardy. The State
48 budget will not be finalized until after the State Assembly and Senate vote on this proposal next
49 month. Either the full Senate or Assembly can still reverse the vote to eliminate comprehensive
50 planning and the grant program on the final budget bill. Ms. Sielski presented a letter that was

1 sent to Washington County State Representatives and Senators, signed by Chairpersons Kenneth
2 Miller and Maurice Strupp, and Administrative Coordinator Doug Johnson. Also submitted, was a
3 letter written by the Wisconsin County Planning Directors to Wisconsin Land Council Chair
4 Mayor Timothy Hanna and Council Members. Both letters encouraged the Wisconsin Land
5 Council to fulfil its commitment and distribute the funds that were awarded to Washington
6 County. A copy of a sample letter was also presented from Ms. Sielski addressed to Washington
7 County’s Multi-Jurisdictional Comprehensive Planning Advisory Committee Member Scott
8 Mathie, explaining the situation. This letter was also sent to all members of the Comprehensive
9 Planning Advisory Committee and Work Groups. Other updates were provided on Planning
10 Work, Park Planning Work, and Administrative Tasks for April and May 2005.

11
12 **Golf and Parks Division – Mike Kactro**

13 Mr. Kactro presented the updates on the Clubhouse and Site Projects stating that the Centrix
14 phone lines will be removed, with estimated savings of \$900 a month. Golf Course Projects were
15 presented along with Golf Course Staffing and Business. Park Staffing, Business, and Projects
16 were presented, in which 78,000 trees were sold this year with the Tree Sales Program.

17
18 **Land Use Division – Herbert Wolf**

19 Mr. Wolf presented updates on Development and Permit Activity. The handout Unimproved
20 Residential Class Properties by Municipality was presented illustrating recorded lots available for
21 future development. Germantown Sewer Service/Hilltop Highlands and Proposed Revisions to
22 Chapter 23 updates were provided. The County applied for a supplemental Snowmobile Trail
23 Relocation Grant in the amount of \$19,845. The County has received a project advance of
24 \$14,883.75, for relocating the State funded County snowmobile trail segment between Kewaskum
25 and West Bend.

26
27 Moved by Mr. Stern, seconded by Ms. Krumbiegel to approve the Division Reports. Motion
28 carried.

29
30 **JOINT MEETING WITH THE WASHINGTON COUNTY FINANCE COMMITTEE AND**
31 **PCPC – This meeting is scheduled for the morning of June 22, 2005.**

32
33 **TRANSFER OF FUNDS FOR CLERICAL SERVICES -** The request was made to transfer
34 \$19,326 from Economic Development Division accounts to Planning and Parks Other Staffing
35 accounts.

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37 Moved by Mr. Roskopf, seconded by Ms. Wilke to approve the transfer of \$19,326 from
38 Economic Development Division accounts to Planning and Parks Other Staffing accounts. Motion
39 carried.

40
41 **APPROVAL OF MINUTES**

42 Moved by Ms. Wilke, seconded by Mr. Roskopf to approve the PCPC minutes of May 18, 2005.
43 Motion carried.

44
45 **ADJOURNMENT**

46 Moved by Ms. Wilke, seconded by Mr. Roskopf to adjourn the PCPC meeting at 2:58 p.m.
47 Motion carried.