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**WASHINGTON COUNTY  
PLANNING, CONSERVATION AND PARKS COMMITTEE**

Courthouse-Government Center  
West Bend, WI

May 10, 2011  
8:30 a.m.

Present: John Stern, Raymond Heidtke, Michael Miller, Melvin Ewert, Gerald Schulz, Peter Sorce and Michael Bassill.

Also present: Administrator Paul Mueller, Office Manager Joanne Wagner.

Chairperson Stern called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

**Review and Consideration of resolution: Authorization to Accept Donated Park Lands**

Chairperson Stern referred the Committee to the draft resolution. Mr. Mueller stated that this was drafted by County Attorney Kim Nass who has met a couple of times with the Spaeth family representatives. Attorney Nass also took into account comments that were made by the Committee at the last Planning, Conservation and Parks Committee meeting. At this time, Mr. Mueller asked if there were any suggestions, comments or questions.

Supervisor Schulz asked if the \$24,000 includes all of the survey costs and recording fees. If not, who is responsible for that cost? Mr. Mueller stated that some of the transaction costs are done in-house, for example – the County Surveyor would do the survey and our County Staff did the Environmental study report. We did a title search and there will be a few other small transaction fees. The County will pay for those and those costs will not come out of Capital Improvement Plan funds, they will come out of Department Park Section operating funds. Supervisor Sorce stated that we will still have to account for these expenditures and asked if that would be shown in a report format. Mr. Mueller stated that if the Committee would like a report on the expenditures, by late summer or fall we would be able to have a report available. Chairman Stern suggested including this as a future agenda item. Mr. Mueller stated that he will make a note to present this information in August.

Further discussion ensued regarding the \$24,000 amount listed in the resolution. Mr. Mueller stated that this is a “not to exceed” amount that assumed we were going to have a contractor do the parking lot, but we may end up doing that ourselves or with Highway Department staff that would end up costing a lot less than that. With no further questions or discussions at this point

**Motion was made by Supervisor Sorce, seconded by Supervisor Heidtke to adopt Resolution #10 and pass it on to the County Board. Motion carried.**

Mr. Mueller asked if any discussion had taken place at the last meeting regarding an appraisal that has been done on this property. Mr. Mueller stated he will bring it along to the next Planning, Conservation and Parks Committee meeting.

**Motion by Supervisor Heidtke, seconded by Supervisor Schulz to adjourn. Motion carried.  
Meeting adjourned at 8:35 a.m.**