

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2 PAC

April 20, 2005

3 West Bend, WI

1:00 p.m.

4
5 Present: Maurice Strupp, Paul J. Beistle, Mary A. Krumbiegel, Donald H. Roskopf, John W.
6 Stern, Herbert J. Tennies, and Deborah L. Wilke.

7
8 Also present: Administrator Paul Mueller, Administrative Coordinator Doug Johnson,
9 Assistant Administrator for Golf and Parks Mike Kactro, County Clerk Brenda J. Jaszewski,
10 and Secretary Shari L. Bergum.

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12 Chairperson Strupp called the Planning, Conservation & Parks Committee meeting to order and
13 read the Affidavit of Posting.

14
15 **LAND INFORMATION – Eric Damkot**

16 Mr. Damkot presented the Committee with the draft Land Information Plan for 2005 – 2009.
17 This plan lists the goals and objectives for Land Information. The draft is used to note all
18 eligible expenditures, making revisions as needed, and then re-evaluating. The State
19 Department of Administration requires these plans. Mr. Damkot reviewed the department's
20 goals, answered questions, and stated changes that have occurred since the last plan was
21 submitted two years ago.

22
23 **GOLF COURSE SECTION – Paul Mueller**

24 Mr. Mueller presented the draft Planning and Parks Department Capital Improvement Plan, for
25 2006 – 2001. Staff has two proposals to pay off the Golf Course's indebtedness to the General
26 Fund.

- 27 1) Defer the payments until the mortgage is paid off in 2018. When the mortgage is
28 paid off, payments to the General Fund would begin at a rate of \$300,000 per year.
29 2) Beginning in 2006, allocate \$100,000 from the \$500,000, earmarked for the Parks
30 Capital Improvement Fund to repay the debt. This would reduce the indebtedness at
31 a faster rate, but would not allow the use of this \$100,000 each year to purchase
32 development rights to land adjacent to current County parks.

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34 Moved by Ms. Krumbiegel, seconded by Mr. Beistle to approve deferring the Golf course
35 repayment of debt to the General Fund, until the mortgage is satisfied in 2018, then repaying
36 the General Fund at a rate of \$300,000 per year until the debt is repaid. Motion carried with
37 Mr. Roskopf voting No.

38
39 Mr. Mueller reviewed the Capital Improvement Plan for the projected 2006 improvements for
40 the County parks. The restroom project for Ackerman's Grove and Heritage Trail will be made
41 possible with the Soccer club's financial support.

42
43 Moved by Mr. Tennies, seconded by Ms. Wilke to accept the Parks Capital Improvement Plan
44 for 2006 - 2011 and allocate \$100.000 per year to purchase development rights for land
45 adjacent to County parks. Motion carried.

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47 **OTHER BUSINESS – County Park Fees**

48 Questions were presented in regard to reduced fees for non-profit organizations utilizing our
49 County Park shelters. Mr. Mueller stated that there would not be a major affect on revenue if

1 discounts were provided for weekday use. A draft will be presented at a future date, illustrating
2 reduced rate options for non-profit organizations.

3

4 **APPROVAL OF MINUTES**

5 Moved by Ms. Krumbiegel, seconded by Ms. Wilke to approve the PCPC minutes of April 13,
6 2005, noting a spelling correction of Mr. Del Boehlke’s name. Motion carried.

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8 **CLOSED SESSION**

9 Moved by Mr. Roskopf, seconded by Mr. Tennes to move into closed session at 2:15 p.m.
10 pursuant to Wisconsin Statutes Sec. 19.85(1)(c), considering employment, promotion,
11 compensation or performance evaluation data of any public employee over which the
12 governmental body has jurisdiction or exercises responsibility. This would be for the purpose
13 of conducting the annual evaluation for the Administrator. Motion carried unanimously by roll
14 call vote.

15

16 **RETURN TO OPEN SESSION**

17 Moved by Ms. Wilke, seconded by Mr. Tennes to return to open session at 2:58 p.m. Motion
18 carried unanimously by roll call vote.

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20 **ADJOURNMENT**

21 Moved by Mr. Tennes, seconded by Mr. Stern to adjourn the PCPC meeting at 2:59 p.m.
22 Motion carried.

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Brenda J. Jaszewski, County Clerk