

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 Public Agency Center
4 West Bend, WI

April 14, 2010
1:27 p.m.

5
6 Present: Charlene Brady, Todd Healy, John Jung, Marilyn Merten, Michael Miller, Gerald Schulz, and
7 John Stern.

8
9 Also present: Administrator Paul Mueller, Assistant Administrator for Golf & Parks Mike Kactro,
10 Chairperson Herb Tennes, Deputy Administrator Debora Sielski, GIS Manager Eric Damkot, Landscape
11 Designer Cindy Leinss, Land Resources Manager Phil Gaudet, Accounting Supervisor Kelly Cisar, Office
12 Manager Joanne Wagner, and County Clerk Administrative Assistant Linda Doro.

13
14 Chairperson Stern called the meeting to order at 1:27 p.m.

15
16 **DIVISION REPORTS**

17 Golf and Parks Division - Mike Kactro & Cindy Leinss

- 18 • Clubhouse and Site Projects
19 • Golf Course Projects
20 • Golf Course Staffing
21 • Business
22 • Park Projects: Update on Homestead Hollow, Leonard J. Yahr, Glacier Hills, Lizard Mound
23 • Park Staffing
24 • Business

25
26 **PUBLIC HEARING**

27 **Curtis M. and Diane R. Rudy, SE ¼ , Section 27, Town of West Bend - Conditional Use Permit for**
28 **excavating, filling or grading in a Shoreland Zoning District** (Address: 5331 Quaas Drive, West Bend,
29 WI)

30 *Appearance: Curtis Rudy and Russ Krebs*

31 Ms. Doro read the Notice of Public Hearing. Mr. Gaudet presented a plat map indicating the location of
32 the parcel owned by Curtis and Diane Rudy. The owners are requesting approval of a conditional use
33 permit to construct two new retaining walls within the setback to the ordinary highwater mark (OHWM)
34 of Silver Lake and rebuild an existing masonry wall. The new west retaining wall will be constructed
35 approximately 17' from the OHWM and is 4.5' high. The middle new wall will be approximately 25'
36 from the OHWM and is 3' high. The existing wall to be rebuilt is located approximately 42' from the
37 OHWM. The approximate percent of slope in the area of the retaining walls is 48%. Vegetation in the
38 area of an existing lannon retaining wall is very sparse and soil erosion is occurring. Staff does not object
39 to the conditional use permit request because the proposed retaining walls are necessary to stabilize the
40 slope. Erosion control measures shall be installed before any grading or excavating is started and
41 maintained until permanent vegetation is established. Natural vegetative screening will be required to
42 screen all three retaining walls. Mr. Stern opened the public hearing. Mr. Russ Krebs spoke. Mr. Stern
43 closed the public hearing. Moved by Mr. Miller, seconded by Mr. Schulz to approve the Conditional Use
44 Permit for excavating, filing or grading in a Shoreland Zoning District for Curtis and Diane Rudy, Section
45 27, Town of West Bend. Motion carried.

46
47 **DIVISION REPORTS CONTINUED**

48 Planning Division- Debora Sielski

- 49 • County Comprehensive Planning
50 • Park and Open Space Planning (POSP)

- 1 • Get Moving Washington County Website
2 • Farmland Preservation Planning (FPP)
3 • Activities for other Planning and Parks Department Divisions
4 • Other Planning Division Activities
5

6 Moved by Mr. Healy, seconded by Mr. Merten to accept the Golf and Parks Division and Planning
7 Division reports. Motion carried.
8

9 **MINUTES**

10 Moved by Mr. Schulz, seconded by Mr. Brady to approve the March 10, 2010, minutes as presented.
11 Motion carried.
12

13 **CONSIDER GIS MAPPING WEBSITE UPGRADE**

14 Moved by Mr. Healy, seconded by Mr. Jung to approve the purchase of a new server and contract with
15 Applied Data Consultants to upgrade the GIS Mapping Website, in an amount not to exceed \$40,000,
16 funded from Retained Fees. Motion carried.
17

18 **VIEW "WAKING UP TO WETLANDS" PRESENTATION**

19 The Committee viewed a presentation on "Waking up to Wetlands."
20

21 **"GO CARVER GO" VIEW DEMO OF CARVER COUNTY, MINNESOTA ACTIVE LIVING
22 WEBSITE AND PRELIMINARY WEBPAGE FOR "GET MOVING WASHINGTON COUNTY"**

23 The Committee viewed a presentation of Carver County, Minnesota's Active Living Website and the
24 preliminary webpage for "Get Moving Washington County".
25

26 **NEXT TENTATIVE MEETING DATE**

27 The next Planning, Conservation and Parks Committee meeting is tentatively scheduled for May 12,
28 2010, at 1:00 p.m.
29

30 **ADJOURNMENT**

31 Moved by Mr. Miller, seconded by Mr. Healy to adjourn the meeting at 3:10 p.m. Motion carried.
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Brenda J. Jaszewski, County Clerk