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**LAND CONSERVATION COMMITTEE  
PLANNING, CONSERVATION & PARKS COMMITTEE**

Courthouse - Room 1026  
West Bend, WI

March 10, 2009  
8:45 a.m.

Present: John Stern, Charlene Brady, Todd Healy, Marilyn Merten, Michael Miller, Gerald Schulz,  
John Jung.

Absent: Ralph Dornacker

Also present: Administrator Paul Mueller, Deputy Administrator Debora Sielski, Land Resources  
Manager Phil Gaudet, Accounting Supervisor Kelly Cisar, and Office Manager Joanne Wagner.

Chairman Stern called the meeting to order at 8:45 a.m. and read the Affidavit of Posting.

**MINUTES**

Motion by Supervisor Merten, seconded by Supervisor Healy to approve the Planning, Conservation and  
Parks Committee minutes of February 18, 2009 with no additions or corrections. Motion carried.

Motion by Supervisor Schulz, seconded by Supervisor Brady to approve the Land Conservation  
Committee meeting minutes of February 18, 2009 with no additions or corrections. Motion carried.

**AMEND AND CORRECT END OF THE YEAR NON LAPSES MADE AT THE LAST  
PLANNING, CONSERVATION AND PARKS COMMITTEE MEETING AND APPROVAL OF  
2009 TRANSFER**

Mr. Mueller referred the Committee to the handout with the non-lapsing accounts on one side and the  
transfer on the other.

At the last meeting, Supervisor Miller suggested that we try to utilize unexpended funds from last year to  
pay for the back taxes on the Erin property for park acquisition. Referring to the handout, the transfers in  
this case utilizes all of the \$23,414.55 from accounts that were in surplus in the Department in the Land  
and Water Conservation Division, all from one cost center to pay the back property taxes for the Erin  
parcel out of last year's funds. This is being confirmed by the County Board this morning, which is the  
reason we needed this special meeting.

Motion by Supervisor Miller, seconded by Supervisor Jung to approve the transfer of \$23, 414.55 from  
the Land and Water Conservation Division of the Planning and Parks Department to the Park  
Development Account to pay the back property taxes for the Erin property. Motion carried.

2008 Transfers From:

<u>Account Name</u>	<u>Amount</u>
I/E Materials and Supplies	10,000.00
Information Systems	9,000.00
Property and Liability Insurance	1,000.00
Postage	2,000.00
Office Supplies – Corp. Express	1,414.55
Total	23,414.55

51 2008 Transfers to:

52 <u>Account Name</u>	<u>Amount</u>
53 Erin Property	23,414.55

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55 Supervisor Merten questioned why these funds were being taken out of Land and Water Conservation  
56 rather than the Planning and Parks Department accounts. Mr. Mueller stated that the Land and Water  
57 Conservation Division is part of the Planning and Parks Department. It just simplifies the transfer to do it  
58 this way rather than taking it from numerous different cost centers. Supervisor Merten asked for  
59 confirmation that these were funds that would have been returned to the County General Fund.  
60 Mr. Mueller confirmed that all of them were.

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62 No further discussion was brought forward concerning this item.

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64 Motion by Supervisor Miller, seconded by Supervisor Healy to approve the non-lapsing accounts.  
65 Motion carried.

67 Non-Lapsing Accounts:	
68 <u>Account Name</u>	<u>Amount</u>
69 I/E Materials and Supplies	4,316.80
70 State Aid – EQIP	3,577.50
71 Contra Wages – EQIP	2,452.50
72 Env Quality Incentives Prog.	7,155.00
73 State Aid DATCP-LWRM	20,250.43
74 DATCP LWRM Cost Sharing	20,250.43
75 State Aid-MALWEG	10,313.06
76 Contra Wages – MALWEG	1,697.50
77 MALWEG	13,876.11
78	
79 I/E Materials and Supplies	10,000.00
80 Information Systems	9,000.00
81 Property and Liability Insurance	1,000.00
82 Postage	2,000.00
83 Office Supplies Corp. Express	1,414.55

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86 **ADJOURNMENT**

87 Motion by Supervisor Jung, seconded by Supervisor Healy to adjourn the meeting at 8:50 a.m.  
88 Motion carried.

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Paul E. Mueller, Administrator