

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 PAC
4 West Bend, WI

March 28, 2007
1:00 p.m.

5
6 Present: John W. Stern, Kenneth W. Brandt, Melvin K. Ewert, Donald J. Berchem, Mark T. McCune
7 (arrived at 1:13 p.m.), and Charlene S. Brady.

8
9 Excused: Daniel R. Knodl.

10
11 Also present: Land Resources Manager Phil Gaudet, Assistant Administrator for Golf and Parks Mike
12 Kactro, Senior Technician Paul Sebo, County Engineer/Surveyor Scott Schmidt, and Deputy County
13 Clerk Jennifer Schlosser.

14
15 Chairperson Stern called the meeting to order and read the Affidavit of Posting.

16
17 **DIVISION REPORTS**

18 **Golf and Parks Division – Mike Kactro**

- 19 • **Park Section Winter Project Update**
- 20 • **Golf Section Winter Project Update**
- 21 • **Golf Course Opening Date**

22 **Land Use Division – Phil Gaudet**

- 23 • **Permit Activity**
- 24 • **Chapter 23 Revisions**
- 25 • **Oconomowoc River Watershed Floodplain Study**
- 26 • **Staffing in Land Use Division**

27
28 Moved by Mr. Brandt, seconded by Mr. Ewert to approve the Division Reports. Motion carried.

29
30 **PARK REGULATIONS – CONSIDER A TRIAL DOG OFF LEASH REGULATION AT**
31 **CERTAIN COUNTY PARKS**

32 Mr. Mueller informed the Committee that a resident from Germantown had been in contact with the
33 Parks Department with a request to have a trial dog off leash regulation per County Ordinance 21.07
34 1m” (Corrected April 11, 2007) in one or more of the county parks. Mr. Mueller found three seasonal
35 county parks, not in a heavy residential area, that may be suitable for the trial dog off leash regulation.
36 The three parks Mr. Mueller proposed to use with the trial dog off leash regulation are Cedar Lake
37 Wayside, Goeden County Park, and Washington County Family Park. All three parks, where dogs can
38 be run off leash in the owner’s presence, will be posted according to Mr. Mueller. The trial dog off
39 leash regulation is being proposed for one season from April 1, 2007 through November 15, 2007. If
40 after the trial season it is determined that the dog off leash regulation in these parks should become
41 permanent, it will go to the County Board for an ordinance change. If the Parks Department finds
42 problems with the dog off leash regulation, the committee will be informed. Mr. Mueller informed the
43 Committee that there would be minimal cost involved with the project, as there is no intention to fence
44 any area of the park. The Parks Department will provide dog disposal bags for dog waste in each of
45 the parks, post signs that the owners are responsible for disposal of the waste, and post a sign at the
46 entrance of each park indicating that there is a dog off leash regulation. Additionally, all rules will be

1 posted at each site. Mr. McCune noted that if the trial is successful at one park, the Committee could
2 consider adding additional parks as dog off leash sites in 2008. Mr. Ewert stated he would not be
3 opposed to an alternate location; someplace larger, rougher, and with no play apparatus. Mr. Berchem
4 expressed concerns regarding dogs being off leash in areas with play apparatus and children.

5
6 Moved by Mr. McCune, seconded by Ms. Brady, to approve the trial dog off leash regulation at Cedar
7 Lake Wayside County Park, Goeden County Park and Washington County Family Park from April 1,
8 2007 through November 15, 2007. After further discussion regarding the trail dog off leash regulation
9 in one or all three of the proposed parks, Mr. McCune moved to withdraw his motion, seconded by Ms.
10 Brady. Moved by Mr. McCune, seconded by Mr. Ewert to approve the trial dog off leash regulation at
11 Cedar Lake Wayside only from April 1, 2007 through November 15, 2007 with Mr. Berchem voting
12 no. Motion carried.

13
14 **TREE SALE PROGRAM UPDATE**

15 Mr. Sebo informed the Committee that a mailing had been done to all persons who previously placed a
16 tree order. The mailing for 2007 was a post card, rather than the full seven-page brochure, to save
17 money. The post card directed people to the website to obtain the application and order form. The
18 post card also indicated that an application and order form would be mailed if requested. Mr. Berchem
19 inquired about the total sales and whether the Ozaukee/Washington County Land Trust would be
20 taking over the program. Mr. Mueller informed the Committee that sales were not down and that the
21 Ozaukee/Washington County Land Trust has expressed interest in supporting the program. For the
22 2007 sale, the Ozaukee/Washington County Land Trust has provided volunteers for the program. Mr.
23 Mueller assured the Committee that no action would be taken on the decision to allow the
24 Ozaukee/Washington County Land Trust to take over the program without a presentation to the
25 Committee.

26
27 **CONSIDER UNSOLICITED PROPOSAL FROM A COMPANY REGARDING EXISTING
28 GRAVEL PIT AT HERITAGE TRAILS COUNTY PARK PROPERTY, TOWN OF POLK.**

29 Appearance: County Attorney Kim Nass, and Jon Kleist.

30
31 Mr. Mueller informed the Committee that an unsolicited proposal from a company regarding the
32 existing gravel pit at Heritage Trails County Park in the Town of Polk was received. The company
33 proposed to extract 20,000 to 25,000 cubic yards of material and will pay Washington County one
34 dollar per yard. Mr. Mueller indicated that the proposal is not a contract and there was not solicitation
35 for a request for proposal by the County. The company is working on a restoration project in Slinger
36 and stated the granular in the pit is in good shape. The company feels a fair offer is being presented to
37 the County to mine the material and will restore anything after the material is mined. Work will be
38 kept within the guidelines and within the grades requested by the County and the company will seed,
39 fertilize and mulch the area where material is removed. The project is expected to last approximately
40 two months. Ms. Nass confirmed that the proposal was in fact unsolicited; however, the Committee
41 needs to prepare a master plan for the gravel pit at Heritage Trails County Park as there is a capital
42 improvement plan for 2008 to use the gravel pit to enhance the shooting range area for the Sheriff's
43 Department. Ms. Nass will negotiate an appropriate agreement with the company, if the Committee
44 chooses to accept the proposal. Mr. McCune noted that a master plan has been previously developed
45 for Heritage Trails County Park. Mr. McCune also requested that the Sheriff's Department submit a

1 formal proposal to the Committee regarding the proposed shooting range area enhancements within the
2 gravel pit of Heritage Trails County Park.

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4 Moved by Mr. Brandt, seconded by Ms. Brady to pursue the unsolicited proposal regarding the gravel
5 pit at Heritage Trails County Park in the Town of Polk. Motion carried.

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7 **CAPITAL IMPROVEMENT PLAN, ANNUAL UPDATE.**

8 Mr. Mueller presented the annual capital improvement plan update.

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10 Moved by Mr. McCune, seconded by Mr. Berchem to accept the capital improvement plan update as
11 presented. Motion carried.

12
13 **CHAPTER 18 COUNTY CODE – NON-METALLIC MINING RESTORATION UPDATE**

14 Mr. Mueller informed the Committee that the Chapter 18 County Code for Non-Metallic Mining
15 Restoration would be presented to the County Board in April. According to Mr. Mueller, some of the
16 changes to Chapter 18 were not made as certain offices did not have color printers.

17
18 **STAFFING REDUCTIONS SINCE 2003 UPDATE**

19 Mr. Mueller provided the Committee with an outline of the staff reductions in the Planning and Parks
20 Department since 2003.

21
22 **MINUTES**

23 Moved by Mr. Brandt, seconded by Ms. Brady to approve the minutes of March 14, 2007. Motion
24 carried.

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26 **ADJOURNMENT**

27 Moved by Mr. Berchem, seconded by Mr. McCune to adjourn at 2:40 p.m. Motion carried.
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Brenda J. Jaszewski, County Clerk