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**WASHINGTON COUNTY
PLANNING, CONSERVATION AND PARKS COMMITTEE**

Public Agency Center
West Bend, WI

February 9, 2011
1:25 p.m.

Present: Michael Bassill, Melvin Ewert, Raymond Heidtke, Michael Miller, Gerald Schulz, Peter Sorce, and John Stern.

Also present: Administrator Paul Mueller, Land Resources Manager Phil Gaudet, County Engineer Scott Schmidt, GIS Manager Eric Damkot, Highway Commissioner Jon Edgren, Human Resources Director Peter German, Accounting Supervisor Kelly Cisar, Office Manager Joanne Wagner, and County Clerk Administrative Assistant Linda Doro.

Chairperson Stern called the meeting to order at 1:25 p.m. and read the Affidavit of Posting.

DIVISION REPORTS

Geographic Information Systems (GIS) Division - Eric Damkot

- Parcel Mapping Work
- 2011 Wisconsin Land Information Association Annual Conference
- Review of Other Division Activities and Projects

PUBLIC HEARING

The Washington County Highway Department, Part of Sections 10, 15, 16, 17, 20, 21 & 22, Town of Farmington - Conditional Use Permit for excavating, filling or grading in a Shoreland/Wetland/Floodplain Zoning District (Address: The project will extend on County Highway H, from approximately State Highway 144 east to the Milwaukee River)

Appearance: Jon Edgren, Highway Commissioner

Ms. Doro read the Notice of Public Hearing. Mr. Gaudet presented a plat map indicating the location of the project. The Washington County Highway Department is requesting approval of a conditional use permit to reconstruct CTH H, which involves wetland filling and mitigation. A total of 3.90 acres of wetland fill is proposed as part of the project. The Highway Department is proposing to mitigate a total of 11.57 acres of wetland. The proposed reconstruction of CTH H and associated wetland filling is in the Wallace Creek sub-watershed. The proposed wetland mitigation site is in the Stoney Creek sub-watershed. Section 23.03(3) (c) 3 requires the wetland mitigation to be in the same sub-watershed as the wetland filling; however, the wetland mitigation is in the same watershed, which is the Milwaukee North Branch watershed. A floodplain study has been completed for the impacts of the proposal on the 100-year floodplain and has been reviewed and approved the DNR. Mr. Stern opened the public hearing. No comments were received. Mr. Stern closed the public hearing. Moved by Mr. Miller, seconded by Mr. Ewert to approve the Conditional Use permit for excavating, filing or grading in a Shoreland/Wetland/Floodplain Zoning District for the Washington County Highway Department, Sections 10, 15, 16, 17, 20, 21 & 22, Town of Farmington. Motion carried.

DIVISION REPORTS CONTINUED

Administration Division - Joanne Wagner and Scott Schmidt

- Office Activities Update
- Engineering Assistance Update

Land Use Division – Phil Gaudet

- Permit Activity

- 1 • Chapter 23 (Shoreland, Wetland & Floodplain Zoning) Revision
- 2 • FEMA (Federal Emergency Management Agency) Map Mod Process
- 3 • Floodplain Studies of Sub-Watersheds

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5 Moved by Mr. Schulz, seconded by Mr. Sorce to accept the GIS Division, Administration Division, and
6 Land Use Division reports. Motion carried.

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8 **MINUTES**

9 Moved by Mr. Sorce, seconded by Mr. Ewert to approve the January 12, 2011, meeting minutes as
10 presented. Motion carried.

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12 **2010 TRANSFER AND NON-LAPSE REQUESTS**

13 Moved by Mr. Heidtke, seconded by Mr. Sorce to approve the transfer of \$3,500 from the 2010 Parks
14 Equipment Repairs and Maintenance account to the 2010 GIS Salaries and Wages account, and the non-
15 lapse of the 2010 accounts listed below to 2011. Motion carried.

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17 Non-lapse to 2011

<u>Account Name</u>	<u>Amount</u>
18 Central Repro-Printing	78.41
19 Other Purchased Services	16,800.00
20 Contra Wages	3,253.72
21 Other Purchased Services	4,250.00
22 Other Purchased Services	982.92
23 Building Maintenance	1,617.00
24 Park Conservation Easement	230,036.00
25 2009-07 Yahr Plantings	10,909.00
26 2010 Parks Road Repair	139,149.66
27 2009-07 Ridge Run Courts	115,607.81
28 Fence at Heritage Trails Shooting Range	9,622.00
29 Tree Replacement	16,905.68
30 Yahr Fishing Pier Extension	50,000.00
31 Road Shouldering	9,229.45
32 Park Development	29,840.39
33 Lizard Mound Interpretive Center	184,903.24
34 State Aid Bridge Demolition	30,164.54
35 Snowmobile Bridge Demolition	30,164.54
36 Contra Wages	3,768.73
37 State Aid Farmland Preservation	Balance
38 Other Professional Services	28,000.00
39 Printing	5,000.00
40 Postage	2,500.00
41 Farmland Preservation Program	30,559.61
42 Land Record Fees Revenue	200,708.72
43 Land Record Fees Expenses	200,708.72
44 Internet Record Fees Revenue	64,439.64
45 Internet Record Fees Expenses	64,439.64
46 Contra Wages	<u>8,082.22</u>
47 Total of Department's Non-Lapses	1,491,721.64

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50 **APPLICATION FOR ATV GRANT FUNDING**

51 Mr. Mueller reported this item is postponed until the next meeting.

1 **STAFFING UPDATE**

2 *Appearance: Human Resources Director Peter German*

3 Mr. German and Mr. Mueller presented an update on the tenure and resignation of a Parks Division
4 employee due to health issues.

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6 **AGENDA ITEMS FOR FUTURE MEETINGS**

- 7 • Application for ATV Grant Funding

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9 **NEXT TENTATIVE MEETING DATE**

10 The Planning, Conservation and Parks Committee will tentatively meet on Wednesday, March 9, 2011, at
11 1:00 p.m.

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13 **ADJOURNMENT**

14 Moved by Mr. Heidtke, seconded by Mr. Bassill to adjourn the meeting at 2:37 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk