

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2  
3 Public Agency Center  
4 West Bend, WI

January 9, 2008  
1:30 p.m.

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6 Present: John W. Stern, Melvin K. Ewert, Mark T. McCune, Daniel Knodl, and Charlene S. Brady.

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8 Excused: Kenneth W. Brandt and Donald J. Berchem.

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10 Also present: Administrator Paul Mueller, Assistant Administrator for Planning, Debora Sielski, Land  
11 Resource Manager Phil Gaudet, Assistant Administrator for Golf and Parks Mike Kactro, County Clerk  
12 Brenda Jaszewski, and Deputy Clerk Patty Hoerig.

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14 Chairman Stern called the meeting to order.

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16 **OBJECTING AUTHORITY SUBDIVISIONS**

17 **Laurel Springs, NE ¼, Sec. 18, Village of Jackson - Objecting Authority – Final Plat Review 99 Lots**  
18 **(Bielinski Homes, Inc. – Owner)**

19 Appearance: Brian Depies, Bielinski Homes Sr. Development Manager.

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21 Mr. Gaudet presented the final plat map. There are no shoreland, wetland, or floodplain districts in the  
22 subdivision. If any septic systems remain, they will need to be properly abandoned. Staff has no concerns.

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24 Moved by Mr. McCune, seconded by Mr. Ewert to have no objections to the Laurel Springs final plat in the  
25 Village of Jackson. Motion carried.

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27 **APPROVING AUTHORITY SUBDIVISION**

28 **Holy Hill Preserve, NE ¼, Sec. 16, Town of Richfield – Approving Authority – Final Plat Review**  
29 **(Chris Ehler – Owner)**

30 Appearance: Christopher Ehler

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32 Mr. Gaudet presented the final plat map and stated there are no shoreland, wetland, or floodplain districts in  
33 the subdivision. Soil tests have been conducted and approved. Staff had no concerns with Holy Hill  
34 Preserve subdivision.

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36 Moved by Mr. Knodl, seconded by Mr. McCune to approve the final plat for the Holy Hill Preserve  
37 subdivision in the Town of Richfield. Motion carried.

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39 **REQUEST APPROVAL FOR THE PURCHASE OF NEW LASERJET PRINTER**

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41 Moved by Mr. McCune, seconded by Mr. Ewert , to approve the purchase of a new LaserJet printer in the  
42 amount of \$1,700.00. Motion carried.

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44 **SANITARY CODE POLICIES REVIEW**

45 Mr. Mueller reviewed two department policies that will change to conform to the current State  
46 Administrative Code. The policies relate to construction involving an increase of wastewater load, and  
47 holding tanks and replacement areas.

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**DIVISION REPORTS**

**Administration Division – Joanne Wagner**

- Office Activities Update

**Land Use Division – Philip Gaudet**

- Permit Activity
- Chapter 23 Revisions
- Wisconsin Fund
- Map Modernization Project - Floodplain

**Golf and Parks Division – Mike Kactro**

- Clubhouse and Site Projects
- Golf Course Projects
- Golf Course Staffing
- Business
- Park Projects
- Park Staffing
- Business

Moved by Mr. Knodl, seconded by Ms. Brady to approve the Administration Division report, the Land Use Division report, and the Golf and Parks Division report. Motion carried.

**MINUTES**

Moved by Mr. McCune, seconded by Mr. Ewert to approve the minutes of December 12, 2007. Motion carried.

**REVIEW AND CONSIDER APPROVAL OF DRAFT CHAPTER X – HOUSING ELEMENT**

The Committee reviewed Chapter X of the Comprehensive Plan and requested Ms. Sielski incorporate the changes discussed. Ms. Sielski will provide a summary of the changes at the next meeting.

Moved by Mr. Knodl, seconded by Ms. Brady for preliminary approval of Chapter X – Housing Element, with changes noted today. Motion carried with Mr. McCune voting no.

**REVIEW AND CONSIDER APPROVAL OF DRAFT CHAPTER XI – TRANSPORTATION ELEMENT**

The Committee reviewed Chapter XI of the Comprehensive Plan and requested Ms. Sielski incorporate the changes discussed. Ms. Sielski will provide a summary of the changes at the next meeting.

Moved by Mr. Knodl, seconded by Mr. Ewert for preliminary approval of Chapter XI – Transportation Element, with changes that were noted today. Motion carried with Mr. McCune voting no.

**FUTURE AGENDA ITEMS:**

- Status of Chapter 23 Revisions
- Approved Revisions to Chapter X and Chapter XI of the Comprehensive Plan
- Dispute Resolution Information

**ADJOURNMENT**

Moved by Mr. Knodl, seconded by Mr. Ewert to adjourn at 3:40 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk