

WASHINGTON COUNTY
MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING
HOUSING, UTILITIES, COMMUNITY FACILITIES, AND ECONOMIC DEVELOPMENT
WORK GROUP
MINUTES OF SEPTEMBER 14, 2005

The meeting was called to order by Kuehn at 6:06 p.m. at the Washington County Courthouse in Rooms 1020/1026. Those present included:

Work Group Members Present:

Chris Kuehn, Chairperson.....	Town of Wayne
Larry Hoffman, Vice Chairperson	Washington County Board Supervisor
Gary Karnitz.....	Town of Addison
Kris Turner.....	Town of Barton
Brad Bautz	Town of Erin
Gary Schreiber	Town of Farmington
Allen Hron	Town of Town of Kewaskum
Jim Bennett (Alternate).....	Town of Hartford
Theodore Merten.....	Town of Polk
Mike Komro.....	Town of Trenton
Jerry Gilles.....	Village of Kewaskum
James Nowakowski.....	Village of Germantown Citizen
Claire Fowler	Town of Erin Citizen
David Nixon.....	University of Wisconsin Washington County
Andy Gumm.....	Utility Representative & EDAC Member

Excused:

Ken Heins	Applied Manufacturing Cluster Council Rep.
Therese Baron	City of West Bend Citizen

Absent:

John Kohl.....	Washington County Board Supervisor
Vacant	Village of Newburg
Carol Biersach.....	Local Housing Authority Representative
David Shapley.....	School District Representative
James Arens	Town of Germantown
Dave Kainz.....	Town of Hartford
Bruce Wilk.....	Workforce Development Board
Kori Schneider	Fair Housing Council

Staff:

Debora Sielski..... Assistant Administrator for Planning
Washington County Planning and Parks Department

Nancy Anderson..... Chief Planner
Southeastern Wisconsin Regional Planning Commission

Peter Wagner..... Planner
Washington County Planning and Parks Department

Kelly Hahm..... Administrative Secretary
Washington County Planning and Parks Department

FIRST ORDER OF BUSINESS: Call Meeting to Order/Review Agenda

Kuehn asked if there were any questions with the agenda items presented.

SECOND ORDER OF BUSINESS: Approval of August 10, 2005 Minutes

Hahm highlighted title changes on page 1 and 2.

Motion by Hron, seconded by Fowler to approve the minutes for August 10, 2005 with suggested changes. Motion carried.

THIRD ORDER OF BUSINESS: Discussion of Countywide Survey

Wagner updated the work group members of the progress of the countywide survey. Discussion ensued regarding the content of the survey and amount of respondents.

FOURTH ORDER OF BUSINESS: Presentation of Plan Elements

Wagner presented detailed components on each of the Comprehensive Planning Elements. (See Attached). Fowler requested to have summaries of other area county surveys to use for examples.

FIFTH ORDER OF BUSINESS: Discussion of Planning Process and Schedule

Anderson reviewed Summary of Work Program and Schedule and tentative agendas handout. (See Attached). Sielski added that the agenda items, dates, and times listed are tentative for the future.

SIXTH ORDER OF BUSINESS: Discussion of Town Comprehensive Plan Land Use Element and Dispute Resolution Forum

Sielski reviewed the Town Comprehensive Plan Land Use Element and Dispute Resolution Forum handouts. (See Attached).

SEVENTH ORDER OF BUSINESS: Liability Issue

In response to a work group member's question regarding a member's liability in participating in this process, Sielski explained a group member's level of liability. Sielski explained that the work group is advisory to the Comprehensive Advisory Committee who is advisory to the partnering County and local government plan commissions who are advisory to the relevant County and local government boards. Therefore, the liability resides with the partnering County and local boards and very little resides with a group member. Sielski further explained that members are bound by the County Ethics Code and a summary of the code would be given to group members.

EIGHTH ORDER OF BUSINESS: Public Comment

No comments given.

NINTH ORDER OF BUSINESS: Presentation of Adopted Public Participation Plan

Sielski briefly reviewed the Adopted Public Participation Plan. (See Attached).

TENTH ORDER OF BUSINESS: Discussion Regarding Upcoming Meetings

Kuehn stated that the next meeting will be held on October 12, 2005 and will focus on the countywide survey with a brainstorming session. Wagner stated with the next agenda there will be sample surveys to help members develop issues and questions relating to the Housing, Economic Development, Utilities and Community Facilities Element for the brainstorming session.

ELEVENTH ORDER OF BUSINESS: Adjournment

Motion by Gumm, seconded by Fowler to adjourn. Motion carried. Meeting adjourned at 7:38 p.m.

Respectfully Submitted,

Debora Sielski
Assistant Administrator for Planning

Approved by _____
Chris Kuehn, Chairperson

Date _____

