

**WASHINGTON COUNTY**  
**MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING**  
**LAND USE AND TRANSPORTATION ELEMENT WORK GROUP**  
**MINUTES OF SEPTEMBER 26, 2005**

The meeting was called to order by McCune at 6:00 p.m. at the Washington County Public Agency Center in Rooms 1113A/1113B. Those present included:

**Work Group Members Present:**

Mark McCune, Chairperson.....	Washington County Board Supervisor
John Stern, Vice-Chairperson .....	Washington County Board Supervisor
Dan Wolf.....	Town of Addison
Mike Dricken .....	Town of Barton
Art Seyfert.....	Town of Farmington
Paul Metz .....	Town of Germantown
Vicki Heideman .....	Town of Kewaskum
Richard Boettcher .....	Town of Hartford
Mark Peters .....	Town of Polk
Mike Samann .....	Town of Wayne
Dan DeThorne.....	City of West Bend Citizen
Anthony Luciano .....	Town of Richfield Citizen
Mary Kennedy .....	Town of Richfield Citizen
Jeff Walters .....	Washington Board of Realtors
Margaret Burlingham.....	Rock River Coalition
Jerry Priesgen.....	West Bend Area Builders Association
Eric Gilbert.....	Non-metallic Mining Representative

**Excused:**

Tom Nelson.....	West Bend Trail Blazers
Tom Calenberg.....	Applied Manufacturing Cluster Council

**Absent:**

Ed Doerr.....	Town of Trenton
Michael Heili .....	Village of Newburg
Barb Kohler.....	Town of Erin
Daniel Schmidt.....	Village of Kewaskum

**Staff:**

Debora Sielski.....	Assistant Administrator for Planning	Washington County Planning and Parks Department
Peter Wagner.....	Planner	Washington County Planning and Parks Department
Nancy Anderson.....	Chief Planner	Southeastern Wisconsin Regional Planning Commission
Kevin Stuck.....	Growth Management Educator	Washington County UW-Extension
Kelly Hahm.....	Administrative Secretary	Washington County Planning and Parks Department

**Other Attendees:**

Maurice Strupp.....	County Board Supervisor – PCPC Chairperson
---------------------	--

**FIRST ORDER OF BUSINESS:** Call Meeting to Order/Review Agenda

McCune called meeting to order.

**SECOND ORDER OF BUSINESS:** Approval of Minutes from August 22, 2005

Wolf noted the correction needed in the attendance.

**Motion by Stern, seconded by Wolf to approve the minutes from August 22, 2005 with changes.  
Motion carried unanimously.**

**THIRD ORDER OF BUSINESS:** Presentation of Adopted Public Participation Plan

Struck reviewed the public participation plan. (See Attached).

**FOURTH ORDER OF BUSINESS:** Discussion of Countywide Survey

Wagner updated the work group on the progress of the Countywide Survey. Wagner stated that the RFP has been sent out and explained some of the items to be included in the survey. The RFP proposals are due back October 4, 2005. Sielski stated that at the Advisory Committee, she will request any interested partnering municipality to review the proposals. Wagner stated that next month's materials will include example surveys for the work group's review prior to the brainstorming session.

**FIFTH ORDER OF BUSINESS:** Presentation of Plan Elements

Wagner presented detailed components on the Land use and Transportation Elements, Implementation Intergovernmental Cooperation and Issues and Opportunities of the Comprehensive Plan. (See Attached).

**SIXTH ORDER OF BUSINESS:** Discussion of Planning Process and Schedule

Anderson introduced herself and reviewed the Summary of Work Plan & Schedule handout. (See Attached). Discussion ensued regarding the scheduling of the joint meetings. Discussion ensued regarding the updates or changes to the inventory. Anderson stated that a series of base maps will be used now, and then the base maps will be updated when the planning elements begin. Gilbert asked should the schedule be updated to show updates for the plan. Anderson replied it would be in step 5 and would be part of the preparation as needed.

**SEVENTH ORDER OF BUSINESS:** Discussion of Town Comprehensive Plan Land Use Element and Dispute Resolution Forum

Sielski reviewed the Town Comprehensive Plan Land Use Element and Dispute Resolution Forum handouts. (See Attached). McCune suggested that the resolution be updated stating a specific time frame for the amendment process. Sielski replied that it was already determined last year that the Advisory Committee would outline the process during the development of the implementation element in 2007. Sielski emphasized that there is a lot of information with this process, and to please contact her with any questions.

**EIGHTH ORDER OF BUSINESS:** Public Comment

No comments given.

**NINTH ORDER OF BUSINESS:** Discussion Regarding Upcoming Meetings

The next meeting will be held on October 24, 2005. The following items will be reviewed and/or discussed:

- Discussion of Liability and Ethics Code
- Countywide Survey Brainstorming Session

**TENTH ORDER OF BUSINESS:** Adjournment

**Motion by Dricken, seconded by Peters to adjourn. Motion carried unanimously.** Meeting adjourned at 7:13 p.m.

Respectfully Submitted,

Debora Sielski  
Assistant Administrator for Planning

Approved by \_\_\_\_\_  
Mark McCune, Chairperson

Date \_\_\_\_\_

