

WASHINGTON COUNTY
MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING
AGRICULTURAL, NATURAL AND CULTURAL RESOURCES ELEMENT WORK GROUP
MINUTES OF SEPTEMBER 7, 2005

The meeting was called to order by John at 7:05 p.m. at the Courthouse in Rooms 1020/1026. Those present included:

Work Group Members Present:

Marilyn John, Chairperson.....	Town of Trenton
David Baldus, Vice-Chairperson	Town of Polk Citizen
Mary Krumbiegel.....	Washington County Board Supervisor - PCPC
Robert Bingen	Town of Addison
Joe Peters	Town of Barton
Helmut Wagner	Town of Erin
Ike Roell.....	Town of Farmington
Sue Yogerst.....	Town of Hartford
Richard Beine (Alternate)	Town of Hartford
Ellis Kahn	Town of Kewaskum
Andy Pesch	Village of Kewaskum
Harold Groth.....	Town of Polk
Kieth Kriewaldt (Alternate)	Town of Wayne
Jeff Truman.....	Town of Erin Citizen
Roger Walsh.....	Lake Protection and Rehabilitation District
Mark Baran	USDA NRCS
Sue Millin	Land Conservation Partnership
Rod Bartlow	Ice Age Trail Foundation
Kevin Dittmar	Metropolitan Builders Association
Norbert Dettmann	Landmarks Committee

Excused:

Dale Dhein	Town of Germantown
Bette Voeks.....	Citizen

Absent:

Dan Stoffel.....	Washington County Board Supervisor
Jon Etta	Town of Wayne
Ross Bishop	Agribusiness Cluster Council
Liz Russell	Washington County Historical Society

Staff:

Debora Sielski, Chairperson

Assistant Administrator for Planning
Washington County Planning and Parks Department

Nancy Anderson.....

Chief Planner
Southeastern Wisconsin Regional Planning Commission

Peter Wagner.....

Planner
Washington County Planning and Parks Department

Kevin Struck

Growth Management Educator
Washington County UW-Extension

Kelly Hahm.....

Administrative Secretary
Washington County Planning and Parks Department

FIRST ORDER OF BUSINESS: Call Meeting to Order/Review Agenda

Chairperson John reviewed agenda items.

SECOND ORDER OF BUSINESS: Approval of Minutes

Motion by Walsh, seconded by H. Wagner to approve the August 3, 2005 minutes. Motion carried unanimously

Hahm highlighted a title change on page 1 of the minutes.

Motion by Walsh, seconded by Bartlow to approve the August 3, 2005 minutes as amended. Motion carried unanimously.

THIRD ORDER OF BUSINESS: Presentation of Adopted Public Participation Plan

Struck gave an overview of the public participation plan. (See Attached)

FOURTH ORDER OF BUSINESS: Discussion on Countywide Survey

Wagner updated the work group members of the progress of the countywide survey and explained that representatives from each municipality and county staff will review responses to the RFP. Kahn asked how many questions will be on the survey. Wagner replied that at this time there is no set number of questions, but noted that you typically do not want a telephone survey to last more than 15 minutes. Discussion ensued on the content of questions in the survey. Sielski informed the work group that Wagner will present example surveys at next month's meeting. Questions regarding question content can be given by work group members at that time. Discussion ensued regarding survey options to be included in the RFP. Sielski stated that she will be requesting a representative from each municipality to determine what option to select. The draft survey will be sent out prior to the tentative November 30th meeting to discuss the questions or concerns with the consultant. Kriewaldt suggested that a flyer go out with the tax bills to make people aware of the survey.

FIFTH ORDER OF BUSINESS: Presentation of Plan Elements

Wagner presented detailed components on each of the Comprehensive Planning Elements. (See Attached).

SIXTH ORDER OF BUSINESS: Discussion of Planning Process and Schedule

Anderson reviewed Summary of Work Program and Schedule and tentative agendas handout. (See Attached). Anderson noted that a public informational meeting will be held in West Bend on Wednesday the 14th regarding updates to the Regional Land Use and Transportation System. If you would like more information, please pick up a newsletter go to www.sewrpc.org.

SEVENTH ORDER OF BUSINESS: Discussion of Town Comprehensive Plan Land Use Element and Dispute Resolution Forum

Sielski reviewed the Town Comprehensive Plan Land Use Element and Dispute Resolution Forum. (See Attached). Sielski reviewed the Dispute Resolution handout. (See Attached). Sielski encouraged work group members to review the charts. (See Attached). Discussion ensued regarding the power of control for the Land Use Plan.

EIGHTH ORDER OF BUSINESS: Public Comment

Millin invited work group members to attend the “Keeping the land in Land Use Planning” meeting on Tuesday, October 11, 2005. (See Attached).

NINTH ORDER OF BUSINESS: Discussion Regarding Upcoming Meetings

Chairperson John stated that the next meeting will be held on October 5, 2005.

TENTH ORDER OF BUSINESS: Adjournment

Motion by Krumbiegel, seconded by Wagner to adjourn. Meeting adjourned at 9:13 p.m.

Respectfully Submitted,

Debra Sielski
Assistant Administrator for Planning

Approved by _____
Marilyn John, Chairperson

Date _____