

WASHINGTON COUNTY
MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING
HOUSING, UTILITIES, COMMUNITY FACILITIES, AND ECONOMIC DEVELOPMENT
WORK GROUP
MINUTES OF SEPTEMBER 12, 2007

The meeting was called to order by Kuehn at 6:00 p.m. at the Washington County Public Agency Center in Rooms 1113A/B. Those present included:

Work Group Members Present:

| | |
|--------------------------------------|--|
| Chris Kuehn, Chairperson | Town of Wayne |
| Joe Gonnering, Vice Chairperson..... | Washington County Board Supervisor |
| Gary Karnitz | Town of Addison |
| Kris Turner | Town of Barton |
| Dave Kainz | Town of Hartford |
| Allen Hron..... | Town of Kewaskum |
| Theodore Merten | Town of Polk |
| Jerry Gilles | Village of Kewaskum |
| Claire Fowler | Town of Erin Citizen |
| Michael Heili | Village of Newburg |
| Ken Heins | Kettle Moraine Applied Manufacturing Cluster Council |
| Jack Caldwell | Washington County Economic Development Corp. |
| Brian Dasher | West Bend School District Representative |
| Kori Schneider..... | Fair Housing Council |

Excused:

| | |
|-----------------------|--------------------------------------|
| Richard Bertram | Washington County Board Supervisor |
| Mike Komro | Town of Trenton |
| Andy Gumm | Utility Representative & EDAC Member |
| Carol Biersach | Slinger Housing Authority Director |

Absent:

| | |
|------------------------|-------------------------------|
| Brad Bautz | Town of Erin |
| Gary Schreiber..... | Town of Farmington |
| James Nowakowski | Village of Germantown Citizen |
| Therese Baron..... | City of West Bend Citizen |
| James Arens Jr..... | Town of Germantown |
| Bruce Wilk | Workforce Development Board |

Staff:

| | |
|---|--------------------------|
| Joshua Glass | Planner |
| Washington County Planning and Parks Department | |
| Nancy Anderson | Chief Planner |
| Southeastern Wisconsin Regional Planning Commission | |
| Robbie Robinson | Planner |
| Southeastern Wisconsin Regional Planning Commission | |
| Kelly Hahm | Administrative Secretary |
| Washington County Planning and Parks Department | |

FIRST ORDER OF BUSINESS: Call Meeting to Order/Review Agenda

Kuehn called meeting to order and introduced Brian Dasher representing the West Bend School District.

SECOND ORDER OF BUSINESS: Approval of June 13, 2007 Minutes

Motion by Heili, seconded by Hron to approve the minutes from June 13, 2007. Motion carried unanimously.

THIRD ORDER OF BUSINESS: Review and Approval of Draft Chapter XIII – Economic Development Element

Anderson informed the workgroup that Todd Roehl took a different position with Kenosha County. Anderson introduced Robbie Robinson who has filled the Planner position. Anderson added that they have recently hired Chris Parisay who will be working on the local government chapters for the plan.

Anderson reviewed Chapter XIII – Economic Development Element Chapter. (See Attached). Anderson stated that the workgroup has seen all the inventory for this chapter already. Anderson reviewed suggested changes for the chapter. Anderson stated on Page 6, paragraph 3, the information related to the Town of Germantown large employers should only have Riteway Bus listed. Table XIII-7 on Page 6C Anderson stated 3 changes for the Town of Hartford. Dave’s Job Shop, Inc. and Sycamore Tree – A Christian Child Care Center are both located in the City of Hartford, and Mid-State Group, Inc. is located in the Town of Polk. Fowler stated that the number of employees for the Town of Erin should be double-checked. Gonnering mentioned that Bell Industries is not located in the Town of Farmington. Heins stated that it is located in Mequon. Kuehn stated that the Little Folks Schoolhouse is under new management with a new name in the Town of Wayne. Heili stated that Serigraph’s 2230 Stonebridge address could be eliminated due to consolidation to the other location listed. Anderson stated that on Page 13, the percentage under Fabricated Metal Products should state a decrease of 55%. Anderson noticed that the heading on Page 17 mentions “Concerns” but concerns are not included in the section. Heins suggested mentioning military or defense-type businesses under desired businesses. Fowler suggested listing it under niche manufacturing. Kainz suggested adding it under Advanced Technologies and just list it as “Military”.

Motion by Kainz, seconded by Heins to amend the 4th bullet under Desired Business on Page 16 to include military and defense. Fowler opposed. Motion carried.

Anderson stated she would be adding MATC to the 2nd bullet under the County’s perceived strengths for attracting and retaining businesses and industries on Page 17 and add a footnote stating why MATC was included. Fowler stated that where it states business retention and expansion, to add the word “creation” wherever listed. Heili stated that the policies listed under the second objective of the Labor Force Issue should be relocated to under the first objective regarding housing information. Anderson stated that those bullets will be moved. Fowler suggested that Transportation policies be included. Anderson stated they will be added. Anderson stated on Page 21, the Transportation programs are listed and will be moved to the transportation area.

Caldwell stated on Page 24, West Bend Art Museum should be changed to Museum of Wisconsin Art. Fowler suggested that we should promote agreements with municipalities related to Economic Development. Fowler also suggested promoting agreements with neighboring counties. Fowler requested that under Attracting and Retaining Desirable Businesses, “encouraging and supporting entrepreneurship through support services and access to capital” should be added. Gonnering stated part of that is included. Fowler questioned if real estate could be considered to be a business. Anderson did not consider it to be. Anderson stated that appropriate zoning of land for business could be added in the local government recommendations.

Kuehn stated that for Page 6C, there is a bottled water company in the Town of Wayne that should be added. Fowler stated that companies should be encouraged to be environmentally friendly. Anderson said it is mentioned on Page 25 in the third paragraph. (Gonnering left meeting at 6:47 p.m.) Fowler stated that the chapter is a very extensive and well-done report and gave kudos to the staff involved in its creation.

Motion by Heili, seconded by Fowler to approve Chapter XIII – Economic Development Element with suggested changes. Motion carried unanimously.

FOURTH ORDER OF BUSINESS: Public Comment

No comments given.

FIFTH ORDER OF BUSINESS: Discussion Regarding Upcoming Meetings

Glass stated the next meeting is October 10th. The final meeting for the workgroup will be on January 9, 2008. Glass presented the updated comprehensive planning schedule. (See Attached). Glass encouraged everyone to attend the last two meetings to avoid quorum issues. Glass presented Wisconsin Jobs 2008 handout for informational purposes. (See Attached). Anderson stated she will touch base with Sielski on how the workgroups may be informed about the Advisory Committee's action with the approved chapters. Anderson suggested that minutes from the Advisory Committee be mailed to workgroup members after a chapter is approved.

EIGHTH ORDER OF BUSINESS: Adjournment

Motion by Heili, seconded by Hron to adjourn. Motion carried unanimously. Meeting adjourned at 6:53 p.m.

Respectfully Submitted,

Debora Sielski
Assistant Administrator for Planning

Approved by _____
Chris Kuehn, Chairperson

Date _____