

**WASHINGTON COUNTY**  
**MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING ADVISORY COMMITTEE**  
**MINUTES OF JULY 26, 2006**

The meeting was called to order by Heiser at 6:20 p.m. at the Washington County Public Agency Center Rooms 1113A/1113B. Those present included:

**Advisory Committee Members Present:**

Mathew Heiser, Chairperson.....	Village of Kewaskum
Brian Bausch.....	Washington County Board Supervisor
Daniel Knodl.....	Washington County Board Supervisor
Ron Hefter.....	Town of Addison
Ralph Eisenman .....	Town of Farmington
Jim Bennett .....	Town of Hartford
Ellis Kahn.....	Town of Kewaskum
Michael Heili .....	Village of Newburg
Willard Heppe.....	Town of Polk
Leander Herriges.....	Town of Wayne
Chris Kuehn .....	HUED Work Group Chairperson
John Schultz.....	Town of Trenton Citizen
John Wald .....	DNR Park & Recreation
Dave Johnson .....	Non-metallic Mining Representative
David Nixon.....	UWWC
Scott Mathie .....	Metropolitan Builders Association

**Excused:**

Paul Metz .....	Town of Germantown
Marilyn John.....	ANCR Work Group Chairperson
Mike Becker.....	Farm Bureau
Phil Beitz.....	Village of Newburg Citizen

**Absent:**

Ed Doerr.....	Town of Trenton
Tammy Kennedy, Vice-Chairperson .....	Town of Erin
Ron Heinen .....	Town of Barton
Shawn Graff.....	Ozaukee Washington Land Trust
John Torinus.....	Business Leader & State Cluster Representative
Ann Enright.....	Washington Board of Realtors
Barb Renkas .....	Town of West Bend Citizen

**Staff**

Debora Sielski.....Assistant Administrator for Planning  
Washington County Planning and Parks Department

Nancy Anderson.....Chief Planner  
Southeastern Wisconsin Regional Planning Commission

Todd Roehl.....Planner  
Southeastern Wisconsin Regional Planning Commission

Peter Wagner.....Planner  
Washington County Planning and Parks Department

Kelly Hahm.....Administrative Secretary  
Washington County Planning and Parks Department

**Others Present:**

Mary Krumbiegel.....	County Board Supervisor
Joshua Glass.....	Planning Division Summer Intern
Jay Shambeau.....	Village of Kewaskum Administrator
Karen Reiter .....	Town of Polk

**FIRST ORDER OF BUSINESS:** Call Meeting to Order/Review Agenda

Heiser called meeting to order.

**SECOND ORDER OF BUSINESS:** Approval of May 24, 2006 Minutes

**Motion by Bennett, seconded by Heili to approve the June 28, 2006 minutes. Motion carried unanimously.**

**THIRD ORDER OF BUSINESS:** Update on Land Use and Transportation Element Work Group

Sielski stated that there was no quorum at the July 24<sup>th</sup> Land Use and Transportation Element Work Group meeting. Therefore, Chapter 4 was not approved at the meeting and no chairperson has been elected.

**FOURTH ORDER OF BUSINESS:** Update from the Utilities, Community Facilities, Housing and Economic Development Work Group Chairperson – Chris Kuehn

Kuehn updated the Committee on the Utilities, Community Facilities, Housing and Economic Development Work Group. Kuehn added that Chapter 5 was reviewed and there was extensive discussion regarding the water issues in Washington County. There was also discussion about phrasing used at the beginning of the chapter.

**FIFTH ORDER OF BUSINESS:** Local Government Comments on Chapter 6 – Existing Plans and Ordinances

Anderson stated that Chapter 6 was approved by the Committee last month. Anderson stated that some local governments submitted their changes after that meeting. Anderson reviewed the requested changes to Chapter 6, which include corrections to the tables summarizing zoning district regulations for the Towns of Kewaskum, Polk, and Hartford; corrections to land divisions reviewed under the Town of Farmington land division ordinance; an update to the PDR section of the chapter to reflect recent County Board action not to undertake a PDR program at this time; corrections to the legend in Map VI-12; and updated city and village limits on Map J-1. Bennett made a strong recommendation for this committee to review what the Department of Agriculture, Trade, and Consumer Protection (DATCP) has done with regard to the proposed Working Lands Initiative. Sielski stated that it is already planned on the schedule to present that information to the committee at a later date.

**SIXTH ORDER OF BUSINESS:** Review Draft Chapter 4 – Inventory of Existing Land Uses and Transportation Facilities and Services

Anderson stated that Chapter 4 was compiled differently compared to previous chapters to reduce costs of printing. Roehl presented Draft Chapter 4 – Inventory of Existing Land Uses and Transportation Facilities and Services. (See Attached). Bausch asked about the state bicycle system and commented that there might be some bike routes missing. Anderson stated that they would will double check, but added that all official bicycle trails and routes which the map represents are those that are signed as such. Sielski stated that this Chapter will be reviewed next month by the Land Use and Transportation Element Work Group for approval and the Advisory Committee may take action at their next meeting. Bennett requested staff to give information on how taxi services, etc. are funded. Sielski stated that kind of information would be done in the implementation Chapter. Knodl asked if it is possible to map the private airport and heliports.

**SEVENTH ORDER OF BUSINESS:** Review Draft Chapter 5 – Existing Utilities and Community Facilities

Roehl presented Draft Chapter 5 – Existing Utilities and Community Facilities. (See Attached).

Anderson stated the requested change by HUED work group to the phrasing in the first sentence. Roehl stated that the name Onyx was changed to Veolia. Kahn requested if there are maps for proposed gas line areas. Kuehn asked if it would be appropriate to have inventoried the amount of LP gas delivered to private households. Sielski stated that WE-Energies may have statistics on that or they could provide the amount that is served by LP gas. Anderson stated if we can get the information we will complete a map. Hefter asked about a pipeline in the Town of Addison that Koch pipeline installed. Bausch commented that there should be a pipeline in the Town of Farmington. Anderson stated there could be security concerns regarding this information, but they will try to retrieve the information if possible. Johnson asked about including a facility that recycles concrete and asphalt located in West Bend. Johnson may be able to provide a list. Mathie suggested a resource for information may

be Wastecap Wisconsin. Johnson stated that the quarries shown on the 2000 land use maps need to be updated. Anderson stated that changes in land uses will be shown on the 2006 land use maps that will be prepared later this year.

**Motion by Kuehn, seconded by Bennett to approve Chapter 5 with recommended changes. Motion carried unanimously.**

**EIGHTH ORDER OF BUSINESS:** Update on Countywide Interactive Visioning Workshop

Sielski stated that 1700 invitations were mailed, and we only had 35 people in attendance, which was a disappointment. Sielski added the stations that were attended the most were the smart board and visual preference survey. Sielski added that the Milwaukee Journal will do a front page spread in the metro section on the Comprehensive Planning process and will highlight the local government visioning sessions. Kuehn asked if it would be beneficial to do another County meeting. Sielski stated she will give some thought to the idea but the funds may not be available. Kuehn asked how other municipalities are advertising their meeting. Heiser updated that the Village of Kewaskum is planning on doing a direct mailing to all local government. Heiser asked if we do not get a lot of attendance, do we still satisfy the public participation element. Sielski replied yes.

**NINTH ORDER OF BUSINESS:** Discussion of merging the Agricultural, Natural, and Cultural Resources Element Work Group and the Land Use and Transportation Element Work Group

Sielski explained the possibility of merging the two work groups. Sielski explained the main reason for doing this is the overlapping issues the two work groups will be addressing during this planning process. By merging, the issues regarding both work groups will be debated once and reduce the potential conflict of decisions by both work groups. We also have been having problems with quorums at these work groups. Also, the Land Use and Transportation Work Group still needs a chairperson. Sielski explained that the new work group would consist of only 1 local representative and 2 county representatives. The work group would consist of about 33 people. Sielski stated that the Agricultural, Natural and Cultural Resources Element Work Group will review this idea at the August 2<sup>nd</sup> meeting. Heiser asked if we do that, it would be different than what was provided in the grant. Does that change anything? Sielski replied that she will be looking into all the details. Nixon asked if this could happen with other work groups. Sielski replied this should be the only time this is needed. The committee requested to see the attendance for all work groups and the advisory committee attendance for the next meeting. Heili suggested instead of merging these, why don't you have joint meetings. Sielski would like to avoid the joint meetings due to the difficulty in managing a discussion with such a large number of members. Wagner added that the joint meeting idea may be difficult to accomplish since member availability was based on when the meeting was held during the month and depending what night is chosen may create conflicts for specific work group members.

Sielski stated she can request a formal recommendation from the work group. Herriges suggested if a member does not attend so many meetings they should be eliminated.

Sielski stated that the intergovernmental meeting is being held tomorrow and a presentation will be made on Chapters 1-6 to help bring non-partnering communities up to speed.

**TENTH ORDER OF BUSINESS:** Public Comment

No comments given.

**ELEVENTH ORDER OF BUSINESS:** Discussion Regarding Upcoming Meetings

Anderson provided the tentative agenda schedule and a preparation schedule for upcoming meetings. (See Attached). Anderson proposed to move the August meeting to August 30, 2006. The committee came to a consensus to have a meeting on August 30, 2006.

**TWELFTH ORDER OF BUSINESS:** Adjournment

**Motion by Heili, seconded by Eisenman. Motion carried unanimously.** Meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Debora Sielski  
Assistant Administrator for Planning

Approved by \_\_\_\_\_  
Mathew Heiser, Chairperson

Date \_\_\_\_\_

