

**WASHINGTON COUNTY**  
**MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING ADVISORY COMMITTEE**  
**MINUTES OF JUNE 28, 2006**

The meeting was called to order by Heiser at 6:20 p.m. at the Washington County Public Agency Center Rooms 1113A/1113B. Those present included:

**Advisory Committee Members Present:**

Mathew Heiser, Chairperson .....	Village of Kewaskum
Brian Bausch.....	Washington County Board Supervisor
Daniel Knodl.....	Washington County Board Supervisor
Ron Hefter.....	Town of Addison
Ralph Eisenman .....	Town of Farmington
Paul Metz .....	Town of Germantown
Jim Bennett .....	Town of Hartford
Ellis Kahn .....	Town of Kewaskum
Michael Heili .....	Village of Newburg
Ed Doerr.....	Town of Trenton
Willard Heppe.....	Town of Polk
Leander Herriges.....	Town of Wayne
Chris Kuehn .....	HUED Work Group Chairperson
Marilyn John.....	ANCR Work Group Chairperson
Phil Beitz.....	Village of Newburg Citizen
Barb Renkas .....	Town of West Bend Citizen
John Schultz.....	Town of Trenton Citizen
John Wald .....	DNR Park & Recreation
Mike Becker.....	Farm Bureau
Dave Johnson.....	Non-metallic Mining Representative
David Nixon.....	UWWC

**Absent:**

Tammy Kennedy, Vice-Chairperson .....	Town of Erin
Ron Heinen .....	Town of Barton
Scott Mathie.....	Metropolitan Builders Association
Shawn Graff.....	Ozaukee Washington Land Trust
John Torinus.....	Business Leader & State Cluster Representative
Ann Enright.....	Washington Board of Realtors

**Staff**

Debora Sielski.....	Assistant Administrator for Planning Washington County Planning and Parks Department
Nancy Anderson.....	Chief Planner Southeastern Wisconsin Regional Planning Commission
Todd Roehl .....	Planner Southeastern Wisconsin Regional Planning Commission
Peter Wagner.....	Planner Washington County Planning and Parks Department
Kevin Struck.....	Growth Management Educator UW-Extension
Kelly Hahm.....	Administrative Secretary Washington County Planning and Parks Department

**Others Present:**

Karen Long ..... GIS Analyst/Technician  
Mary Krumbiegel..... County Board Supervisor  
Joshua Glass..... Planning Division Summer Intern  
Steve Boehm  
Dan Pittenger

**FIRST ORDER OF BUSINESS:** Call Meeting to Order/Review Agenda

Heiser called meeting to order and introduced new member David Nixon.

**SECOND ORDER OF BUSINESS:** Approval of May 24, 2006 Minutes

**Motion by Bennett, seconded by Heili to approve the May 24, 2006 minutes. Motion carried unanimously.**

**THIRD ORDER OF BUSINESS:** Update from the Agricultural, Natural, Cultural Resources Work Group Chairperson – Marilyn John

John stated she did not attend the June 7, 2006 and Baldus reported that there was not a quorum and Chapter 3 was not adopted.

**FOURTH ORDER OF BUSINESS:** Update from the Utilities, Community Facilities, Housing and Economic Development Work Group Chairperson – Chris Kuehn

Kuehn stated that the work group met on June 14<sup>th</sup> and did not have a quorum, therefore, Chapter 5 was not approved. Kuehn added that there was some discussion on water recharge and aquifers. The utility grid was also discussed in regards to expanding in or outside the current corridors.

**FIFTH ORDER OF BUSINESS:** Review Draft Chapter 6 – Existing Plans and Ordinances

Roehl presented Chapter 6 to the committee. (See Attached). Bennett asked if there is a plan to gain the cooperation of the City and Villages. Sielski stated they are going to be invited to the intergovernmental meetings, but it is up to them if they want to participate. Sielski stated that the first intergovernmental meeting will be July 27<sup>th</sup> to review the first 6 chapters of the multi-jurisdictional plan. Bennett stated in Chapter 6 on page 6, in reference to the Washington County Farmland Preservation Plan adopted in 1981, Bennett recommended staff to look at the DATCP website for the Working Lands Initiative steering committee for information on farmland preservation. Heppe, commented that the Village of Slinger is expanding without providing sewer services as shown in Map VI-14. Bausch stated that the north branch plan should be included in this chapter. Discussion ensued regarding the recommendations chapters. The Committee came to a consensus to change the title of the Chapter 6 to state Existing Plans and Ordinances : 2006. (Kuehn left at 7:40 p.m.).

**Motion by Bennett, seconded by Bausch to adopt Chapter 6 to be used for the Comprehensive Plan. Motion carried unanimously.**

**SIXTH ORDER OF BUSINESS:** Discussion regarding addition of a Glossary to the plan report

Anderson asked the Committee if there is a need to include a glossary for the plan. Anderson stated that as members review the chapters they identify words that they would like definitions for and be placed in a glossary.

**Motion by Heppe, seconded by Doerr to approve having a glossary in the plan. Motion carried.**

**SEVENTH ORDER OF BUSINESS:** Discussion of local government review of local report chapters and local base maps

Anderson stated after the Chapters are approved by the Advisory Committee, they go to the local governments. Anderson stated that the municipalities have received their municipal Chapter 1. Anderson requested that the chapter is reviewed by the boards. If you have any questions, please contact Nancy Anderson. Anderson briefly reviewed and explained the local base maps. Anderson stated that the local maps will be mailed to the municipalities within the next week and requested them to review the maps.

**EIGHTH ORDER OF BUSINESS:** Interactive Workshop – Recommended changes from the Agricultural, Natural, and Cultural Resources Work Group

Wagner shared the following suggestions from the ANCR work group.

1. Create a power point that will show the plans that have been adopted by Washington County.
2. Change the title of Chapter 2 title to Mapping Future Land Use and Station 3 title to be changed to Interactive Development Preference Survey.
3. Suggest having a station that provides opportunities to comment on the various elements. For the County workshop, we have added a Station 6 to accommodate this suggestion.
4. Suggest having planning commissioners be involved in the local government workshop to answer resident questions. Wagner noted that is something each municipality will need to decide if this is something they would like to do.

**Motion by Heili, seconded by Bennett to keep the recommended changes. Motion carried.**

**NINTH ORDER OF BUSINESS:** Presentation and Demonstration of Interactive Visioning Workshop stations

Sielski briefly explained stations that will be demonstrated. Sielski demonstrated the smartboard and how Station 2 will be conducted. (See Attached).

**TENTH ORDER OF BUSINESS:** Public Comment

Sielski stated as a reminder that if any municipalities would like to conduct focus groups to please let staff know as soon as possible. This request was made at the April 26, 2006 Advisory Committee meeting.

**ELEVENTH ORDER OF BUSINESS:** Discussion Regarding Upcoming Meetings

Sielski stated that the next meeting is July 26, 2006. An update will be given regarding the Countywide workshop.

**TWELFTH ORDER OF BUSINESS:** Adjournment

**Motion by Heili, seconded by Beitz. Motion carried unanimously.** Meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Debra Sielski  
Assistant Administrator for Planning

Approved by \_\_\_\_\_  
Mathew Heiser, Chairperson

Date \_\_\_\_\_

