

WASHINGTON COUNTY
MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING
LAND USE AND TRANSPORTATION ELEMENT WORK GROUP
MINUTES OF NOVEMBER 28, 2005

The meeting was called to order by McCune at 6:03 p.m. at the Washington County Public Agency Center in Rooms 1113A/1113B. Those present included:

Work Group Members Present:

Mark McCune, Chairperson	Washington County Board Supervisor
John Stern, Vice-Chairperson.....	Washington County Board Supervisor
Dan Wolf	Town of Addison
Mike Dricken.....	Town of Barton
Barb Kohler	Town of Erin
Art Seyfert	Town of Farmington
Richard Boettcher.....	Town of Hartford
Vicki Heideman.....	Town of Kewaskum
Mark Peters.....	Town of Polk
Mike Samann.....	Town of Wayne
Dan DeThorne	City of West Bend Citizen
Anthony Luciano.....	Town of Richfield Citizen
Margaret Burlingham	Rock River Coalition
Jerry Priesgen	West Bend Area Builders Association
Tom Calenberg.....	Applied Manufacturing Cluster Council

Excused:

Daniel Schmidt.....	Village of Kewaskum
Mary Kennedy.....	Town of Richfield Citizen
Tom Nelson	West Bend Trail Blazers
Paul Metz.....	Town of Germantown

Absent:

Ed Doerr	Town of Trenton
Jeff Walters.....	Washington Board of Realtors
Michael Heili.....	Village of Newburg
Eric Gilbert.....	Non-metallic Mining Representative

Staff:

Deb Sielski

Assistant Administrator for Planning
Washington County Planning and Parks Department

Peter Wagner

Planner
Washington County Planning and Parks Department

Kevin Stuck

Growth Management Educator
UW-Extension

Kelly Hahm

Administrative Secretary
Washington County Planning and Parks Department

Other Attendees:

Jim Bennett.....

Multi-Jurisdictional Advisory
Committee

FIRST ORDER OF BUSINESS: Call Meeting to Order/Review Agenda

McCune called meeting to order.

SECOND ORDER OF BUSINESS: Approval of Minutes from October 24, 2005

**Motion by Priesgen, seconded by Wolf to approve the minutes from October 24, 2005.
Motion carried unanimously.**

THIRD ORDER OF BUSINESS: Comprehensive Planning Survey Update

Sielski briefly reviewed the "Countywide Survey Questions and Concerns" handout. (See Attached). Sielski informed the work group that the draft questionnaire will be presented at the joint November 30th meeting. Sielski explained that there was a delay in receiving the questionnaire from the consultant. Discussion ensued regarding the consultant and regarding the final draft being presented to the Advisory Committee on January 25, 2006. McCune requested that workgroup members receive a copy of the draft questionnaire and that all comments regarding the survey are given to him between January 16th - 25th. Brief discussion ensued on when the phone calls will be made to residents for the survey.

FOURTH ORDER OF BUSINESS: Discussion of public kickoff meetings with S.W.O.T. Analysis

Wagner briefly reviewed the "Kickoff Meeting Handout". (See Attached). Wagner stated the County kickoff meeting will be on December 7th and will be the first meeting to engage the public in the planning process and stated it would be about a 2 hour meeting. Wagner explained that a letter was sent out to partnering municipalities and stated there were several requests for information from the municipalities to schedule the kickoff meeting with each community. Wagner requested work group members to view the display boards and make any suggestions for changes.

FIFTH ORDER OF BUSINESS: S.W.O.T. Analysis

Struck briefly explained the S.W.O.T. Analysis process and led the workgroups through the analysis.

SIXTH ORDER OF BUSINESS: Public Comment

No comments given.

SEVENTH ORDER OF BUSINESS: Discussion Regarding Upcoming Meetings

Sielski stated that the next meeting will be a joint meeting with the Advisory Committee and other work groups on Wednesday, November 30th to review the draft questionnaire. The next meeting for the Land Use and Transportation Work Group will be January 4, 2006 with the Agricultural, Natural, and Cultural Resources Work Group.

EIGHTH ORDER OF BUSINESS: Adjournment

Motion by Dricken, seconded by Baldus to adjourn. Motion carried. Meeting adjourned at 7:36 p.m.

Respectfully Submitted,

Debora Sielski
Assistant Administrator for

Planning

Approved by _____
Mark McCune, Chairperson

Date _____